



## District of Columbia Water and Sewer Authority Board of Directors

**DC Retail Water and Sewer Rates Committee** April 22, 2025 / 9:30 am

**Microsoft Teams meeting**

[Click here to join the meeting](#)

Meeting ID: 245 307 867 247 Passcode: 9zR7Zd9m

Call in (audio only) [202-753-6714](tel:202-753-6714), [724950686](tel:724950686)#

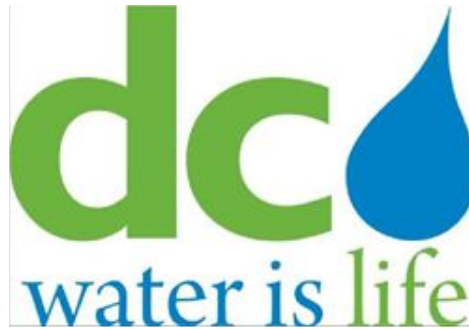
Phone Conference ID: 724 950 686#

1. **Call to Order**..... Rachna Bhatt, Chairperson
2. **Roll Call** ..... Michelle Rhodd, Board Secretary
3. [Monthly Report to DC Retail Water & Sewer Rates Committee \(Attachment A\)](#)..... Matthew T. Brown
4. [Miscellaneous Fees & Charges Cost of Service Study Update \(Attachment B\)](#)..... Matthew T. Brown
5. [2025 Potomac Interceptor Cost of Service Study Update \(Attachment C\)](#).....Matthew T. Brown  
for FY 2026 – FY 2028
6. [Action Item \(Attachment D\)](#)..... Matthew Brown
  - Proposal to Amend the Miscellaneous Charges & Fees (Action Item 1)
7. [DC Retail Water and Sewer Rates Committee Workplan \(Attachment E\)](#).....Matthew Brown
  - FY 2025 Proposed DC Retail Rates Committee Workplan
8. [Agenda for May 27, 2025, Committee Meeting \(Attachment F\)](#)..... Rachna Bhatt
9. **Other Business**.....Matthew T. Brown
10. **Executive Session\*** .....Rachna Bhatt
11. **Adjournment** .....Rachna Bhatt

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).

\*The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss certain matters, including but not limited to: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); terms for negotiating a contract, including an employment contract, under D.C. Official Code § 2-575(b)(2); obtain legal advice and preserve attorney-client privilege or settlement terms under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security matters under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); third-party proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop Board members and staff under D.C. Official Codes § 2- 575(b)(12); adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters or violations of laws or regulations where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14); and other matters provided under the Act.

**ATTACHMENT A**



Fiscal Year 2025

# Monthly Report to DC Retail Water and Sewer Rates Committee

Period Ending March 31, 2025

**DEPARTMENT OF FINANCE**

**Matthew T. Brown**, CFO & Executive Vice President, Finance, Procurement and Compliance

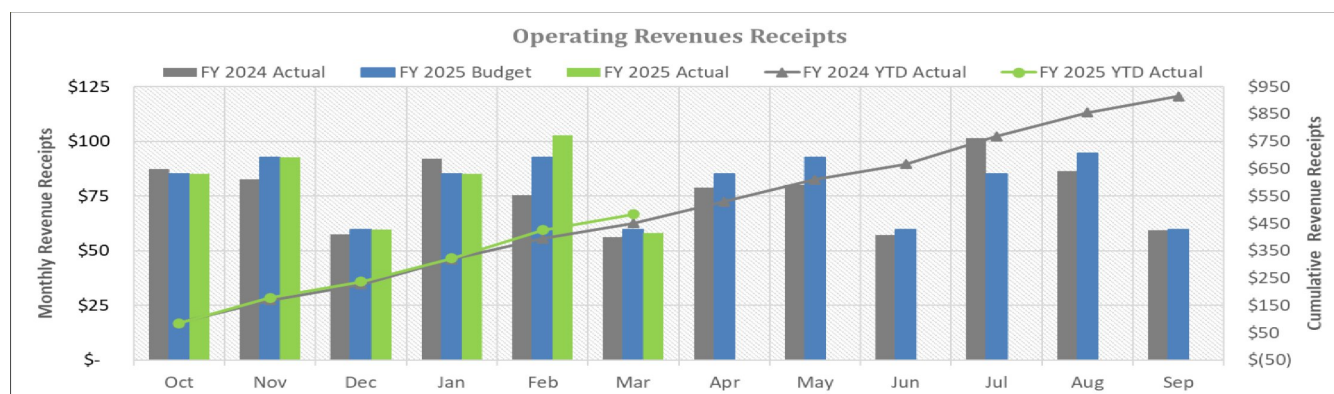
**Syed Khalil**, Vice President, Rates & Revenue

## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Operating Revenues (\$000's)

FY 2024			CATEGORY	FY 2025					
Revised Budget	Actual			Year-to-Date Performance					
	Total Annual	YTD March		Revised Budget	YTD Budget	Actual	% of Budget	Variance \$ Fav(Unfav)	Variance % Fav(Unfav)
\$510,581	\$532,156	\$260,906	Residential / Commercial / Multi-Family*	\$547,903	\$273,953	\$279,649	51.0%	\$5,696	2.1%
90,273	91,338	46,994	Federal	91,696	45,848	46,773	51.0%	925	2.0%
23,784	24,739	11,699	Municipal (DC Govt.)	26,388	13,194	12,982	49.2%	(212)	(1.6%)
15,925	16,358	8,869	DC Housing Authority	17,027	8,513	6,558	38.5%	(1,955)	(23.0%)
24,083	24,439	12,231	Metering Fee	24,083	12,042	12,141	50.4%	99	0.8%
40,717	43,192	21,662	Water System Replacement Fee (WSRF)	40,717	20,358	21,487	52.8%	1,129	5.5%
106,519	106,757	53,339	Wholesale	114,248	57,124	58,140	50.9%	1,016	1.8%
23,430	25,601	12,239	PILOT/ROW	23,813	11,906	12,323	51.7%	417	3.5%
55,248	50,291	23,354	All Other	65,988	31,992	33,594	50.9%	1,602	5.0%
\$890,560	\$914,871	\$451,292	TOTAL	\$951,863	\$474,930	\$483,647	50.8%	\$8,717	1.8%



At the end of March 2025, cash receipts totaled \$483.6 million, or 50.8 percent of the FY 2025 revised Budget. The YTD budgeted receipts were \$474.9 million. Several categories of customers make payments on a quarterly basis, including the Federal Government (which made their second quarterly payments in January 2025), and wholesale customers (which made their second quarterly payments in January and February 2025).

<b>Favorable</b>	<b>Unfavorable</b>
<p><b><u>Residential, Commercial, and Multi-Family</u></b> – Receipts for this category are favorable at \$279.6 million or 51.0 percent of the revised budget. The higher receipts are partly due to higher CRIAC in the Residential, Commercial and Multi-family categories as compared to the revised budget. The March 2025 receipts were higher by \$2.4 million, as compared to the revised monthly budget of \$45.7 million.</p> <p><b><u>Federal</u></b> – Actual receipts through March 2025 totaled \$46.8 million or 51.0 percent of the revised budget. The Federal government made its second quarter payment in January 2025.</p> <p><b><u>Wholesale</u></b> – At the end of March 31, 2025, the actual receipts for this category totaled \$58.1 million or 50.9 percent of the revised budget.</p> <p><b><u>PILOT/ROW</u></b> – The receipts for PILOT/ROW are favorable at \$12.3 million or 51.7 percent of the revised budget. March 2025 receipts are at \$1.6 million, which is slightly lower by \$0.1 million as compared to the revised budget.</p> <p><b><u>Other Revenue</u></b> – Receipts are higher at \$33.6 million or 50.9 percent of the revised budget mainly due to higher Interest Earnings and Washington Aqueduct Backwash. The receipts also include Blue Drop contribution of District's share of \$4.9 million.</p>	<p><b><u>District Government</u></b> – Receipts are lower at \$13.0 million or 49.2 percent of the revised budget. March 2025 receipts are slightly lower by \$0.3 million as compared to the revised budget of \$2.1 million.</p> <p><b><u>DC Housing Authority</u></b> – Receipts are lower at \$6.6 million or 38.5 percent of the revised budget. DC Housing Authority did not make their payment in March 2025.</p>

## Monthly Report to DC Retail Water and Sewer Rates Committee

As of March 31, 2025

(\$ in millions)

Revenue Category	FY 2025 Budget	YTD Budget	Actual	Variance Favorable / (Unfavorable)		Actual % of Budget
Residential, Commercial, and Multi-family	\$547.9	\$274.0	\$279.6	\$5.6	2.1%	51.0%
Federal	\$91.7	\$45.8	\$46.8	\$1.0	2.0%	51.0%
District Government	\$26.4	\$13.2	\$13.0	(\$0.2)	-1.6%	49.2%
DC Housing Authority	\$17.0	\$8.5	\$6.6	(\$1.9)	-23.0%	38.5%
Customer Metering Fee	\$24.2	\$12.0	\$12.1	\$0.1	0.8%	50.4%
Water System Replacement Fee (WSRF)	\$40.7	\$20.4	\$21.5	\$1.1	5.5%	52.8%
Wholesale	\$114.2	\$57.1	\$58.1	\$1.0	1.8%	50.9%
Right-of-Way Fee/PILOT	\$23.8	\$11.9	\$12.3	\$0.4	3.5%	51.7%
<b>Subtotal (before Other Revenues)</b>	<b>\$885.9</b>	<b>\$442.9</b>	<b>\$450.0</b>	<b>\$7.1</b>	<b>1.6%</b>	<b>50.8%</b>
IMA Indirect Cost Reimb. For Capital Projects	9.9	5.0	3.6	(1.4)	-27.7%	36.4%
DC Fire Protection Fee	17.6	8.8	8.8	(0.0)	0.0%	50.0%
Stormwater (MS4)	1.0	0.5	0.5	0.0	7.7%	50.0%
Interest	9.5	4.7	7.0	2.3	48.0%	73.7%
Developer Fees (Water & Sewer)	9.0	4.5	3.2	(1.3)	-29.9%	35.6%
System Availability Fee (SAF)	7.7	3.9	1.6	(2.3)	-59.7%	20.8%
Washington Aqueduct Backwash	2.6	1.3	2.0	0.7	54.2%	76.9%
Others	6.7	3.3	6.9	3.6	106.7%	103.0%
<b>Subtotal</b>	<b>\$64.0</b>	<b>32.0</b>	<b>33.6</b>	<b>\$1.6</b>	<b>5.0%</b>	<b>52.3%</b>
Rate Stabilization Fund Transfer	\$2.0	\$0.0	\$0.0	\$0.0	0.0%	0.0%
<b>Other Revenue Subtotal</b>	<b>\$66.0</b>	<b>\$32.0</b>	<b>\$33.6</b>	<b>\$1.6</b>	<b>5.0%</b>	<b>50.9%</b>
<b>Grand Total</b>	<b>\$951.9</b>	<b>\$474.9</b>	<b>\$483.6</b>	<b>\$8.7</b>	<b>1.8%</b>	<b>50.8%</b>

### BREAKDOWN OF RETAIL RECEIPTS BY CUSTOMER CATEGORY (\$ in 000's)

Customer Category	Water	Sewer	Clean Rivers IAC	Metering Fee	WSRF	Total
Residential	\$23,827	\$37,583	\$15,003	\$5,440	\$4,926	\$86,778
Commercial	45,862	51,925	18,088	3,578	8,443	127,896
Multi-family	31,653	48,684	7,025	1,811	4,054	93,226
Federal	16,872	19,180	10,721	769	2,834	50,376
District Govt	3,606	4,879	4,497	416	1,026	14,424
DC Housing Authority	2,407	3,566	585	128	204	6,891
<b>Total:</b>	<b>\$124,227</b>	<b>\$165,816</b>	<b>\$55,919</b>	<b>\$12,142</b>	<b>\$21,487</b>	<b>\$379,591</b>

Note: The breakdown of Collections into Residential, Commercial, & Multi-family and Water and sewer is approximate as it is based on percentages of historical data and does not take into account adjustments and timing differences

### Clean Rivers IAC - Actual vs Budget (\$ in 000's)

Customer Category	FY2025 Budget	Year-To-Date Budget	Actual Received	Variance Favorable / <Unfavorable>	Variance % of YTD Budget	Actual % of Budget
Residential	\$28,226	\$14,113	\$15,003	890	6%	53%
Commercial	33,518	16,759	18,088	1,329	8%	54%
Multi-family	13,649	6,825	7,025	200	3%	51%
Federal	21,441	10,721	10,721	0	0%	50%
District Govt	8,988	4,494	4,497	3	0%	50%
DC Housing Authority	1,177	589	585	(3)	-1%	50%
<b>Total:</b>	<b>\$106,999</b>	<b>\$53,500</b>	<b>\$55,919</b>	<b>\$2,419</b>	<b>5%</b>	<b>52%</b>

## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Retail Accounts Receivable (Delinquent Accounts)

The following tables show retail accounts receivable over 90 days (from the billing date) including a breakdown by customer class.

#### Greater Than 90 Days by Month

	\$ in millions	# of accounts
September 30, 2012	\$5.5	13,063
September 30, 2013	\$4.9	11,920
September 30, 2014	\$5.3	12,442
September 30, 2015	\$6.5	11,981
September 30, 2016	\$7.7	12,406
September 30, 2017	\$8.4	11,526
September 30, 2018	\$13.4	16,273
September 30, 2019	\$10.6	8,744
March 31, 2020	\$12.8	9,933
September 30, 2020	\$17.9	13,775
September 30, 2021	\$26.3	13,065
September 30, 2022	\$29.1	12,168
September 30, 2023	\$28.0	10,420
September 30, 2024	\$33.9	11,832
October 31, 2024	\$34.1	11,815
November 30, 2024	\$35.4	11,854
December 31, 2024	\$36.4	12,161
January 31, 2025	\$35.5	11,709
February 28, 2025	\$35.2	11,839
March 31, 2025	\$35.7	11,608

#### Greater Than 90 Days by Customer

Notes: The temporary suspension of collection procedures in order to carry out the upgrade of the billing system to VertexOne in December 2017 was the cause of the increase in accounts receivable over 90 days (from the billing date) for September 2018. The increase in accounts receivable from March 2020 to September 2022 is primarily due to increased delinquencies and deferred payments due to the impact of COVID-19.

Number of Accounts			Month of Feb (All Categories)				Total Delinquent				
			Active		Inactive		Feb		Mar		
W & S	Impervious Only	Total No. of	No. of	Amount	No. of	Amount	No. of	Amount	No. of	Amount	%
a/c	a/c	a/c	a/c	(\$)	a/c	(\$)	a/c	(\$)	a/c	(\$)	
Commercial	8,414	1,857	10,271	858	6,321,509	115	\$526,339	1,021	\$6,835,607	973	\$6,847,848 19%
Multi-family	9,042	306	9,348	1,387	18,658,884	57	\$712,223	1,385	\$18,931,953	1,444	\$19,371,107 54%
Single-Family Residential	107,950	1,927	109,877	9,058	9,236,618	133	\$205,507	9,433	\$9,473,524	9,191	\$9,442,125 26%
<b>Total</b>	<b>125,406</b>	<b>4,090</b>	<b>129,496</b>	<b>11,303</b>	<b>\$34,217,011</b>	<b>305</b>	<b>\$1,444,069</b>	<b>11,839</b>	<b>\$35,241,084</b>	<b>11,608</b>	<b>\$35,661,080 100%</b>

Notes: Included in the above \$35.7M (or 11,608 accounts) of the DC Water Over 90 days delinquent accounts, \$4,444,673.79 (or 1,051 accounts) represents Impervious only accounts over 90 days delinquent.

-Reportable delinquencies do not include balances associated with a long standing dispute between DC Water and a large commercial customer.

-Delinquent accounts (11,608) as a percentage of total accounts (129,496) is 9.0 percent.

-Delinquent impervious only accounts (1,051) as a percentage of total accounts (129,496) is 0.8 percent.

-Delinquent impervious only accounts (1,051) as a percentage of total delinquent accounts (11,608) are 9.1 percent.

-Delinquent impervious only accounts (1,051) as a percentage of total impervious only accounts (4,090) are 25.7 percent

## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Customer Arrears Data

#### Arrears by Customer Category:

Category	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
Commercial	1,897	\$10,117,066	1,233	\$7,791,263	973	\$6,847,848
Multi Family	2,174	24,461,951	1,630	21,515,896	1,444	19,371,107
Residential	20,353	13,115,780	12,592	10,742,656	9,191	9,442,125
<b>Total</b>	<b>24,424</b>	<b>\$47,694,797</b>	<b>15,455</b>	<b>\$40,049,814</b>	<b>11,608</b>	<b>\$35,661,080</b>

#### Arrears by WARD for Residential Category:

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
1	1,234	\$742,536	693	\$566,161	478	\$482,716
2	537	256,413	274	169,249	189	138,845
3	646	336,963	297	244,836	209	210,147
4	3,544	1,924,617	2,018	1,505,647	1,402	1,299,034
5	4,068	2,442,000	2,554	1,961,944	1,861	1,702,967
6	1,159	630,194	666	515,239	487	455,220
7	5,866	4,461,689	3,862	3,827,527	2,860	3,423,899
8	3,299	2,321,368	2,228	1,952,053	1,705	1,729,297
<b>Total</b>	<b>20,353</b>	<b>\$13,115,780</b>	<b>12,592</b>	<b>\$10,742,656</b>	<b>9,191</b>	<b>\$9,442,125</b>

#### CAP+, CAP, CAP2 and CAP3 Customers in Arrears\*

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
CAP+	952	744,974	847	649,336	749	555,723
CAP	646	350,819	524	298,377	459	245,011
CAP2	38	15,861	30	12,369	22	9,170
CAP3	4	2,393	3	1,699	1	1,600
<b>Total</b>	<b>1,640</b>	<b>\$1,114,046</b>	<b>1,404</b>	<b>\$961,781</b>	<b>1,231</b>	<b>\$811,504</b>

\* Based on number of accounts that have been given credit in Mar 2025

#### CAP+ Customer Arrears by Ward\*

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
1	48	\$43,155	45	\$38,377	38	\$33,775
2	6	3,070	6	2,803	5	2,092
3	8	3,260	5	2,594	5	2,091
4	129	114,023	110	102,819	97	88,763
5	217	163,437	194	141,652	174	119,900
6	40	29,097	37	25,929	35	22,880
7	305	237,343	280	206,231	240	171,785
8	199	151,588	170	128,931	155	114,438
<b>Total</b>	<b>952</b>	<b>\$744,974</b>	<b>847</b>	<b>\$649,336</b>	<b>749</b>	<b>\$555,723</b>

\* Based on number of accounts that have been given credit in Mar 2025

## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Customer Arrears Data

#### CAP Customer Arrears by Ward\*

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
1	19	\$10,053	13	\$8,334	12	\$6,581
2	5	4,637	5	4,459	4	4,237
3	2	149	1	23	0	0
4	100	54,105	77	45,822	71	39,279
5	125	69,353	107	59,127	92	48,564
6	22	9,533	19	8,433	16	6,627
7	210	114,944	172	98,306	149	79,937
8	163	88,045	130	73,871	115	59,785
<b>Total</b>	<b>646</b>	<b>\$350,819</b>	<b>524</b>	<b>\$298,377</b>	<b>459</b>	<b>\$245,011</b>

\* Based on number of accounts that have been given credit in Mar 2025

#### CAP2 Customer Arrears by Ward\*

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
1	1	\$114	1	\$84	0	\$0
2	0	0	0	0	0	0
3	0	0	0	0	0	0
4	1	77	0	0	0	0
5	7	1,652	5	1,115	4	712
6	0	0	0	0	0	0
7	18	9,010	15	7,232	10	5,783
8	11	5,008	9	3,938	8	2,675
<b>Total</b>	<b>38</b>	<b>\$15,861</b>	<b>30</b>	<b>\$12,369</b>	<b>22</b>	<b>\$9,170</b>

\* Based on number of accounts that have been given credit in Mar 2025

#### CAP3 Customer Arrears by Ward\*

Ward	> 30 Days		> 60 Days		> 90 Days	
	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount	No. of Accounts	Delinquent Amount
1	0	\$0	0	\$0	0	\$0
2	0	0	0	0	0	0
3	1	393	0	0	0	0
4	1	1,666	1	1,600	1	1,600
5	1	182	1	70	0	0
6	0	0	0	0	0	0
7	1	152	1	29	0	0
8	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>\$2,393</b>	<b>3</b>	<b>\$1,699</b>	<b>1</b>	<b>\$1,600</b>

\* Based on number of accounts that have been given credit in Mar 2025



## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Developer Deposits

Developer Deposits are funds paid to DC Water for plans that are approved by the Permit Operations Department. They include:

- Flat fees for taps, abandonments, sewer connections, etc.
- Reimbursable estimated fees for inspection labor hours charged to the account.
- Deposits held as security against damage and uncharged accounts.
- Miscellaneous non-commercial account items (hydrant use, groundwater dewatering, waste hauler fees, etc.)
- As of March 31, 2025, developer deposits had \$36.96 million in credit balances (liability) and \$11.21 million in debit balances (receivable).

### Balances by Year as of March 31, 2025

Credit Balances (Liability)	Debit Balances (Receivables)
\$36.96 million	\$11.21 million

Year	Credit Balances	Number of Accounts with Credit Balances	Debit Balances	Number of Accounts with Debit Balances	Net Balance
2001	\$ -	-	\$ 960,164.05	1	\$ 960,164.05
2002	\$ -	-	\$ 1,836.00	2	\$ 1,836.00
2004	\$ -	-	\$ 9,066.08	6	\$ 9,066.08
2005	\$ (335,050.00)	77	\$ 268,208.25	88	\$ (66,841.75)
2006	\$ (267,855.30)	22	\$ 277,716.02	75	\$ 9,860.72
2007	\$ (114,482.12)	24	\$ 141,076.99	48	\$ 26,594.87
2008	\$ (242,907.97)	29	\$ 193,358.72	49	\$ (49,549.25)
2009	\$ (132,692.86)	21	\$ 170,241.58	43	\$ 37,548.72
2010	\$ (133,495.88)	34	\$ 147,695.15	37	\$ 14,199.27
2011	\$ (246,629.33)	54	\$ 520,969.79	54	\$ 274,340.46
2012	\$ (588,780.48)	133	\$ 466,548.84	89	\$ (122,231.64)
2013	\$ (618,477.70)	110	\$ 251,974.80	77	\$ (366,502.90)
2014	\$ (1,174,015.44)	173	\$ 953,684.49	61	\$ (220,330.95)
2015	\$ (1,401,173.05)	264	\$ 264,794.64	36	\$ (1,136,378.41)
<b>Subtotal - 2001 through 2015</b>	<b>\$ (5,255,560.13)</b>	<b>941</b>	<b>\$ 4,627,335.40</b>	<b>668</b>	<b>\$ (628,224.73)</b>
2016	\$ (2,241,094.44)	305	\$ 498,347.65	59	\$ (1,742,746.79)
2017	\$ (2,032,053.99)	380	\$ 386,394.00	106	\$ (1,645,659.99)
2018	\$ (2,732,720.43)	437	\$ 836,097.12	115	\$ (1,896,623.31)
2019	\$ (3,776,367.76)	377	\$ 1,557,788.40	157	\$ (2,218,579.36)
2020	\$ (4,214,538.53)	249	\$ 538,339.84	122	\$ (3,676,198.69)
2021	\$ (4,192,331.47)	302	\$ 610,552.34	146	\$ (3,581,779.13)
2022	\$ (5,549,938.33)	305	\$ 954,120.77	173	\$ (4,595,817.56)
2023	\$ (3,390,170.55)	174	\$ 837,892.59	119	\$ (2,552,277.96)
2024	\$ (3,008,505.52)	160	\$ 287,644.38	105	\$ (2,720,861.14)
2025	\$ (566,957.89)	39	\$ 78,204.00	47	\$ (488,753.89)
<b>Subtotal - 2016 through 2025</b>	<b>\$ (31,704,678.91)</b>	<b>2,728</b>	<b>\$ 6,585,381.09</b>	<b>1,149</b>	<b>\$ (25,119,297.82)</b>
<b>Total</b>	<b>\$ (36,960,239.04)</b>	<b>3,669</b>	<b>\$ 11,212,716.49</b>	<b>1,815</b>	<b>\$ (25,747,522.55)</b>

#### Forfeiture Action

Accounts Forfeited on August 16, 2021	(4,838,938.52)	1,011
Accounts Forfeited on September 23, 2022	(1,286,705.10)	348
Accounts Forfeited on March 26, 2024	(1,621,242.25)	262
Accounts Forfeited on September 27, 2024	(764,105.79)	113
Accounts pending forfeiture determination and execution.	(5,255,560.13)	941



## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Developer Deposits

#### Customer Communication

Statements are provided to customers when there is activity on the account. To ensure that all customers are aware of the balances, statements are also mailed annually irrespective of whether there is an activity on the account. For the last three years, annual statements were mailed to customers on March 26, 2024, April 28, 2023, and January 25, 2022.

By law, refunds are to be requested by the account owner within two years of completion (DC Code § 34–2401.10). If not requested in that period, these accounts can be forfeited and closed. DC Water has placed a statement on invoices beginning in November 2019 notifying customers of the District law and that funds would be forfeited unless a refund is requested within two years of project completion or account inactivity. A notification to customers that is posted on our website indicates that unless a refund was requested, funds would be forfeited for projects without activity for ten years. AOBA and DCBIA have been asked to notify their membership to examine the invoices.

For accounts that were forfeited, zero balance statements were mailed to customers on August 16, 2021, September 21, 2022, March 26, 2024, and September 27, 2024.

#### Refund Requests and Forfeiture Disputes

Following the distribution of annual account statements to customers in March 2024, it has been determined that submitted refund requests affect 1,853 accounts. The accompanying table outlines the progress made to date.

#### Construction Inspection Refund Data

	Number of Accounts	Amount (\$)
Refund request received to date	1853	
Refunded this month	30	\$244,691.19
Refunded last month	27	\$342,135.96
Refunded FY25	99	\$833,189.31
Refunded in FY24	369	\$6,935,582.14
Refunded in FY23 (Oct 22 - Sept 23)	105	\$1,756,574.39
Refund requests that are debits (\$0 balance or owe DC Water)	118	\$(53,609.78)
<i>Number of Refund Accounts Reviewed, Awaiting Information from Developers*</i>	98	\$831,182.52
<i>Number of Refund Account Requested after forfeiture date**</i>	12	\$75,583.58

\*Documentation required to process the refund accounts has been thoroughly examined and assembled. DC Water is in the process of obtaining address verification and/or proof of payment from the developers to complete the refund issuance. Request for this information has already been communicated to the developers.

\*\* These accounts were forfeited, and zero balance statements were sent to the developers before they requested a refund. As a result, these accounts are not eligible for a refund.

## Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date  
As of March 31, 2025

### Payment Plan and Disconnection Report

Zip Code	Residential					Commercial					Multifamily				
	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.*
<b>Total</b>	<b>12,559</b>	<b>3,746</b>	<b>1,673</b>	<b>825</b>	<b>1,307</b>	<b>1,152</b>	<b>121</b>	<b>46</b>	<b>27</b>	<b>106</b>	<b>1,640</b>	<b>353</b>	<b>107</b>	<b>80</b>	<b>3</b>
20001	221	56	30	17	21	88	6	1	2	5	9				
20009	98	26	12	4	13	31	6	1	1	6	31	4			
20010	372	112	33	29	35	31	4	2	3	8	28	6	2		
20059						3									
20001	97	24	9	4	10	23	5	2	2	1	22			2	
20004						3			1						
20005	8	2				18	3	2							
20006						6	2	1			1				
20007	118	8	2	2	11	29	1			1	1				
20008	13	1	1		1	15	1			1					
20009	24	6	4	3	2	9	1			1	13	3	1		
20036	1				1	8	1	1	1	1	2				
20037	11	1	1	1	3	8	2				4	1	1	1	
20007	60	12	8		14	8	1	1			10	1			
20008	54	7	4		16	25	3			2	8	1	1		
20015	43	5	2	2	5	6	1								
20016	140	21	4	4	13	100	3	2		2	2			1	1
20010	21	5	2	1	4	3					3				
20011	1,585	468	213	107	166	90	19	8	2	10	129	29	4	2	1
20012	350	87	37	17	52	28	4	4	1	5	14	1	1		
20015	52	14	6		13										
20001	191	59	24	11	23	14	1			2	4	3			
20002	609	184	89	45	69	72	9	3	3	12	192	38	13	15	
20011	218	73	23	16	18	5	1	1			13	1			
20017	653	194	88	34	67	35	8	4		5	25	6	2		
20018	884	289	135	59	104	90	5	1	3	11	36	5	1		
20036											1				
20001	14	7	4		4	8					3				
20002	389	94	39	27	45	72	10	4		6	17	2	1		
20003	204	29	13	7	13	42	1		2	7	13	1		1	
20024	51	16	6	1	2	9	1	1			14	4			
20032	1														
20001	4			1											
20002	201	70	30	18	33	10	3			2	20	4	2		
20003	107	19	7	5	9	22					6			2	
20013	1														
20016	2	2													
20019	2,979	887	426	213	282	106	11	4	4	11	402	70	11	18	
20020	555	149	75	31	41	12	1				85	56	37	7	
20002	3	2	1	1											
20003	13	6	3			7	1	1							
20020	1,272	443	190	88	112	45	4	2	2	5	285	66	21	20	1
20023	2	1	1		1										
20032	938	367	151	77	104	71	2			2	247	51	9	11	

\*Note: inactive accounts in arrears are not included in the above and the accounts by customer class are as follows: Res. 327, Com. 125 and MF 112

\*Note: Disconnect Work Orders for Multi-Family Properties were created and not assigned for field completion but are manually managed for further collection actions

Attachment B



# Miscellaneous Fees and Charges Update

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April 2025



## Purpose

- 💧 To provide an update on the Miscellaneous Fee Cost of Service Study and seek the Retail Rates Committee's recommendation to the Board



## Independent COS Study

- 💧 Miscellaneous Fees include Retail Customer Fee, Permitting / Engineering Fee, Legal Fee, Event Fee, Fats Oil and Grease (FOG) and Cross Connection Backflow Prevention (CC/BFP)
- 💧 Miscellaneous Fee Cost of Service (COS) study is conducted every three years. Last COS study was performed in FY2022
- 💧 Independent consultants bring an unbiased perspective, which ensures that the study is impartial and objective. The consultants have specialized knowledge and experience in conducting COS studies. Their experience can lead to more accurate and thorough analysis
- 💧 Raftelis has conducted this Miscellaneous Fee COS study. They have vast experience of providing consulting services for various COS studies for rates, charges and fees, Potomac Interceptor and Miscellaneous Fees. The company has over twenty-five years of experience in the utility space

# Who is Raftelis?

Helping local governments and utilities thrive



Finance



Executive services



Strategic planning/  
facilitation



Communication



Organization



Technology

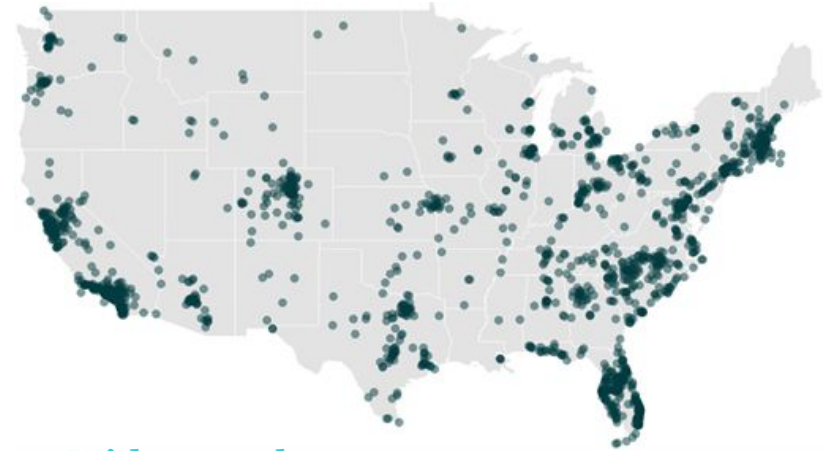


Solid waste  
services



Stormwater utility  
services

## National Experience



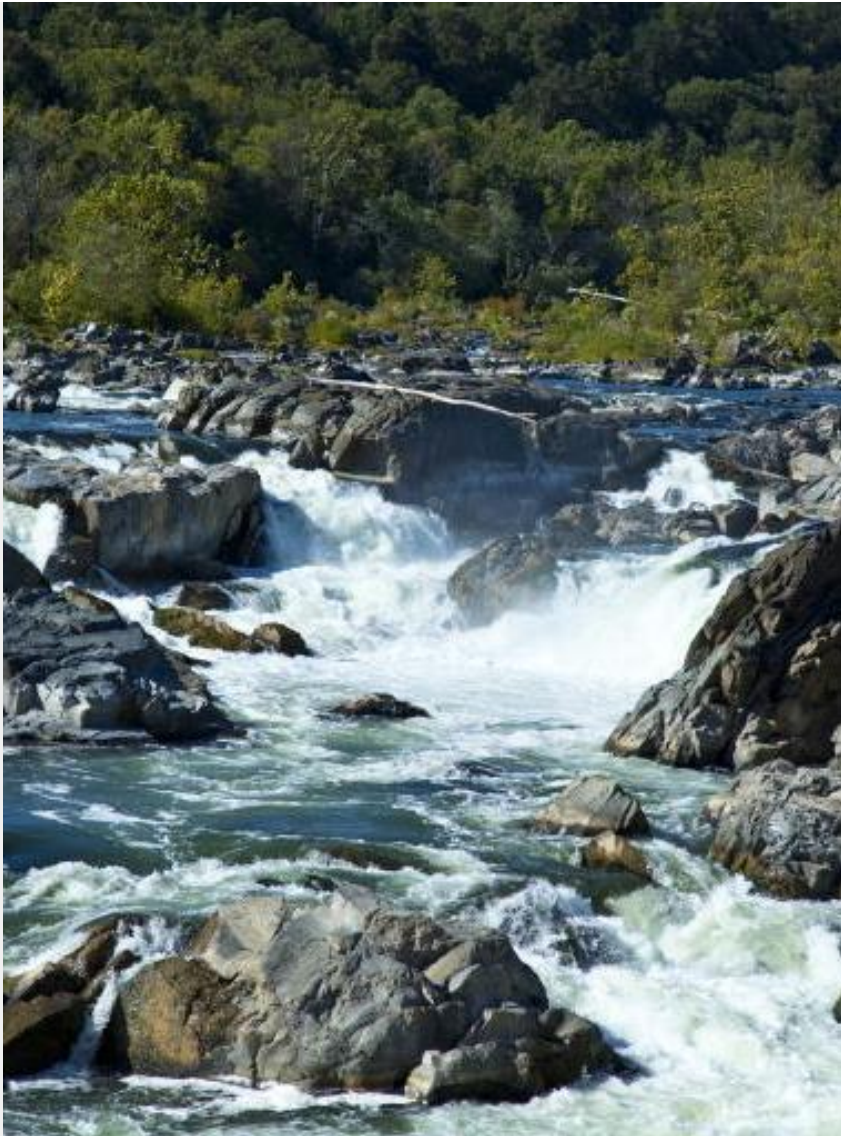
With more than...

**190+** consultants across  
the U.S.

Raftelis has provided assistance to over

**1,700+** public agencies  
and utilities





# Agenda

1. Objectives
2. Budget-Based Fee Calculations
  - Engineering/Permitting Fees
  - FOG and Cross Connection
3. COS-Based Fee Calculations
  - High strength fees
4. Fees with Inflationary Increases
5. System Availability Fees
6. Q&A
7. Appendices

## **Study Objective:**

### **Conduct a comprehensive review of the Miscellaneous Fees and Charges**

#### **Budget-based fee calculations**

- Engineering/Permitting Fees
- FOG and Cross Connection Fees

#### **Cost of Service-based fee calculations**

- High Strength Fees

#### **Inflation-based calculations**

- Penalties
- Turn-off Charges
- Tap Fees
- Hydrant Flow Tests & Meter Rentals
- Other Miscellaneous Fees

# Why does DC Water Charge Miscellaneous Fees?

- Fees recover:
  - › Staff time
  - › Material costs
  - › Technology costs
- Major Changes for this update:
  - › Changing reimbursable fees to fixed fees
  - › Expanding ProjectDox fees to include more specific fees for various situations
  - › New Meter Relocation fees

# Budget-Based Fee Calculations



# Engineering/Permitting Fees

- Total target revenue of \$8.79 million for Permit Operations Department
  - › Includes Permit Operations + Inspectors from DETS
  - › Permit Operations Budget: \$6.18 M (\$5.75 M budget in the 2022 study)
    - DETS Budget: \$2.61 M
  - › Operating costs for developer inspections (DETS) currently not accounted for because inspections costs are based on labor and equipment costs charged to estimated reimbursable fees.
    - 18 Inspectors from DETS transferred to Permit Operations for developer inspections
    - Improve operational efficiency and easier determination of operating costs for Permit Operations (permit reviews and construction inspections for fixed fees).
- Higher fees necessary to support the FY 2026 Budget
  - › Also accounts for inflation over the two-year fee update cycle
  - › Increase in number of staff over the last two-year fee cycle, plus staff promotions
- **Fees presented in Appendix 1**

## Proposed Permit Operations Positions Based on New Fees and Services

No. of Positions	2022	Current	Additional/Transfer	Proposed
Permit Management /Admin	4	7	0	7
Permit Plan Review Staff	14	15	0	15
Developer Business Support	3	6	0	6
Construction Inspection – Transfers from Inspections Department	0	0	18*	18
<b>Total Positions</b>	<b>21</b>	<b>28</b>	<b>18</b>	<b>46</b>

*\*Existing employees have been transferred from DETS to Permit Operations*



# New Engineering Fees

- Three new types of fees were added
  - › **Inspection Fees**
    - Previously reimbursable
  - › **Meter Relocation Fees**
    - Plan review fees
    - Currently no fee to charge to
    - Increased number of requests due to the relocation of meters from inside to outside resulting in the need for a plan review and meter sizing requirements
  - › **ProjectDox Fees**
    - Adding more specific fees due to the various types of reviews

# Reimbursable Inspection Fees

- Reimbursable charges are estimated fees for various inspection work conducted like (vault for new meters, fire hydrant installation and relocation, new water and sewer mains inspections) etc.
- Customer deposits are held as collateral against damage
- When work is complete, the customer is debited or credited depending on the balance
- ***What do the fees pay for?***
  - › Labor
  - › Equipment
  - › Vehicle usage
  - › Fuel
  - › Other miscellaneous expenses
- ***Why switch to fixed fees?***
  - › Save DC Water staff time administering the time-consuming fee reimbursement process, preventing a backlog of administrative work
  - › Loss of revenue from estimated reimbursable fees occurs due to the inability to collect owed debits and uncharged labor and equipment costs, despite services being rendered.
  - › Greater transparency of charges

# Fixed Inspection Fees

- Inspection activities include:
  - › Inspection of Pipe Installation (time spent) including
    - Pipes
    - Precast products such as manholes and catch basins
    - CCTV
  - › Reporting and sketches
  - › Travel time to and from the site
  - › Project research
  - › Supervisor time
- Range in price from \$1,300 to \$25,000 per base fee (see Appendix 3)
- Hours to Inspect \* Daily Rate = Proposed Fee
- Daily Rate of \$969.00 determined by:
  - › Labor
  - › Equipment
  - › Fringe Benefits
  - › Overhead

## Inspection Fees (new; replacing reimbursable fees)

Code	Fee Name	Existing	Proposed
5001	Inspect pre-cast conc. vault for new meters	Reimbursable	\$4,000
5002	Inspect installation of fire hydrant relocation	Reimbursable	\$3,000
5003	Inspect installation of new fire hydrant	Reimbursable	\$3,000
5004	Inspect new 8", 10", 12" water main	Reimbursable	\$7,000 + \$12/LF
5005	Inspect new 16", 20" water main	Reimbursable	\$10,000 + \$12/LF
5006	Inspect new ≥24" water main	Reimbursable	\$14,000 + \$12/LF
6001	Inspect new 10"–15" diameter sewer main	Reimbursable	\$7,000 + \$12/LF
6002	Inspect new 18"–30" diameter sewer main	Reimbursable	\$10,000 + \$12/LF
6003	Inspect new 36"–48" diameter sewer main	Reimbursable	\$20,000 + \$12/LF
6004	Inspect new ≥54" diameter sewer main	Reimbursable	\$25,000 + \$12/LF

## Inspection Fees cont.

Code	Fee Name	Existing	Proposed
6005	Inspect new sewer manhole/Catch Basin 0–10 vft	Reimbursable	\$5,000
6006	Inspect new sewer manhole/Catch Basin >10 ≤ 20 vft	Reimbursable	\$8,000
6007	Inspect new sewer manhole/Catch Basin >20 ≤ 30 vft	Reimbursable	\$15,000
6008	Inspect new sewer manhole/Catch Basin >30 vft	Reimbursable	\$20,000
6009	Inspect sewer CCTV ≤ 24" public sewer main	Reimbursable	\$1,300 + \$13/LF
6010	Inspect sewer CCTV 24"–36" public sewer main	Reimbursable	\$1,500 + \$15/LF
6011	Inspect sewer CCTV 42"–48" public sewer main	Reimbursable	\$1,700 + \$17/LF
6012	Inspect sewer CCTV 54"–72" public sewer main	Reimbursable	\$2,000 + \$20/LF
6013	Inspect sewer CCTV > 72" public sewer main	Reimbursable	\$4,000 + \$40/LF
6014	Inspect sewer CCTV and relining ≤ 24" public sewer	Reimbursable	\$2,300 + \$23/LF
6015	Inspect sewer CCTV and relining 24"–36" public sewer	Reimbursable	\$2,900 + \$29/LF
6016	Inspect sewer CCTV and relining 42"–48" public sewer	Reimbursable	\$3,400 + \$34/LF
6017	Inspect sewer CCTV and relining 54"–72" public sewer	Reimbursable	\$4,000 + \$40/LF
6018	Inspect sewer CCTV and relining > 72" public sewer	Reimbursable	\$8,000 + \$80/LF

## Meter Relocation Fees

- New fees to support meter relocation work
- Previously no fees to recover these efforts

Meter Relocation Fees	Fee Amount	Estimated Annual Revenue
Large Meter Relocation	\$5,000	\$50,000
Small Meter Relocation (Non-Residential/Multi-Family)	\$2,500	\$25,000
Small Meter Relocation (Residential)	\$1,500	\$15,000
Reconfiguration of Fire System (Non-Residential/Multi-Family)	\$2,500	\$25,000
Reconfiguration of Fire System (Residential)	\$1,500	\$15,000



# ProjectDox Fees

- ProjectDox Fees are based on the use of ProjectDox software, a project management software used for project reviews by Department of Building (DOB)
- At the end of FY23, collection of ProjectDox fees was initiated, revealing that several types of reviews had not been accounted for in the previous fee schedule
- The additional specific fees for the types of projects include swimming pools, sheeting and shoring, foundation to grade, and Building Civil (BCIV) Permit:

ProjectDox Fees	Fee Amount	Estimated Annual Revenue
Signoff on Category I & II and Swimming Pool	\$200	<b>\$600,000</b>
Non-DC Water's Zone of Influence (ZOI) Sheeting and Shoring <i>(not within the influence of DC Water's assets)</i>	\$500	<b>\$62,500</b>
Foundation to Grade (FD)	\$500	<b>\$62,500</b>
Non-Department of Transportation (DDOT) BCIV Permit <i>(non-DDOT BCIV) (Any project that is not DDOT related)</i>	\$500	<b>\$62,500</b>
BCIV Permit Erosion Sediment Control (BCIV ESC)	\$500	<b>\$62,500</b>

## Fats/Oils/Grease (FOG), Cross Connection/Backflow Prevention (CC/BPA)

- Fee updates are driven by a variety of cost changes, including an increase in costs associated with the development of a new certification online portal
  - › The certification portal is used to help identify the need for repairs and track repair progress

Fee Type	No. of Employees
FOG	5
CC/BPA	5
Fire Hydrant Use Program	1
<b>Total Positions</b>	<b>11</b>

## FOG Fee

- Fats, Oil and Grease (FOG) Inspection Fee
  - › The FOG Fee funds a program to enforce the installation and maintenance of FOG abatement systems as required by the DC Plumbing Code
  - › FOG Fee assessed to food service establishments such as restaurants, bars, cafeterias, etc.
  - › DC Water conducts about 1,000 FOG site inspections per year
  - › Enforces and tracks compliance at about 3,800 food service establishments
- Cost-based approach based on cost of service of \$1.13M

# FOG Fee

	2023	2025 Update
Cost Drivers	Annual Cost	Annual Cost
Personnel	\$645,641	\$817,521
Materials	\$87,462	\$139,712
Training	\$21,854	\$8,000
Certification/Software	\$31,000	\$116,989
Billing System	\$43,608	\$48,802
Total Costs	\$829,665	\$1,131,023
Per Participant	2023	2025 Update
Number of Participants	3,700	3,855
Annual Fee Per Participant	\$224	\$293
Monthly Fee	\$18.70	\$24.50

IT costs are the main reason for the increase in Materials expense. Certification/software cost increases were also a major driver of the calculation.

## **Cross Connection/Backflow Prevention Fee**

- Cross Connection (CC) / Backflow Prevention (BFP) Inspection
  - › Program enforces installation and maintenance of backflow prevention assemblies as required by DC Plumbing Code to protect the District public water supply system
  - › Fee assessed to sites with known backflow prevention assemblies
  - › About 125 installations per month
  - › DC Water conducts about 1,200 CC/BFP site inspections per year
  - › Enforces and tracks compliance of about 16,000 Backflow Preventers at 4,000 sites
- Fee to be reduced from \$6.70 to \$6.20
  - › Fees were kept level during the last update to build in a conservative approach to estimated revenue recovery
  - › Precise costs were used as the basis this time – cost of service is \$1.166M

## Cross Connection/Backflow Prevention Fee Calculation Comparison

	2023	2025 Update
Cost Drivers	Annual Cost	Annual Cost
Personnel	\$645,641	\$817,521
Materials	\$87,462	\$139,712
Training	\$22,400	\$8,000
Certification/Software	\$31,100	\$119,889
Billing System	\$68,568	\$80,986
<b>Total Costs</b>	<b>\$855,172</b>	<b>\$1,166,107</b>
Per Participant	2023	2025 Update
Number of Participants	14,200	15,721
Annual Fee Per Participant	\$60	\$74
<b>Monthly Fee</b>	<b>\$6.70</b>	<b>\$6.20</b>

The 2023 fee was kept at the 2018 level of \$6.70 to build in a conservative approach to estimated revenue recovery. The fee will now be reduced to \$6.20 to reflect the new estimated costs and number of participants. Calculated fees are rounded to the nearest 10 cents.



# Cost of Service- Based Fee Calculations



# High Strength Fees

- With each cost of service (COS) study, high strength fees are updated to align with anticipated costs
- Assumptions are used to derive per-gallon fees for both high strength and domestic strength waste
  - › Wastewater for domestic waste has consistent and predictable concentrations of Biological Oxygen Demand (BOD), Total Suspended Solids (TSS), Total Nitrogen (TN), and Total Phosphorus (TP)
  - › Once the typical concentrations of these pollutants are exceeded, costs begin to rise to treat them through extra chemicals, electricity, etc.
  - › High Strength fees reflect this extra treatment cost
- Methodology is consistent with prior fee update
- **Fees summarized in Appendix 2**

## High Strength Fees

	Flow	cBOD	TN	TP	TSS	Total	Previous
Total Annual Cost, Millions (1)	\$246.4	\$22.4	\$62.2	\$37.6	\$67.2	\$435.8	<b>\$378.8</b>
Units of Service, Flow/Loading - Daily	278.1	407,300	111,687	10,492	263		
Daily Units	MGD	Lb/day	Lb/day	Lb/day	DT/day		
Units of Service, Flow/Loading - Annual	101,506,500	148,664,500	40,765,755	3,829,580	191,990,000		
Annual Units	Kgal/yr	Lb/yr	Lb/yr	Lb/yr	Lb/yr		
Unit Cost per Lb	\$2.427	\$0.151	\$1.526	\$9.815	\$0.350	\$4.293	<b>\$3.680</b>
Cost per Kgal	\$4.293	\$15.65	\$6.94	\$9.815	\$56.07	\$91.21	
<b>High strength waste fee/kgal</b>				<b>Rounded total of all costs/kgal</b>		<b>\$91.00</b>	<b>\$77.00</b>
<b>Domestic strength waste fee/kgal</b>				<b>Rounded flow cost/kgal</b>		<b>\$4.00</b>	<b>\$4.00</b>

1) Costs were determined in the FY 2025-2026 Cost of Service (COS) Analysis. Previous costs were from the previous COS Analysis, shown below. Costs increased in the most recent COS Study due to inflation and increasing capital costs.

Previous COS Study	Flow	cBOD	TN	TP	TSS	Total
Unit Cost per Lb	\$2.075	\$0.162	\$1.662	\$5.234	\$0.278	\$3.680

# Inflation-Based Fee Calculations



## **Inflation-based Increases to Miscellaneous Customer Fees**

- Miscellaneous Service Fees are being increased by 6%, based on CPI data for the DC Metro Region for FY 2026-2028
- The overall revenue impact is de minimis, but it is important to reflect as fees have not been updated since 2022, although personnel and other costs have increased
  - › Approximately \$300,000 additional revenue per year
- **Fees presented in Appendix 3**

## Changes to Retail Customer Fees

Fee Name	Existing	Proposed
Broken By-Pass Seal	\$745	<b>\$790</b>
Unauthorized Water or Sewer Connection	\$260	<b>\$400 for 1<sup>st</sup> instance; \$800 for 2<sup>nd</sup> instance; \$1,200 for subsequent instances</b>

\*These fee adjustments are based on an approach used at a peer utility, to better reflect industry norms. The higher charges are penalties to deter repeat offenses.

## New Fees – Industrial Waste

- Industrial waste fees collected over \$300,000 in revenues last fiscal year
- The new fees recoup costs for the sampling and analysis of PFAS at industrial facilities
- New Maryland biosolids guidance was released, along with upcoming EPA NPDES permit requirements
- New proposed fees:
  - › PFAS Compliance Fee – 1 outfall - \$895
  - › PFAS Compliance Fee – each additional outfall - \$420

# System Availability Fees





## Review of System Availability Fees

- System Availability Fees (SAFs) recover the cost of maintaining capacity in DC Water's treatment and distribution/collection system to provide service to new customers
- Revenues are used for capacity-related infrastructure improvements
- Last year's budget was approximately \$7.7M; revenues totaled approximately \$2.3M
  - › Fees have not been updated since 2018, but costs have increased
  - › Fees are only charged for new construction, so growth and development trends impact the revenue collected
- Current DC Water Residential Fees:

Meter Size	Water	Sewer	Total
5/8"	\$1,135	\$2,809	\$3,944
3/4"	\$1,135	\$2,809	\$3,944
1"	\$1,135	\$2,809	\$3,944
1" x 1.25"	\$2,047	\$5,066	\$7,113
1.5"	\$5,491	\$13,591	\$19,082
2"	\$11,125	\$27,536	\$38,661
3"	\$32,500	\$80,442	\$112,942

# Review of System Availability Fees

- Current DC Water Non-Residential/Multifamily Fees:

Meter Size	Water	Sewer	Total
5/8"	\$1,282	\$3,173	\$4,455
3/4"	\$1,282	\$3,173	\$4,455
1"	\$1,282	\$3,173	\$4,455
1" x 1.25"	\$2,047	\$5,066	\$7,113
1.5"	\$5,491	\$13,591	\$19,082
2"	\$11,125	\$27,536	\$38,661
3"	\$32,500	\$80,442	\$112,942
4"	\$83,388	\$206,394	\$289,782
6"	\$229,246	\$567,408	\$796,654
8"	\$229,246	\$567,408	\$796,654
8" x 2"	\$229,246	\$567,408	\$796,654
8" x 4" x 1"	\$229,246	\$567,408	\$796,654
10"	\$229,246	\$567,408	\$796,654
12"	\$229,246	\$567,408	\$796,654
16"	\$229,246	\$567,408	\$796,654

## System Availability Fees Benchmarking – Residential Customers

Utility	Water	Sewer	Total
DC Water	\$1,135	\$2,809	\$3,944
WSSC	\$1,726	\$3,157	\$4,883
Arlington	\$2,520	\$3,720	\$6,240
Charlotte	\$5,630	\$5,052	\$10,682
Fairfax	\$4,930	\$9,038	\$13,968
PWCSA	\$5,300	\$12,000	\$17,300
Loudoun	\$8,219	\$10,439	\$18,658
Baltimore	n/a	n/a	n/a

*DC Water's fees for the smallest meter size are the lowest among the group of peer utilities. DC Water may wish to consider a study to update the fees for future years.*

## System Availability Fees Benchmarking – 2” Meter

Utility	Water	Sewer	Total
DC Water	\$11,125	\$27,536	\$38,661
Charlotte	\$10,381	\$40,419	\$50,800
Fairfax	\$52,600	\$72,310	\$124,910
Loudoun	\$98,629	\$125,268	\$223,897
PWCSA	Usage Based	Usage Based	Usage Based
WSSC	Fixture unit based	Fixture unit based	Fixture unit based
Arlington	n/a	n/a	n/a
Baltimore	n/a	n/a	n/a

*DC Water’s fees for the smallest meter size are the lowest among the group of peer utilities. DC Water may wish to consider a study to update the fees for future years.*

## System Availability Fees Benchmarking – 10” Meter

Utility	Water	Sewer	Total
DC Water	\$229,246	\$567,408	\$796,654
Charlotte	\$291,970	\$1,136,399	\$1,428,369
Fairfax	\$755,950	\$1,210,714	\$1,966,664
PWCSA	Usage Based	Usage Based	Usage Based
Loudoun	n/a	n/a	n/a
WSSC	Fixture unit based	Fixture unit based	Fixture unit based
Arlington	n/a	n/a	n/a
Baltimore	n/a	n/a	n/a

*DC Water’s fees for the smallest meter size are the lowest among the group of peer utilities. DC Water may wish to consider a study to update the fees for future years.*



## Recommendation

- 💧 That the Retail Rates Committee recommend approval of the Notice of Public Rulemaking (NOPR) for the Miscellaneous / Permit fees, FOG and Backflow Prevention fees to the Board
  - New fees would take effect October 1, 2025
- 💧 That DC Water conduct a study to update the System Availability Fees

# Q&A



# Thank you!

**Contact:** Jon Davis

704-936-4434 / [jdavis@raftelis.com](mailto:jdavis@raftelis.com)



# Appendix 1: Engineering & Permitting Fees



## Plan Submittal

Code	Fee name	Existing	Proposed
1001	Base Plan Submission Fee – All Review Types	\$200	<b>\$215</b>
1002	Rejected Plan Resubmission Fee – All Review Types	\$100	<b>\$110</b>

## Meter Relocation Fees (New Fees)

Code	Fee name	Existing	Proposed
n/a	Large Meter Relocation Fee	\$ -	<b>\$5,000</b>
n/a	Small Meter Relocation Fee (Non-Residential/Multi-Family)	\$ -	<b>\$2,500</b>
n/a	Small Meter Relocation Fee (Residential)	\$ -	<b>\$1,500</b>
n/a	Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Non-Residential/Multi-Family)	\$ -	<b>\$2,500</b>
n/a	Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Residential)	\$ -	<b>\$1,500</b>

## Large Plan Review Fees – Project Review

Code	Fee name	Existing	Proposed
2040	Large Basic Plan Review Fee	\$15,000	<b>\$15,900</b>
2041	Large Basic Plan Review Fee, Expedited	\$30,000	<b>\$31,800</b>
2054	Large (>2") Fire Only	\$5,000	<b>\$5,300</b>
2055	Large (>2") Fire Only, Expedited	\$10,000	<b>\$10,600</b>
2056	Large Sanitary/Combined Sewer Conn. Only (=>8")	\$5,000	<b>\$5,300</b>
2057	Large Sanitary/Combined Conn. Only (=>8"), Expedited	\$10,000	<b>\$10,600</b>
2058	Large Storm Connection Only (=>15")	\$5,000	<b>\$5,300</b>
2059	Large Storm Connection Only (=>15"), Expedited	\$10,000	<b>\$10,600</b>

## Large Plan Review Fees – Easement & Covenant, As-Built Fees

Code	Fee name	Existing	Proposed
2076	Processing of Standard Easement Covenant	\$2,000	<b>\$2,120</b>
2077	Processing of Standard Easement Covenant - Expedited	\$4,000	<b>\$4,240</b>
2078	Processing of Non-Standard Easement Covenant	\$8,500	<b>\$9,010</b>
2079	Processing of Non-Standard Easement Covenant - Expedited	\$17,000	<b>\$18,020</b>

## Large Plan Review Fees – Easement & Covenant, As-Built Fees

Code	Fee name	Existing	Proposed
2080	Utility Infrastructure Only Review Fee (to 1,000 LFT impact to mains)	\$10,000	<b>\$10,600</b>
2080	Utility Infrastructure Only Review Fee (to 1,000 LFT impact to mains) - Expedited	\$20,000	<b>\$21,200</b>
2081	Utility Infrastructure Only Review Fee (to 2,500 LFT impact to mains)	\$15,000	<b>\$15,900</b>
2081	Utility Infrastructure Only Review Fee (to 2,500 LFT impact to mains) - Expedited	\$30,000	<b>\$31,800</b>
2082	Utility Infrastructure Only Review Fee (over 2,500 LFT impact to mains)	\$18,000	<b>\$19,080</b>
2082	Utility Infrastructure Only Review Fee (over 2,500 LFT impact to mains) - Expedited	\$36,000	<b>\$38,160</b>

## Large Plan Review Fees – Miscellaneous

Code	Fee name	Existing	Proposed
2042	Large Foundation to Grade	\$1,750	<b>\$1,860</b>
2043	Large Foundation to Grade - Expedited	\$3,500	<b>\$3,710</b>
2044	Large Approved Plan Revision	\$2,000	<b>\$2,120</b>
2045	Large Approved Plan Revision - Expedited	\$4,000	<b>\$4,240</b>
2046	Large Project Sheeting and Shoring	\$12,500	<b>\$13,250</b>
2047	Large Project Sheeting and Shoring - Expedited	\$25,000	<b>\$26,500</b>
2050	Water and sewer availability letter (all cases)	\$750	<b>\$795</b>
2051	Water and sewer availability letter (all cases) - Expedited	\$1,300	<b>\$1,380</b>
2052	Large Project Temporary Water Connections	\$5,000	<b>\$5,300</b>
2053	Large Project Temporary Water Connections - Expedited	\$10,000	<b>\$10,600</b>

## Large Plan Review Fees - Miscellaneous (Continued)

Code	Fee name	Existing	Proposed
2060	Large water meter size reduction plan	\$5,000	<b>\$5,300</b>
2061	Large water meter size reduction plan - Expedited	\$10,000	<b>\$10,600</b>
2062	Large Project Raze utility release letter - no abandonments	\$500	<b>\$530</b>
2063	Large Project Raze utility release letter - no abandonments - Expedited	\$1,000	<b>\$1,060</b>
2064	Large Project Raze utility release letter - with abandonments	\$1,500	<b>\$1,590</b>
2065	Large Project Raze utility release letter - with abandonments - Expedited	\$3,000	<b>\$3,180</b>



## Large Plan Review Fees – Miscellaneous (Continued)

Code	Fee name	Existing	Proposed
2074	Large Plan Excessive Submission Review (5 <sup>th</sup> review or more)	\$3,500	<b>\$3,710</b>
2075	Large Plan Excessive Submission Review - Expedited	\$7,000	<b>\$7,420</b>
2090	One Day Plan Design and Review and approval (Velocity type program)	\$25,000	<b>\$26,500</b>

## Small Plan Review Fees – Non-Residential

Code	Fee name	Existing	Proposed
2009	Small basic Non-Residential project per metered connection	\$5,000	<b>\$5,300</b>
2010	Small basic Non-Residential project per metered connection - Expedited	\$10,000	<b>\$10,600</b>
2011	Small Hybrid per metered connection	\$6,750	<b>\$7,155</b>
2012	Small Hybrid per metered connection - Expedited	\$13,500	<b>\$14,310</b>
2015	Small Non-Residential or Hybrid Approved Plan Revision	\$1,450	<b>\$1,540</b>
2016	Small Non-Residential or Hybrid Approved Plan Revision - Expedited	\$2,900	<b>\$3,075</b>
2017	Small Project Sanitary or combined Sewer connection 6" or less	\$1,000	<b>\$1,060</b>
2018	Small Project Sanitary or combined Sewer connection 6" or less - Expedited	\$2,000	<b>\$2,120</b>
2019	Small Project Storm sewer connection only less than 15"	\$1,000	<b>\$1,060</b>
2020	Small Project Storm sewer connection only less than 15" - Expedited	\$2,000	<b>\$2,120</b>

## Small Plan Review Fees – Single Family and Residential

Code	Fee name	Existing	Proposed
2005	Small Residential / metered connection	\$1,500	<b>\$1,590</b>
2006	Small Residential / metered connection - Expedited	\$3,000	<b>\$3,180</b>
2013	Small Residential Approved Plan Revision Each	\$500	<b>\$530</b>
2014	Small Residential Approved Plan Revision Each - Expedited	\$1,000	<b>\$1,060</b>

## Small Plan Review Fees – Release Letters

Code	Fee name	Existing	Proposed
2021	Small Non-Residential Residential or Small Hybrid Raze utility release letter - no abandonment	\$400	<b>\$425</b>
2022	Small Residential, Small Non-Residential Raze or Small Hybrid utility release letter - no abandonment - Expedited	\$800	<b>\$850</b>
2023	Small Residential or Small Non-Residential Raze permit review and utility release letter - with abandonments	\$1,000	<b>\$1,060</b>
2024	Small Residential or Non-Residential Raze permit review and utility release letter - with abandonments - Expedited	\$2,000	<b>\$2,120</b>

## Small Plan Review Fees - Miscellaneous

Code	Fee name	Existing	Proposed
2003	Small Sheet and Shore	\$1,250	<b>\$1,325</b>
2004	Small Sheet and Shore - Expedited	\$2,500	<b>\$2,650</b>
2027	Small Temporary Water (Non-Residential)	\$2,000	<b>\$2,120</b>
2028	Small Temporary Water (Non-Residential) - Expedited	\$4,000	<b>\$4,240</b>
2070	Residential Plan Excessive Submission Review	\$500	<b>\$530</b>
2072	Small Non-Residential and Small Hybrid Plan Excessive Submission Review (5 <sup>th</sup> review or more")	\$750	<b>\$795</b>
n/a	ProjectDox Signoff on Category I & II and Swimming Pool	\$200	<b>\$200</b>
n/a	ProjectDox Non-DC Water's Zone of Influence (ZOI) Sheeting and Shoring (not within the influence of DC Water's assets)	\$500	<b>\$500</b>
n/a	ProjectDox Foundation to Grade (FD)	\$500	<b>\$500</b>
n/a	ProjectDox Non-Department of Transportation (DDOT) BCIV Permit ( <i>non-DDOT BCIV</i> ) ( <i>Any project that is not DDOT related</i> )	\$500	<b>\$500</b>
n/a	ProjectDox Building Civil Permit Erosion Sediment Control (BCIV ESC)	\$500	<b>\$500</b>

## Miscellaneous Permitting Fees

Code	Fee name	Existing	Proposed
2048	Large Project Abandonment Waiver Request	\$750	<b>\$795</b>
2049	Abandonment Waiver Request - Expedited	\$1,300	<b>\$1,380</b>
7001	Request for Information (RFI)	\$175	<b>\$190</b>
7002	Request for Information - Expedited	\$350	<b>\$375</b>
7003	Request for As-Built-Drawings	\$200	<b>\$215</b>
7004	Request for As-Built-Drawings - Expedited	\$400	<b>\$425</b>
7009	Letter in Lieu of Hydrant Flow Test	\$250	<b>\$265</b>

## Meter Inspection & Water Service Fees

Old Code	New Code	Fee name	Existing	Proposed
9001	4011	Meter Setter Inspection	\$250	<b>\$265</b>
9002	4012	Meter Setter Re-Inspection	\$250	<b>\$265</b>
9003	4013	Meter Vault Inspection	\$1,000	<b>\$1,060</b>
9004	4014	Meter Vault Re-Inspection	\$1,000	<b>\$1,060</b>
9006	4006	Water Connections 3" and Larger	\$2,500	<b>\$2,650</b>

## As-Built Fees

Fee name	Existing	Proposed
Small Project	\$250 (each bldg.)	\$265 (each bldg.)
Large Project	\$750 (each connection – water or sewer)	\$795 (each connection – water or sewer)
Small Non-Residential	\$250	\$265
Small Hybrid	\$250	\$265
Installation of New Water or Sewer Main (20 to 100 feet)	\$2,500	\$2,650
Each additional 200 feet of Water Main	\$2,000	\$2,120
Each additional 400 feet of Sewer Main	\$2,000	\$2,120
Installation of Water Main - larger than 24" in diameter	Determined on a per project basis	Determined on a per project basis
Installation of Sewer Main - larger than 60" in diameter	Determined on a per project basis	Determined on a per project basis



# Appendix 2:

## FOG/CC Fees

## Hydrant Use Permit Fees

## High Strength Fees



# FOG and Cross-Connection/Backflow Fees

Fee name	Existing	Proposed
Fats, Oils and Grease (FOG) Facility Monthly Fee	\$18.70	<b>\$24.50</b>
Cross Connection (CC) / Backflow Prevention (BPF) Monthly Fee per Assembly	\$6.70	<b>\$6.20</b>

## Fire Hydrant Use Program

- The Fire Hydrant Use Permit Program (FHUP) issues fire hydrant use permits and rents fire hydrant meters and equipment. Customers connect to fire hydrants for temporary water service for various purposes such as construction, landscaping, and community events. More information on the regulation and process for obtaining a permit and equipment is at <https://dcwater.com/fire-hydrant-use-permit>.
- DC Water Customer Compliance Services took over the fire hydrant use permit program from Permit and Meter Operations on October 1, 2019. Labor resources were moved from other compliance programs to manage the issuing of permits and equipment. There is one FTE formally assigned to the FHUP program.

## Fire Hydrant Use Charges

Fee Name (1)	Existing	Proposed
Fire Hydrant Permit	\$75	<b>\$80</b>
Private Fire Hydrant Flush	\$90	<b>\$100</b>
Water and Sewer for Hydrant Use	Usage Based	<b>Usage Based</b>
3" Hydrant Meter Deposit	\$1,750	<b>\$2,000</b>
3" Hydrant Meter Rental <15 days	\$130	<b>\$225</b>
3" Hydrant Meter Rental >=15 days	\$10/day	<b>\$15/day</b>
3" Hydrant Meter w BP Deposit	\$2,750	<b>\$3,000</b>
3" Hydrant Meter w BP Rental <15 days	\$195	<b>\$300</b>
3" Hydrant Meter w BP Rental >=15 days	\$15/day	<b>\$20/day</b>
5/8" Hydrant Meter w BP Deposit	\$950	<b>\$1,000</b>
5/8" Hydrant Meter w BP Rental <15 days	\$115	<b>\$225</b>
5/8" Hydrant Meter w BP Rental >=15 days	\$10/day	<b>\$15/day</b>

1) Fire Hydrant fees were based on labor hours (to assemble, calibrate and maintain equipment, and process permits) and equipment material costs. Based on Raftelis' benchmarking analysis, the existing fees are reasonable relative to similar fees at peer utilities.

# High Strength Fees

Pretreatment Fees	Existing	Proposed
High strength grease trap waste	\$0.077/gal	<b>\$0.091/gal</b>
High strength septage waste	\$0.077/gal	<b>\$0.091/gal</b>
Domestic strength waste	\$0.004/gal	<b>\$0.004/gal</b>
Low strength waste	\$0.004/gal	<b>\$0.004/gal</b>
High Strength Waste Fees	Existing	Proposed
BOD	\$0.162/lb	<b>\$0.151/lb</b>
TSS	\$0.278/lb	<b>\$0.350/lb</b>
TN	\$1.662/lb	<b>\$1.526/lb</b>
TP	\$5.234/lb	<b>\$9.815/lb</b>

# Appendix 3: All Other Miscellaneous Fees



# Retail Customer Fees

1) These fees were kept at 2018 levels in the 2023 study. Proposed fees are shown with the 6% inflation factor applied.

Fee Name	Existing	Proposed
Customer Bad Check Fee	\$30	<b>\$35</b>
Declined Credit Card Fee	\$40	<b>\$45</b>
Customer Penalty Late Fee	10% + 1% per month of balance due	<b>10% + 1% per month of balance due</b>
New Account Initiation Fee	\$55	<b>\$60</b>
Disconnection Fee	\$55	<b>\$60</b>
Reconnection Fee (Residential) (1)	\$50	<b>\$55</b>
Reconnection Fee (Non-Residential) (1)	\$100	<b>\$110</b>
Broken By-Pass Seal	\$745	<b>\$790</b>
Unauthorized Water or Sewer Connection	\$260	<b>\$280 for 1<sup>st</sup> instance; \$380 for 2<sup>nd</sup> instance; \$480 for subsequent instances</b>
Second Water Audit within 24 months	\$135	<b>\$145</b>
Manual Meter Reading Fee (1)	\$20/month/meter	<b>\$25/month/meter</b>
Manual Meter Reading, Non-Residential (5/8" - 2")	\$100	<b>\$110</b>
Manual Meter Reading, Non-Residential (3" - 4")	\$250	<b>\$265</b>
Manual Meter Reading, Non-Residential (6" and greater)	\$500	<b>\$530</b>
NOFOL (Non-Compliant Penalty)	\$475	<b>\$505</b>

# Turn-Off Charges for Cross Connection Violation

Fee name	Existing	Proposed
Cross Connection Turn-Off: 5/8" to 2"	\$215	<b>\$230</b>
Cross-Connection Turn-Off: 3" to 5"	\$425	<b>\$455</b>
Cross-Connection Turn-Off: 6" and larger	\$955	<b>\$1,015</b>

- The cross-connection violation charge occurs when the cross-connection relationship is violated
- The charge serves as a deterrent to help prevent violations



# Water Taps and Connections Installation

Fee Name	Existing	Proposed
1" Tap	\$455	<b>\$485</b>
1.5" Tap	\$530	<b>\$565</b>
2" Tap	\$575	<b>\$610</b>
Water Tap Removal/Abandonment (2" or less)	\$425	<b>\$455</b>
Water Tap Removal/Abandonment (greater than 2")	\$850	<b>\$905</b>
Inspect Pointing Up Sewer Taps	\$915	<b>\$970</b>
Inspect Insertion of Y-Branch	\$325	<b>\$345</b>
Inspect Installation of Standard Cleanout	\$325	<b>\$345</b>
Inspect Sewer Tap Removal	\$325	<b>\$345</b>

## Fire Hydrant Flow Tests

Fee Name	Existing	Proposed
Fire Hydrant Flow Test (Field Test)	\$320	<b>\$340</b>
Fire Hydrant Flow Test (Computer Model) (1)	\$320	<b>\$340</b>
Fire Hydrant Flow Test (Recent Test Record Available)	\$135	<b>\$145</b>

*1) The Computer Model Hydrant Flow Test will be set equal to the Field Test, to simplify fee administration through the permits tracking and billing system.*

## Industrial Waste Fees

Fee Name	Existing	Proposed
Industrial User Individual Permit Fee – Initial	\$2,865	<b>\$3,040</b>
Industrial User Individual Permit Fee – Renewal	\$955	<b>\$1,015</b>
Annual Compliance Fee – SCIU/NSCIU/SNCIU – 1 outfall	\$3,290	<b>\$3,490</b>
Annual Compliance Fee – SCIU/NSCIU/SNCIU – 2 outfalls	\$4,560	<b>\$4,835</b>
Non-Significant IU – 1 outfall	\$745	<b>\$790</b>
Non-Significant IU – 2 outfalls	\$955	<b>\$1,015</b>
PFAS Sampling & Analysis Fee – 1 sample	New fee	<b>\$895</b>
PFAS Sampling & Analysis Fee – each additional	New fee	<b>\$420</b>
Waste Hauler	Existing	Proposed
Waste Hauler Discharge Annual Permit Fee per vehicle	\$50	<b>\$55</b>

# Event Fees

Fee Name	Existing	Proposed
Event Fees per Hour per Person	\$90	<b>\$100</b>
Misting Tent	\$585/day	<b>\$625/day</b>
Cooling Station	\$450	<b>\$480/day</b>
DC Water Mascot	\$80	<b>\$85/hour</b>

## Legal Fees

Fee Name (1)	Existing	Proposed
Witness Fee	\$40 plus travel expenses	<b>\$40 + Travel Expenses</b>
DC Water Staff Expert Witness Fee	Salary + Fringe + Travel + Expenses	<b>Hour(s) x (Salary + Fringe) \$/hr + Travel Expenses</b>
FOIA Processing Fee	\$10	<b>\$10 per FOIA Request</b>
FOIA Document Search Fee	Salary + Fringe	<b>Hr(s) x (Base Salary + Fringe) \$/Hr</b>
FOIA Document Review & Redaction Fee	Salary + Fringe	<b>Hr(s) x (Base Salary + Fringe) \$/Hr</b>
FOIA Document Duplication Fee		
Standard Letter or Legal Page	\$0.75	<b>\$0.75</b>
Electronic Conversion Fee	Salary + Fringe	<b>Hr(s) x (Base Salary + Fringe) \$/Hr</b>

*1) Fees provided by DC Staff in the Legal Department*

**See Action Item for Rules in new 21 DCMR 112.14 to Implement the FOIA Fees**



**Raftelis is a Registered Municipal Advisor within the meaning as defined in Section 15B (e) of the Securities Exchange Act of 1934 and the rules and regulations promulgated thereunder (Municipal Advisor Rule).**

However, except in circumstances where Raftelis expressly agrees otherwise in writing, Raftelis is not acting as a Municipal Advisor, and the opinions or views contained herein are not intended to be, and do not constitute “advice” within the meaning of the Municipal Advisor Rule.

Attachment C



# Cost of Service Study for Small Potomac Interceptor Users

April 22, 2025



## Purpose

- 💧 DC Water conveys wastewater through its Potomac Interceptor (PI) for the Town of Vienna, Dulles International Airport, the National Park Service and the Department of Navy, collectively referred to as the “Small PI Users”
- 💧 This presentation provides an update on the Small PI Users Cost of Service Study





## Independent COS Study

- 💧 The PI Cost of Service (COS) study for the Small PI Users is conducted every three years and includes a True-Up Analysis for the Prior Period. The last COS study was performed in FY2022
- 💧 The work is performed by independent consultants to bring an unbiased perspective, which ensures that the study is impartial and objective. The consultants have specialized knowledge and experience in conducting COS studies. Their experience can lead to more accurate and thorough analysis
- 💧 Amawalk Consulting is experienced in providing consulting services for various COS studies for operating reserves, renewal and replacement reserves, rate stabilization funds, independent review of rates, charges and fee, and affordability benchmarking studies. The company has over nineteen years of experience in the utility industry

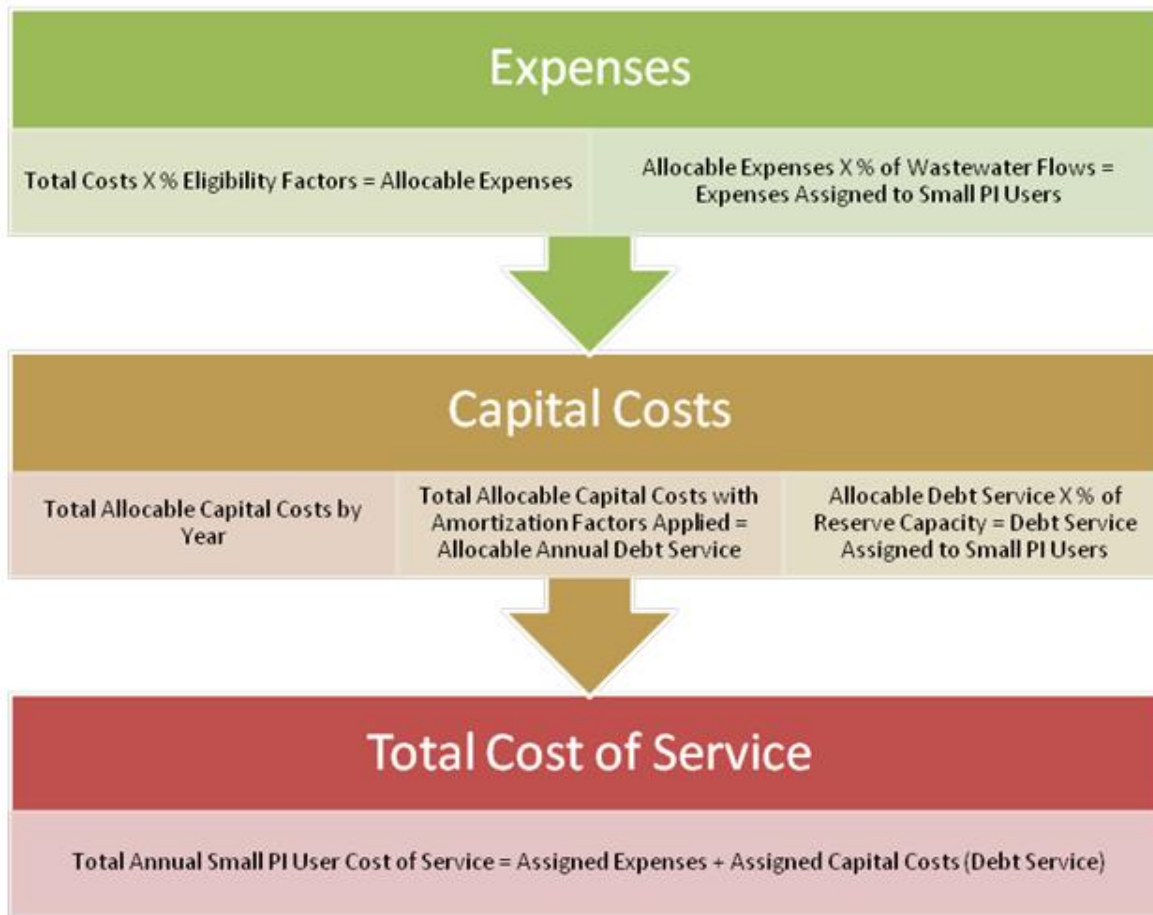


## Cost of Service Terms & Conditions

- 💧 Small PI Users pay a proportionate share of DC Water’s operating and capital costs (“Cost of Service” or “COS”) on the basis of a rate per MG of wastewater per the service agreements that were executed in the 1960’s (“Small PI User Agreements”); costs reflect shares of the following:
  - Operation, maintenance & repair expenses of the Wastewater System including administrative support
  - The original cost of the PI and Blue Plains (considered to be fully repaid)
  - Capital improvements to Blue Plains, the PI, CSO facilities and other common-to-all assets over the last 30 years
  
- 💧 The COS & True-Up Analysis is performed for the “Historical Period” or 2022-2024; rates are proposed for the upcoming 3-year period, the “Forecast Period” or 2026-2028



## Cost of Service Methodology



Eligibility factors are applied to total costs to arrive at allocable costs; e.g., Water System costs are 0% eligible. Allocable costs are assigned to Users based on actual flows for expenses and based on reserve capacity for capital costs



## Cost of Service & True-Up Findings: 2022-2024

- 💧 The actual cost of service for 2022-2024 was \$10,728,088; during the prior period of 2019-2021, the cost of service was \$9,419,393
- 💧 Compared to the assumed wastewater flows in the prior report, actual flows were greater than anticipated for Vienna and both lower and higher (depending on the year) for Dulles; NPS and Navy flows were lower but are relatively small, especially the NPS. Blue Plains actual flows were lower
- 💧 Small PI Users paid each of their bills; credits and supplemental charges were applied for previous true-up purposes as recommended in the prior COS Study Report

The COS for 2022-2024 increased by 13.9% compared to the prior 3-year period.  
Both periods were impacted by the COVID-19 pandemic



## Cost of Service & True-Up Findings: 2022-2024

Year/Description	Vienna	Dulles	NPS	Navy	Total
2022					
Cost of Service	\$ 1,798,168	\$ 1,541,763	\$ 24,142	\$ 80,250	\$ 3,444,322
Amount Paid	<u>1,986,534</u>	<u>1,276,268</u>	<u>6,361</u>	<u>81,280</u>	<u>3,350,443</u>
Difference	\$ 188,366	\$ (265,495)	\$ (17,781)	\$ 1,030	\$ (93,879)
2023					
Cost of Service	\$ 1,819,811	\$ 1,661,488	\$ 24,189	\$ 84,908	\$ 3,590,396
Amount Paid	<u>1,978,418</u>	<u>1,689,543</u>	<u>10,362</u>	<u>86,846</u>	<u>3,765,169</u>
Difference	\$ 158,606	\$ 28,055	\$ (13,827)	\$ 1,937	\$ 174,772
2024					
Cost of Service	\$ 1,824,014	\$ 1,756,436	\$ 25,328	\$ 87,592	\$ 3,693,370
Amount Paid	<u>1,823,957</u>	<u>1,823,772</u>	<u>11,072</u>	<u>87,085</u>	<u>3,745,886</u>
Difference	\$ (57)	\$ 67,336	\$ (14,256)	\$ (507)	\$ 52,516
Total Underpayment/Overpayment	\$ 346,916	\$ (170,104)	\$ (45,864)	\$ 2,461	\$ 133,409
(Positive is Overpayment, Negative is Underpayment)					

**Finding:** Vienna and the U.S. Navy are entitled to credits; supplemental charges are appropriate for Dulles and the National Park Service. Net difference is a \$133,409 credit to Small PI Users



## Forecast Period: Factors Impacting Costs & Rates

The cost of service is expected to increase in 2026-2028, primarily driven by increases in amortized capital costs (debt service):

- It has been many years since investments were made in the PI; major PI Improvements and resulting capital costs begin in 2025. The estimated capital costs in 2025 through 2028 for the Interceptor are \$341 million; the effects on DC Water debt service will increase to \$25 million in 2028. Small PI Users pay a portion of debt service for the Interceptor, the Pump Station and other Improvements
- Capital improvements to the Potomac Pump Station are expected to require \$13 million over the period of 2025 through 2028, with a corresponding impact on debt service
- Capital costs other than PI Improvements (i.e., Blue Plains, CSO-related & Sanitary Sewers) are anticipated to increase significantly compared to prior years
- Expenses are anticipated to increase at the rate of 4.1% in 2026 and 4.0% annually in 2027 and 2028, compared to the prior year, consistent with the DC Water Financial Plan



## Forecast Period: Key Assumptions

### Cost-related:

- DC Water will contractually commit 100% of its planned capital improvements, including those for the PI and Potomac Pump Station
- Debt financing for all Small PI User-related capital improvements, average interest rate of 6.0% (consistent with the Financial Plan) with a 30-year amortization

### Wastewater flow-related, compared to 2024 flows:

- Vienna flows will slowly decline
- Dulles flows will gradually increase, consistent with Master Plan expectations for increased passenger use
- NPS and Navy flows will remain the same, and relatively small. The NPS in particular is assumed to continue using a small portion of its reserve capacity
- Blue Plains flows will decline at an average rate of 0.5% per year
- Reserve capacities remain the same



## Forecast Period: Cost of Service

### Summary of Projected Operating Expenses Allocated to Small PI Users:

Year	Vienna	Dulles	NPS	Navy	Total
2026	\$ 684,509	\$ 626,894	\$ 1,144	\$ 35,077	\$ 1,347,624
2027	705,701	656,046	1,185	36,344	1,399,277
2028	733,129	691,819	1,237	37,947	1,464,132
Total	\$ 2,123,340	\$ 1,974,760	\$ 3,566	\$ 109,368	\$ 4,211,033

### Summary of Amortized Capital Costs Allocated to Small PI Users:

Year	Vienna	Dulles	NPS	Navy	Total
2026	\$ 1,559,954	\$ 1,559,954	\$ 31,212	\$ 72,719	\$ 3,223,840
2027	1,784,722	1,784,722	35,719	83,138	3,688,302
2028	2,163,765	2,163,765	43,326	100,674	4,471,530
Total	\$ 5,508,442	\$ 5,508,442	\$ 110,257	\$ 256,531	\$ 11,383,672

### Projected Cost to Serve Small PI Users:

Year	Vienna	Dulles	NPS	Navy	Total
2026	\$ 2,244,463	\$ 2,186,849	\$ 32,356	\$ 107,796	\$ 4,571,464
2027	2,490,424	2,440,769	36,904	119,482	5,087,579
2028	2,896,895	2,855,584	44,563	138,620	5,935,663
Total	\$ 7,631,782	\$ 7,483,202	\$ 113,823	\$ 365,898	\$ 15,594,705
2022-2024 True-Up (credit)	(346,916)	170,104	45,864	(2,461)	(133,409)
Total after True-Up Adjustment	\$ 7,284,866	\$ 7,653,305	\$ 159,687	\$ 363,438	\$ 15,461,296





## Forecast Period: Cost of Service & Proposed Unit Rates

Description	Vienna	Dulles	NPS	Navy
Total before True-Up Adjustment	\$ 7,631,782	\$ 7,483,202	\$ 113,823	\$ 365,898
Projected 2026-2028 Flows (MG)	1,062.66	987.91	1.78	54.73
Projected Rate (per MG)	\$7,181.77	\$7,574.76	\$63,789.14	\$6,685.80
Current Rate per MG	<b>\$5,072.41</b>	<b>\$5,706.26</b>	<b>\$18,616.15</b>	<b>\$4,773.69</b>
Increase (Decrease)	\$2,109.36	\$1,868.50	\$45,172.99	\$1,912.11
Increase (Decrease) %	41.6%	32.7%	242.7%	40.1%

The projected total cost of service for 2026-2028 is \$15,594,705, which represents an increase of 45% compared to the cost of service in 2022-2024.

True-up credits and charges for the period of 2022-2024 totaling a net credit of \$133,409 (Slide 7) are recommended to be applied consistent with recent DC Water practice



## Next Steps

- 💧 Apply the 2022-2024 true-up credits and supplemental charges, as applicable
- 💧 The Proposed Small PI User wastewater rates
  - Effective October 1, 2025, to September 30, 2028
- 💧 Continue to monitor billed vs. actual costs and projected vs. actual flows on an annual basis for each Small PI User, with particular emphasis on wastewater flows from the NPS and U.S. Navy as well as the projected versus actual costs of capital improvements

## Attachment D

### DC Retail Water and Sewer Rates Committee

#### Proposed Miscellaneous Fees & Charges Adjustments Effective October 01, 2025

**ACTION ITEM 1: Recommend Board for approval for publication of Proposed Rulemaking for Miscellaneous Fees & Charges Adjustments, effective October 1, 2025.**

**ACTION ITEM 1**

**Management requests Retail Water and Sewer Rates Committee recommendation for Board approval for publication of Proposed Rulemaking for Miscellaneous Fees & Charges Adjustments, effective October 1, 2025.**

**Chapter 1, WATER SUPPLY, of Title 21 DCMR, WATER AND SANITATION, Section 112, FEES, Subsections 112.1 through 112.6 are amended and Subsection 116 FOIA Fees is added as follows, effective October 1, 2025:**

**112 FEES**

**Subsection 112.1 is amended to read as follows, effective October 1, 2025:**

112.1 Fees for installation, inspection and removal/abandonment of water and sewer tap or connection, inspect meter setter or vault, inspect sewer main, manhole, catch basin, and meter relocation shall be as follows:

**(a) Inspection Fees:**

<b>Inspection Fees</b>	<b>Fee</b>
Inspect Pointing Up Sewer Taps	\$970
Inspect Insertion of Y-Branch	\$345
Inspect Installation of Standard Cleanout	\$345
Inspect Sewer Tap Removal	\$345
Meter Setter Inspection	\$265
Meter Setter Re-Inspection	\$265
Meter Vault Inspection	\$1,000
Meter Vault Re-Inspection	\$1,000
Inspect pre-cast conc. vault for new meters	\$4,000
Inspect installation of fire hydrant relocation	\$3,000
Inspect installation of new fire hydrant	\$3,000
Inspect new 8", 10", 12" water main	\$7,000 + \$12/LF
Inspect new 16", 20" water main	\$10,000 + \$12/LF
Inspect new $\geq 24$ " water main	\$14,000 + \$12/LF
Inspect new 10"–15" diameter sewer main	\$7,000 + \$12/LF
Inspect new 18"–30" diameter sewer main	\$10,000 + \$12/LF
Inspect new 36"–48" diameter sewer main	\$20,000 + \$12/LF
Inspect new $\geq 54$ " diameter sewer main	\$25,000 + \$12/LF
Inspect new sewer manhole/Catch Basin 0–10 vertical feet (vft)	\$5,000
Inspect new sewer manhole/Catch Basin $>10 \leq 20$ vft	\$8,000
Inspect new sewer manhole/Catch Basin $>20 \leq 30$ vft	\$15,000
Inspect new sewer manhole/Catch Basin $>30$ vft	\$20,000

<b>Inspection Fees</b>	<b>Fee</b>
Inspect sewer CCTV $\leq 24$ " public sewer main	\$1,300 + \$13/LF
Inspect sewer CCTV 24"–36" public sewer main	\$1,500 + \$15/LF
Inspect sewer CCTV 42"–48" public sewer main	\$1,700 + \$17/LF
Inspect sewer CCTV 54"–72" public sewer main	\$2,000 + \$20/LF
Inspect sewer CCTV $> 72$ " public sewer main	\$4,000 + \$40/LF
Inspect sewer CCTV and relining $\leq 24$ " public sewer	\$2,300 + \$23/LF
Inspect sewer CCTV and relining 24"–36" public sewer	\$2,900 + \$29/LF
Inspect sewer CCTV and relining 42"–48" public sewer	\$3,400 + \$34/LF
Inspect sewer CCTV and relining 54"–72" public sewer	\$4,000 + \$40/LF
Inspect sewer CCTV and relining $> 72$ " public sewer	\$8,000 + \$80/LF

## (b) Tap Inspection and Abandonment Fees:

<b>Tap Insertion and Abandonment</b>	<b>Fee</b>
Tap Insertion – 1" diameter	\$485
Tap Insertion – 1-1/2" diameter	\$565
Tap Insertion – 2" diameter	\$610
Water Connection 3" and Larger	\$2,650
Water Tap Removal/Abandonment – 2" diameter or less	\$455
Water Tap Removal/Abandonment – greater than 2" diameter	\$905

**Subsection 112.2 is amended to read as follows, effective October 1, 2025:**

112.2 Fees for fire hydrants flow tests; fire hydrant meter rentals; rentals of fire hydrant meters with backflow preventer; and for the installation and removal of water bubblers shall be as follows:

<b>Fee Name</b>	<b>Fee</b>
Fire Hydrant Flow Test (Field Test)	\$340
Fire Hydrant Flow Test (Computer Model)	\$340
Fire Hydrant Flow Test (Recent Test Record Available)	\$145
Fire Hydrant Use – Water and Sewer Rate	Usage-Based, see 21 DCMR Chapter 41
Letter in Lieu of Hydrant Flow Test	\$265
Fire Hydrant Permit Fee	\$80
Private Fire Hydrant Flush	\$100
3" Fire Hydrant Meter Deposit	\$2,000 per rental
3" Fire Hydrant Meter Rental $< 15$ days	\$225
3" Fire Hydrant Meter Rental $\geq 15$ days	\$15 per day
3" Fire Hydrant Meter w/Backflow Preventer Deposit	\$3,000 per rental
3" Fire Hydrant Meter w/Backflow Preventer Rental $< 15$ days	\$300 per rental
3" Fire Hydrant Meter w/Backflow Preventer Rental $\geq 15$ days	\$20 per day

<b>Fee Name</b>	<b>Fee</b>
5/8" Fire Hydrant Meter w/Backflow Preventer Deposit	\$1,000 per rental
5/8" Fire Hydrant Meter w/Backflow Preventer Rental <15 days	\$225 per rental
5/8" Fire Hydrant Meter w/Backflow Preventer Rental ≥15 days	\$15 per day

**Subsection 112.4 is amended to read as follows, effective October 1, 2025:**

112.4 Retail customer fees and charges; legal and copying fees; and event and equipment fees shall be as follows:

(a) Retail customer fees and charges shall be as follows:

<b>Fee Name</b>	<b>Fee</b>
Customer Bad Check Fee	\$35
Declined Credit Card Fee	\$45
Customer Penalty Late Payment Fee	10.00% after 30 days
Additional Penalty Late Payment Fee	1%/month after 60 days, compounded monthly
New Customer Account Initiation Fee	\$60
Disconnection Fee	\$60
Reconnection Fee – Residential Customer	\$55
Reconnection Fee – Multi-Family and Non-Residential Customer	\$110
Unauthorized Water or Sewer Connection:	
First Offense	\$400
Second Offense	\$800
Each Subsequent Offense	\$1,200
Notice of Follow Up (NOFOL) Compliance Fee	\$505
Broken Bypass Seal	\$790
Second Water Audit within 24 months	\$145
Manual Meter Reading Fee Residential <sup>1</sup>	\$25 per month/meter
Manual Meter Reading Fee <sup>1</sup>	
Multi-Family and Non-Residential	
5/8"-2"	\$110 per month/meter
3"-4"	\$265 per month/meter
6" & greater	\$530 per month/meter

<sup>1</sup> The Manual Meter Read Fee is charged, after notice, when the meter reads are not transmitting and 1) customer does not provide access to the premises for DC Water to read the meter, 2) customer does not provide access to the premises for DC Water to maintain the meter or meter transmission system, or 3) customer fails to perform corrective action necessary for DC Water to install or maintain the meter or meter transmission system.

(b) Legal and copying fees shall be as follows:

<b>Fee Name</b>	<b>Fee</b>
-----------------	------------

Witness Fee	\$40 + Travel Expenses
DC Water Staff Expert Witness Fee	Hour(s) x (Base Salary + Fringe) \$/hr. + Travel Expenses
Document Duplication Fee	
Standard Letter and Legal Page	\$0.75 per sheet

(c) Event and Equipment fees shall be as follows:

Size of Event (Attendees)	Number of DC Water Personnel Per Event <sup>1</sup>	Cost per Event at \$100/hour per person
100 – 2,000	2	\$200/hour
2,000 – 5,000	4	\$400/hour
5,000 or more	6	\$600/hour

<sup>1</sup> Refers to the minimum number of personnel required for the event. Upon review of the event specifications, DC Water shall determine the appropriate number of personnel based on the assessed need.

Event Equipment	Cost per Unit per Event <sup>1</sup>
Misting Tent	\$625/day
Cooling Station	\$480/day
DC Water Mascot	\$85/hour

**Subsection 112.5 is amended to read as follows, effective October 1, 2025:**

112.5 Effective October 1, 2025, Fees for engineering reviews both standard and expedited, excessive submission, and as-builts shall be as follows:

- (a) **Small Project and Hybrid Project Plan Review Fees** shall be as provided in the table below for Small Projects, which are defined to include:
- (1) Small Residential project subject to 12-B DCMR Residential Code Supplement with water service and meter two inches (2”) or less;
  - (2) Small Non-Residential project subject to 12-A DCMR Building Code Supplement with water service and meter inches (2”) or less;
  - (3) Small Hybrid means a Small Residential or Small Non-Residential project with a domestic water service and meter two inches (2”) or less and a fire service greater than two inches (2”); or
  - (4) Projects requiring only a sewer connection six inches (6”) or less in diameter or only a storm connection less than fifteen inches (15”) in diameter.

<b>Fee Name</b>	<b>Standard Fee</b>	<b>Expedited Review Fee</b>	<b>Standard Review Time* (Business Days)</b>	<b>Expedited Review Time* (Business Days)</b>
Small Project Base Plan - 1 <sup>st</sup> Submission Administrative Fee – All Small Projects	\$215	N/A	N/A	N/A
Small Project Rejected Plan Resubmission Administrative Fee - All Small Projects	\$110	N/A	N/A	N/A
Small Project Sheet and Shore - All Small Projects	\$1,325	\$2,650	14	7
Small Residential Project per meter connection	\$1,590	\$3,180	14	7
Small Non-Residential Project per meter connection	\$5,300	\$10,600	21	11
Small Hybrid Project per meter connection	\$7,155	\$14,310	21	11
Small Residential Approved Plan Revision (APR) per metered connection	\$530	\$1,060	14	7
Small Non-Residential or Hybrid APR per metered connection	\$1,540	\$3,075	21	11
Small Residential, Small Non-Residential or Small Hybrid Raze Permit Review and Utility Release Letter - No Abandonment	\$425	\$850	14	7
Small Project Raze Permit Review and Utility Release Letter - With Abandonments	\$1,060	\$2,120	14	7
Small Non-Residential Temporary Water Connections	\$2,120	\$4,240	21	11
Small Project Sanitary or Combined Sewer connection 6" or less	\$1,060	\$2,120		
Small Project Storm sewer connection only less than 15"	\$1,060	\$2,120		

**\*Review times are estimated; Actual time may vary.**

- (b) **Large Project Plan Review Fees** for projects having a domestic water service and fire service greater than two inches (2") in diameter shall be subject to fees provided in the table below as follows:



<b>Fee Name</b>	<b>Standard Fee</b>	<b>Expedited Review Fee</b>	<b>Standard Review Time* (Business Days)</b>	<b>Expedited Review Time* (Business Days)</b>
Large Project Base Plan - 1 <sup>st</sup> Submission Administrative Fee	\$215	N/A	N/A	N/A
Large Project Rejected Plan Resubmission Administrative Fee	\$110	N/A	N/A	N/A
Large Project Plan Review Fee per meter:	\$15,900	\$ 31,800	30	15
Large Project Foundation to Grade	\$1,860	\$3,710	21	11
Large Project Approved Plan Revision (APR)	\$2,120	\$4,240	14	7
Large Project Sheet piling and Shoring	\$13,250	\$26,500	30	15
Large Project Temporary Water Connections	\$5,300	\$10,600	21	11
Large Fire Service Only Greater than 2" - with no interior renovations	\$5,300	\$10,600	21	11
Large Sanitary or Combined Connection Only 8" or larger	\$5,300	\$10,600	21	11
Large Storm Connection Only 15" or larger	\$5,300	\$10,600	21	11
Large Water Meter Size Reduction Plan (with no other work)	\$5,300	\$10,600	21	11
Large Project Raze Only Utility Release Letter - No Abandonments	\$530	\$1,060	14	7
Large Project Raze Only Utility Release Letter - With Abandonments	\$1,590	\$3,180	14	7
Utility Infrastructure Only Review Fee (0 to 1,000 linear feet of water and/or sewer mains)	\$10,600	\$21,200	30	15
Utility Infrastructure Only Review Fee (1,000 – 2,500 linear feet of water and/or sewer mains)	\$15,900	\$31,800	30	15

<b>Fee Name</b>	<b>Standard Fee</b>	<b>Expedited Review Fee</b>	<b>Standard Review Time* (Business Days)</b>	<b>Expedited Review Time* (Business Days)</b>
Utility Infrastructure Only Review Fee (greater than 2,500 linear feet of water and/or sewer mains)	\$19,080	\$38,160	30	15

**\*Review times are estimated; Actual time may vary.**

(c) **Miscellaneous Fees** shall be as provided in the table below as follows:

<b>Fee Name</b>	<b>Standard Fee</b>	<b>Expedited Review Fee</b>	<b>Standard Review Time* (Business Days)</b>	<b>Expedited Review Time* (Business Days)</b>
Small Residential Plan Excessive Submission Review (5 <sup>th</sup> review or more) per meter connection	\$530	N/A	Based on No. of metered connections	Based on No. of metered connections
1 to 5 metered connections			14	7
6 to 20 metered connections			21	11
21 to 50 metered connections			40	20
greater than 50 metered connections			50	25
Small Non-Residential and Small Hybrid Plan Excessive Submission Review (5 <sup>th</sup> review or more)	\$795	N/A	Based on No. of metered connections	Based on No. of metered connections
1-3 metered connections			21	11
4 or more metered connections			30	15
Large Plan Excessive Submission Review (5 <sup>th</sup> review or more)	\$3,710	\$7,420		
Request for Information (RFI)	\$190	\$375	20	10
Request for As-Built Drawings	\$215	\$425	20	10
Water and Sewer Availability Letter	\$795	\$1,380		
Processing of Standard Easement and Covenant (Initial Document)	\$2,120	\$4,240	14	7

<b>Fee Name</b>	<b>Standard Fee</b>	<b>Expedited Review Fee</b>	<b>Standard Review Time* (Business Days)</b>	<b>Expedited Review Time* (Business Days)</b>
Processing of Non-Standard Easement and Covenant (Initial Document)	\$9,010	\$18,020	21	11
One Day Plan Design and Review and Approval (Velocity Sign-Off Program)	\$26,500	N/A	1	N/A
Large Meter Relocation Fee	\$5,000	N/A		N/A
Small Meter Relocation Fee (Non-Residential/Multi-Family)	\$2,500	N/A		N/A
Small Meter Relocation Fee (Residential)	\$1,500	N/A		N/A
Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Non-Residential/Multi-Family)	\$2,500	N/A		N/A
Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Residential)	\$1,500	N/A		N/A
ProjectDox Signoff on Category I & II and Swimming Pool	\$200	N/A		N/A
Non-DC Water Zone of Influence (ZOI) Sheeting and Shoring (not within the influence of DC Water's assets)	\$500	N/A		N/A
ProjectDox Foundation to Grade	\$500	N/A		N/A
Non-Department of Transportation (DDOT) BCIV Permit (non-DDOT BCIV) (Any project that is not DDOT related)	\$500	N/A		N/A
BCIV Permit Erosion Sediment Control (BCIV ESC)	\$500	N/A		N/A

**\*Review times are estimated; Actual time may vary.**

**<sup>1</sup> ZOI = Zone of Influence**

**<sup>2</sup> BCIV = Building Civil Permit**

**<sup>3</sup> ESC = Erosion Sediment Control**

(d) **DC Water “Velocity” Sign-Off Program** (One Day Final Plan Review and Approval) - a District Department of Buildings (DOB) permit applicant may request to participate in the DC Water “Velocity” program in accordance with the following requirements:

- (1) Participation in DC Water’s “Velocity” Sign-Off Program only applies to plans resubmitted after DC Water’s initial standard or expedited plan review.
- (2) Applicant shall pay the minimum DC Water “Velocity” Sign-Off Program fee of \$25,000 in addition to the applicable plan review fee and any other applicable fees.
- (3) DC Water shall determine if the plans are eligible (complete and suitable) to participate in the program and that staff are available to perform the review requested.
- (4) Upon acceptance into the DC Water “Velocity” Sign-Off Program, DC Water shall schedule a meeting with the Applicant to review and approve the plans, not less than one (1) week after the request to participate in the program.
- (5) DC Water shall schedule one four-hour plan review and approval meeting, during which the Applicant shall present the revised plans and responses.
- (6) If approved, the Applicant shall pay all required fees (e.g., SAF, inspection review, deposits, etc.) and DC Water shall issue the Water and Sewer Approval Certificate and approve the plans in ProjectDox.
- (7) If DC Water issues additional comments or requirements, the applicant shall resubmit the revised plans within two (2) business days, and if all comments are acceptable, the plans shall be approved within one business day.

(e) **Existing/Proposed As-Built Fee** shall be as provided in the table below as follows:

Fee Name	Fee
Small Residential	\$265 (each bldg.)
Small Non-Residential	\$265 (each bldg.)
Small Hybrid	\$265 (each bldg.)
Large Project	\$795 (Each Connection – water or sewer)
Installation of New Water or Sewer Main (20 to 100 feet)	\$2,650

<b>Fee Name</b>	<b>Fee</b>
Each additional 200 feet of Water Main	\$2,120
Each additional 400 feet of Sewer Main	\$2,120
Installation of Water Main - larger than 24" in diameter	Determined on a per project basis
Installation of Sewer Main - larger than 60" in diameter	Determined on a per project basis

**Subsection 112.6 is amended to read as follows, effective October 1, 2025:**

112.6           Waste Hauler Permit and Disposal Fees; Pretreatment Industrial User Permit and Sampling Fees; High Strength Waste Fees; and FOG Facility fees shall be as follows:

<b>Fee Name</b>	<b>Fee</b>
Waste Hauler Discharge Annual Permit Fee per Vehicle	\$55
<b>Waste Hauling Disposal Fees</b>	
High strength grease trap waste	\$0.091 per gallon
High strength septage waste	\$0.091 per gallon
Domestic strength waste	\$0.004 per gallon
Low strength waste	\$0.004 per gallon
<b>Industrial User Permit Fees</b>	
Permit Initial Fee	\$3,040
Permit Renewal Fee	\$1,015
<b>Industrial User Annual Compliance Fees</b>	
Significant or Non-Significant Categorical Industrial User	
1 Outfall	\$3,490
2 or more Outfalls	\$4,835
Significant Non-Categorical Industrial User Fees	
1 Outfall	\$3,490
2 or more Outfalls	\$4,835
Non-Significant Non-Categorical User	
1 Outfall	\$790
2 or more Outfalls	\$1,015
<b>Sampling and Analysis Fees</b>	
PFAS	
1 <sup>st</sup> Sample	\$895/sample
Each Additional Sample	\$420/sample
<b>High Strength Waste Fees</b>	
Biochemical Oxygen Demand (BOD)	\$0.151 per pound
Total Suspended Solids (TSS)	\$0.350 per pound
Total Kjeldahl Nitrogen (TKN) or Total Nitrogen (TN)	\$1.526 per pound
Total Phosphorus (TP)	\$9.815 per pound
<b>Fats, Oil and Grease (FOG) Facility Monthly Fee</b>	\$24.50 per month

**Subsection 112.12(a) is amended to read as follows, effective October 1, 2025:**

112.12 Cross-Connection/ Back Flow Prevention Fees and Turn-Off Charges

- (a) The Cross-Connection/ Back Flow Prevention Fees and Turn-Off Charges shall be as follows:

<b>Fee Name</b>	<b>Fee</b>
Cross-Connection/Back Flow Prevention Monthly Fee per Assembly	\$6.20
Cross-Connection - Water Service Disconnection - 5/8" to 2"	\$230
Cross-Connection - Water Service Disconnection - 3" to 5"	\$455
Cross-Connection - Water Service Disconnection - 6" and larger	\$1,015

**Chapter 1, WATER SUPPLY, of Title 21 DCMR, WATER AND SANITATION, Section 112, FEES, is amended to add a new Subsection 112.14 Freedom of Information Act Request Response Processing Fees, effective October 1, 2025**

**112.14 Freedom of Information Act Request Response Processing Fees**

- (a) DC Water shall charge the following FOIA Fees in response to a Freedom Information Act (FOIA) request for documents pursuant to the Freedom of Information Act of 1976, effective March 25, 1977, D.C. Law 1-96, as amended:

<b>FOIA Fee Name</b>	<b>Fee</b>
FOIA Document Search Fee	Hour(s) x Staff Base Salary/hr.
FOIA Document Review & Redaction Fee	Hour(s) x Staff Base Salary/hr.
FOIA Document Duplication Fee	
Standard Letter and Legal Page	\$0.75 per sheet
Electronic Conversion Fee	Hour(s) x Staff Base Salary/hr.

- (b) The Staff Salary shall be the current Base Salary for the staff performing the search, review or electronic conversion and applied at a hourly rate to the nearest penny.
- (c) The FOIA Document Search Fee, FOIA Document Review & Redaction Fee, and FOIA Document Electronic Conversion Fee shall be calculated by multiplying the number of hours by the hourly rate of the staff person performing that task.
- (d) The FOIA Document Search Fee shall be charged even if the requested records cannot be located after a thorough, good-faith search.
- (e) FOIA Fees may be waived or reduced if DC Water determines the request is in the public interest because furnishing the information can be considered as primarily benefiting the general public.
- (f) A FOIA requester seeking a FOIA Fee waiver or reduction under section 112.14(d), shall provide a statement in the FOIA request explaining how furnishing the requested record(s) will primarily benefit the general public. The explanation shall address how the requested records will likely contribute significantly to public understanding of the operation or activities of DC Water.

- (g) DC Water may request an advanced payment in full of the FOIA Fees if:
  - (1) The requester previously failed to pay the FOIA Fees; or
  - (2) DC Water determines the estimated FOIA Fees will exceed \$250.
- (h) With respect to any FOIA request for which payment of FOIA Fees in advance is required, DC Water shall consider such request to have been withdrawn and shall administratively close such request if the requester has not paid the required FOIA Fee within sixty (60) days of when the requester is informed of the fee.
- (i) FOIA fees shall be paid in full prior to DC Water providing access or issuance of the requested documents.
- (j) A receipt of FOIA Fees paid shall be given only upon request. No refund of the FOIA Fees shall be made for services rendered.
- (k) If a request is administratively closed, a requester must submit a new FOIA request to obtain the requested records.
- (l) If the FOIA requester withdraws their request or it is administratively closed, the requester shall be responsible for payment of the FOIA Fees incurred up to the date of withdrawal.
- (m) In accordance with applicable law:
  - (1) Fees shall be limited to reasonable standard charges for document search, duplication, and review and redaction when records are requested for commercial use;
  - (2) Fees shall be limited to reasonable standard charges for document duplication when records are not sought for commercial use and the request is made by an educational or non-commercial scientific institution for scholarly or scientific research or a representative of the news media;
  - (3) For any request for records not described in paragraphs (1) or (2) of this subsection, fees shall be limited to reasonable standard charges for document search and duplication; and
  - (4) Only the direct costs of search, duplication, or review and redaction may be recovered.



**Attachment E****FY 2025 Proposed RRC Committee Workplan**

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
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<b>1. Propose and Establish Retail Rates for FY 2025 &amp; FY 2026</b>	Date of Activity	Completed	Responsible Department
<i>a. Present FY 25 &amp; FY 26 Budget to Board</i>	January 4, 2024	√	Rates and Revenue
<i>b. Present FY 25 &amp; FY 26 Proposed Rates, Fees &amp; Charges to RRC</i>	January 23, 2024	√	
<i>c. Independent Review of Rates- Presentation by Consultants</i>	February 27, 2024	√	
<i>d. RRC recommendation on Proposed FY 25 &amp; FY 26 Rates, Fees &amp; Charges</i>	February 27, 2024	√	Rates and Revenue
<i>e. Submit Independent Review of Proposed Rates and 2023 Cost of Service Study to Mayor and Council and post both on DC Water's website</i>	March 15, 2024	√	
<i>f. Board approves Notice of Proposed Rulemaking (NOPR) for Proposed FY 25 &amp; FY 26 Rates, Fees &amp; Charges</i>	March 7, 2024	√	
<i>g. Publish NOPR in D.C. Register for Proposed FY 25&amp; FY 26 Rates, Fees &amp; Charges</i>	March 22, 2024	√	DGLA
<i>h. Outreach and Public Comment Period</i>	March 22 - May 16, 2024	√	Marketing & Comm.
<i>i. Public Hearing</i>	May 9, 2024	√	
<i>j. Public Hearing Record Closes</i>	May 16, 2024	√	
<i>k. Submit Response to Public Comments report to Board and post on DC Water website and respond to OPC Comments, if applicable</i>	May 31, 2024	√	
<i>l. Present final FY 25 &amp; FY 26 Rates, Fees &amp; Charges to RRC for recommendation to Board</i>	June 25, 2024	√	Rates and Revenue
<i>m. Board approves Notice of Final Rulemaking (NOFR) for FY 25 &amp; FY 26 Rates, Charges &amp; Fees</i>	July 3, 2024	√	
<i>n. Publish NOFR in D.C. Register for Amended Rates, Fees &amp; Charges</i>	July 19, 2024	√	DGLA
<i>o. Amended Rates, Fees &amp; Charges Go-Live</i>	October 1, 2024 (FY '25) October 1, 2025 (FY '26)	√	Customer Care

<b>2. Establish new DC Water's Customer Assistance Program, CAP Plus (CAP+)</b>	Date of Activity	Completed	Responsible Department
<i>a. RRC recommend proposal to Amend regulations to add new Customer Assistance Program, CAP Plus (CAP+)</i>	February 27, 2024	√	Rates and Revenue
<i>b. Board approves Notice of Proposed Rulemaking (NOPR) for new CAP+</i>	March 7, 2024	√	
<i>c. Publish NOPR in D.C. Register for Proposed new CAP+</i>	March 22, 2024	√	DGLA
<i>d. Outreach and Public Comment Period</i>	March 22 - May 16, 2024	√	Marketing & Comm.

**Attachment E**

<b>2. Establish new DC Water's Customer Assistance Program, CAP Plus (CAP+)</b>	<b>Date of Activity</b>	<b>Completed</b>	<b>Responsible Department</b>
<i>e. Public Hearing</i>	May 9, 2024	√	Rates and Revenue
<i>f. Public Hearing Record Closes</i>	May 16, 2024	√	
<i>g. Submit Response to Public Comments report to Board and post on DC Water website and respond to OPC Comments, if applicable</i>	May 31, 2024	√	
<i>h. Present final new CAP+ to RRC for recommendation to Board</i>	June 25, 2024	√	
<i>i. Board approves Notice of Final Rulemaking (NOFR) for new CAP+</i>	July 3, 2024	√	DGLA
<i>j. Publish NOFR in D.C. Register for new CAP+</i>	July 19, 2024	√	
<i>k. New CAP+ – Go Live</i>	October 1, 2024	√	Customer Care

<b>3. Fire Protection Service Fee for FY 2025, FY 2026, and FY 2027</b>			
<i>a. RRC recommend proposal for Fire Protection Service Fee</i>	April 23, 2024	√	Rates and Revenue
<i>b. Board approval of Notice of Proposed Rulemaking (NOPR)</i>	May 2, 2024	√	DGLA Marketing & Comm. Rates and Revenue
<i>c. Publish NOPR in D.C Register</i>	May 17, 2024	√	
<i>d. Public Comment and Outreach</i>	May 17 – June 16, 2024	√	
<i>e. Presentation of Final Proposal of Fire Protection Service Fee to RRC</i>	June 25, 2024	√	
<i>f. Board approval of Notice of Final Rulemaking (NOFR)</i>	July 3, 2024	√	DGLA Rates & Revenue
<i>g. Publish NOFR in D.C. Register</i>	July 19, 2024	√	
<i>h. Fire Protection Service Fee Go-Live</i>	October 1, 2024	√	

<b>4. FY 2025 Revised and FY 2026 Proposed Revenue Budget and Financial Plan</b>			
<i>a. Present FY 25 Revised &amp; Proposed FY 26 Revenue Budget and Financial Plan to Board in DC Water Budget Workshop</i>	January 13, 2025	√	Rates and Revenue
<i>b. Present FY 25 Revised &amp; Proposed FY 26 Revenue Budget and Financial Plan to Joint RRC and F&amp;B Committees</i>	January 28, 2025	√	Rates and Revenue
<i>c. RRC recommendation on FY 25 Revised &amp; Proposed FY 26 Revenue Budget and Financial Plan to Board for approval</i>	February 24, 2025	√	Rates and Revenue
<i>d. Board approves FY 25 Revised &amp; Proposed FY 26 Revenue Budget and Financial Plan</i>	March 6, 2025	√	

<b>5. 2025 Potomac Interceptor Cost of Service Study (FY 2026 – FY 2028)</b>			
<i>a. Present 2025 Potomac Interceptor Cost of Service Study for FY 2026 – FY 2028 rates to RRC</i>	April 22, 2025	√	Rates & Revenue

**Attachment E**

<b>6. 2025 Cost of Service Study to Establish Miscellaneous Fees and Charges</b>			
a. <i>Present COS Update and Proposed Amendments to Miscellaneous Fees &amp; Charges for RRC Recommendation</i>	April 22, 2025	√	Rates & Revenue
b. <i>Board Approval of Notice of Proposed Rulemaking (NOPR) for Miscellaneous Fees &amp; Charges</i>	May 1, 2025		Board of Directors
c. <i>Publish NOPR in DC Register</i>	May 16, 2025		DGLA
d. <i>Public Comment period</i>	May 16 – June 16, 2025		Marketing & Comm.
e. <i>RRC Final Recommendation to Approve Amendments for Miscellaneous Fees &amp; Charges</i>	June 24, 2025		Rates & Revenue/ Customer Care
f. <i>Board Approval of Notice of Final Rulemaking (NOFR)</i>	July 3, 2025		Board of Directors
g. <i>Publish NOFR in DC Register</i>	July 18, 2025		DGLA
h. <i>Miscellaneous Fees &amp; Charges including Engineering and Permitting Fees Go-Live</i>	October 1, 2025		Rates & Revenue/ Customer Care

<b>7. 2025 COS for Water, Sewer and CRIAC</b>			
a. <i>Present 2025 Cost of Service Study for Water, Sewer and CRIAC to RRC</i>	January 26, 2026		Rates and Revenue
b. <i>Post Final COS on DC Water's website</i>	TBD		

<b>8. Delinquent Accounts</b>			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		DGLA



**Attachment F**

**D.C. WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS  
RETAIL WATER & SEWER RATES  
COMMITTEE MEETING**

**Tuesday, May 27, 2025; 9:30 a.m.**

**AGENDA**

<b>Call to Order</b>	Committee Chairman
<b>Monthly Updates</b>	Chief Financial Officer
<b>Committee Workplan</b>	Chief Financial Officer
<b>Agenda for June 24, 2025 Committee Meeting</b>	Committee Chairman
<b>Other Business</b>	Chief Financial Officer
<b>Adjournment</b>	

\*Detailed agenda can be found on DC Water's website at [www.dewater.com/about/board\\_agendas.cfm](http://www.dewater.com/about/board_agendas.cfm)