

Board of Directors

319th Meeting of the Board of Directors

Thursday, May 1, 2025 / 9:30am

This meeting will be available for viewing through a livestream: https://dcwater.com/watch-board-meetings

- I. Call to Order Unique Morris-Hughes, Chairperson
- II. Roll Call Michelle Rhodd, Board Secretary
- III. Approval of the April 3, 2025 Meeting Minutes
- IV. Chairperson's Overview
- V. Committee Reports
 - 1. Governance Committee (Jonathan Butler)
 - 2. Environmental Quality and Operations Committee (Sarah Motsch)
 - 3. DC Retail Water and Sewer Rates Committee (Rachna Bhatt)
 - 4. Special Meeting of the Executive Committee (Unique Morris-Hughes)
 - 5. Finance and Budget Committee (Anthony Giancola)
 - 6. Audit and Risk Committee (Christopher Herrington)
- VI. CEO and General Manager's Report (David L. Gadis)
- VII. Consent Item (Joint Use)
 - Approval to Add Funding to Base Year 3 of Contract No. 10314, Scaffolding Rental, Erection, and Dismantling, East Coast Rigging – Resolution No. 25-16 (Recommended by the Environmental Quality and Operations Committee 04-17-25)
 - Approval to Execute a Master Service Agreement for Two Base Years and Three Option Years, Contract No. 250140, Emergency Master Service Agreement for Potomac Interceptor Program, Garney Companies, Inc. Resolution No. 25-17 (Recommended by the Environmental Quality and Operations Committee 04-17-25)
 - Approval to Exercise and Fund Option Years 1 3 of Contract No. 10331, Fleet Maintenance and Repair Services, First Vehicle Services, Inc Resolution No. 25-18 (Recommended by the Environmental Quality and Operations Committee 04-17-25)

VIII. Consent Item (Non-Joint Use)

- Approval to Execute Change Order No. 01 and Exercise Two Option Years of <u>Contract No. 220040</u>, Sanitary Sewer Lateral Replacement Contract, Anchor <u>Construction Corporation – Resolution No. 25-19</u> (Recommended by the Environmental Quality and Operations Committee 04-17-25)
- Approval to Execute Change Order No. 01 and Exercise One Option Year of <u>Contract No. 220110</u>, Water Infrastructure Rehabilitation and Replacement <u>Contract FY23-FY25</u>, Capitol Paving of DC, Inc. – Resolution No. 25-20 (Recommended by the Environmental Quality and Operations Committee 04-17-25)
- Approval to Publish Notice of Proposed Rulemaking for Proposed Amended <u>Miscellaneous Fees & Charges – Resolution No. 25-21</u> (Recommended by the DC Retail Water and Sewer Rates Committee 04-24-25)

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.

Upcoming Committee Meetings | via Microsoft Teams

•	May 7 th @ 9:30 am	Human Resources and Labor Relations Committee with Union Presidents
•	May 15 th @ 9:30 am	Environmental Quality and Operations Committee
•	May 22 nd @ 9:30 am	Finance and Budget Committee
•	May 27 th @ 9:30 am	DC Retail Water and Sewer Rates Committee

Next Board of Directors' Meeting | via In-Person and Microsoft Teams

June 5, 2025 @ 9:30 am

¹The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss certain matters, including but not limited to: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); terms for negotiating a contract, including an employment contract, under D.C. Official Code § 2-575(b)(2); obtain legal advice and preserve attorney-client privilege or settlement terms under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security matters under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); third-party proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop Board members and staff under D.C. Official Codes § 2-575(b)(12); adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters or violations of laws or regulations where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14); and other matters provided under the Act.



318TH BOARD OF DIRECTORS MEETING MINUTES OF THE MEETING APRIL 3, 2025

(Via Microsoft Teams)

DIRECTORS PRESENT

District of Columbia Members

- 1. Unique Morris-Hughes, Chairperson
- 2. Rachna Bhatt, Principal
- 3. Anthony Giancola, Principal
- 4. Howard Gibbs, Principal
- 5. Richard Jackson, Principal
- 6. Jed Ross, Principal

Prince George's County Members

1. Floyd Holt, Principal

Montgomery County Members

- 1. Jon Monger, Principal
- 2. Fariba Kassiri, Principal
- 3. Jeffrey Seltzer, Alternate
- 4. Amy Stevens, Alternate

Fairfax County Member

- 1. Christopher Herrington, Principal
- 2. Sarah Motsch, Alternate

DC WATER STAFF

- 1. David Gadis, Chief Executive Officer and General Manager
- 2. Marc Battle, Chief Legal Officer and EVP, Government and Legal Affairs
- 3. Matthew Brown, Chief Financial Officer Finance and EVP, Procurement and Compliance
- 4. Jeffrey Thompson, Chief Operating Officer and EVP
- 5. Kirsten Williams, Chief Administrative Officer and EVP
- 6. Michelle Rhodd, Secretary to the Board

The 318th meeting of the District of Columbia Water and Sewer Authority's Board of Directors was called to order by Chair Unique Morris-Hughes at 9:42 a.m. The meeting was held via Microsoft Teams and streamed live at dcwater.com. Board Secretary Michelle Rhodd called the roll, and a quorum was established.

I. APPROVE MINUTES

Chair Morris-Hughes asked for a motion to approve the minutes of the meetings on March 6, 2025.

Upon a motion duly made the Board of Directors approved the minutes of the March 6, 2025, meeting as presented.

II. CHAIRPERSON'S OVERVIEW

Board Chair Morris-Hughes began her remarks with an acknowledgement of Women's History Month and her role as the first female Board Chair for DC Water. She noted that board member Rachna Bhatt, in her role as interim chair, shared that honor, and highlighted the contributions of the many women who work for the Authority at all levels. She also highlighted the contributions of the DC Water Women of Water business research group.

Dr. Morris-Hughes also discussed the 2025 Board committee assignments that were recently shared with Board members. She noted that the assignments were made with an effort to honor Board member preferences, but in some cases, chairs were assigned based on the skills and experience that would be beneficial to the committee.

Dr. Morris-Hughes noted that she reviewed the CEO's FY 2025 goals, which were developed by the Executive Committee and Mr. Gadis. She informed the Board that she approved the goals, and she invited Board members to reach out her with questions or comments.

The May retreat will be condensed to a one-day meeting of the Strategic Management Committee, and a two-day full Board retreat will be scheduled for the fall.

III. COMMITTEE REPORTS

Meeting of the Human Resources and Labor Relations Committee Reported by Jed Ross

Human Resources and Labor Relations Chair Jed Ross reported on the meeting held on March 12.

Chief People Officer and Executive Vice President of People and Talent Amber Jackson provided an update on the employee pulse survey. The survey response period was extended to allow employees more time to complete it. When the survey is complete, a consultant will distill the survey responses and present the qualitative and quantitative data to the CEO and senior executive team. The Committee discussed ways to ensure employees who do not have access to a computer at work are able to participate in the survey.

Employee Appreciation Day on March 7 was recognized with breakfasts across the Authority to provide employee engagement opportunities.

Mercer's compensation study for non-union employees is ongoing, while Human Resources is updating job descriptions for both union and non-union personnel. Of the total 462 union and non-union job descriptions used by the Authority, 226 have been updated so far. The update is scheduled for completion by September 30, 2025. Adjustments will be made to ensure all related positions are aligned with market benchmarks.

Several positions were filled in January and February, bringing the total active employee headcount to 1,226 as of February 28. There are 56 vacant positions not being actively recruited while 62 are actively being recruited, for a total of 135 vacant positions. The People and Talent team continues to assess the need for each vacant position to ensure efficient use of resources.

Ms. Jackson discussed the Authority's tuition assistance/reimbursement program, which provides up to \$5,000 per year for full-time employees.

The Supervisory Control and Data Acquisition (SCADA) Department has been transferred from the COO Division to the CIO Division and the Meter Operations Department has been transferred from the CAO Division to Water Operations under the COO Division.

Meeting of the Retail Water and Sewer Rates Committee Report Reported by Howard Gibbs

DC Water Retail Water and Sewer Rates Committee Vice Chair Howard Gibbs reported on the meeting held on March 25.

Chief Financial Officer Matthew Brown presented the monthly report for February, noting that revenue was favorable to budget by 2.4 percent. Revenue in the Residential/Commercial/Multi-Family category was higher than budgeted, driven by CRIAC. The Water System Replacement Fee was ahead of budget by approximately \$1

million. The All-Other category was also ahead of budget due to a Blue Drop payment, of which \$4.9 million is the District of Columbia's portion.

Delinquent accounts over 90 days decreased by dollar amount but increased slightly by number of accounts to \$35.2 million, with the Multi-family category accounting for approximately 54 percent of the balance.

Director, Customer Care Meisha Thomas provided an update on the FY25 Residential Leak Assessment Assistance Program (RLAAP) and the Residential Leak Repair Assistance Program (RLRAP), which were developed to identify customers in need of leak repairs and provide cost-free repairs to eligible infrastructure.

Mr. Brown reviewed the committee workplan for April which includes the Potomac Interceptor Cost of Service Study, and the Cost of Service Study to Establish Miscellaneous Fees and Charges. Work has started on the cost of service study for the rate proposal in January 2026.

Meeting of the Finance & Budget Committee Report Reported by Anthony Giancola

Finance and Budget Chair Anthony Giancola reported on the meeting held on March 27.

Mr. Brown presented the February financial report. With approximately 42 percent of the fiscal year completed, total operating revenues were favorable to budget at \$425.4 million, or 44.7 percent of the revised budget; operating expenditures were \$285.7 million, or 36.2 percent of the budget; and capital disbursements were \$219.6 million, or 30.6 percent of the budget.

Mr. Brown also noted that the Authority is taking a conservative approach to expenditures in the current budget consistent with the federal actions as communicated to the Board. There may be additional underspending in personnel and contractual services as management continues to prioritize spending for core operations and capital projects.

Retail account delinquencies fell slightly in February in dollar value and increased by the number of delinquent accounts, to which was \$35.2 million for 11,839 accounts. Multifamily customers continue to account for the largest portion of delinquencies at 54 percent. Developer deposit accounts continue to be processed, with 27 rebates issued in February for approximately \$342,000.

IV. CEO AND GENERAL MANAGER'S REPORT

CEO and General Manager David Gadis began his report with a discussion of main water breaks over the winter. There were 389 water main breaks with 215 in January alone due to the sustained cold weather. On some days, as many as 10 to 20 breaks were under repair concurrently. Mr. Gadis acknowledged the work of frontline employees.

The Authority is closely monitoring consumption data and factors affecting consumption. Year-over-year consumption has been down.

On March 24, Mr. Brown and Vice President, Finance Ivan Boykin met with Fitch Ratings. Fitch recently placed the District of Columbia on a ratings watch due to language in the continuing resolutions provision that reduces budgets from the approved FY25 level to the LF24 level. Moody is considering a downgrade of the District's bond rating.

Mr. Brown and Mr. Boykin emphasized the Authority's budget resilience and management's proactive steps to prioritize spending on core operations and capital improvements. Fitch will review DC Water's credit in light of these federal actions. The Authority is also still waiting for answers on previously approved FY25 funding for the District.

On March 14 the US Senate approved a spending bill that delayed the government shutdown and a standalone bill that will restore previously approved FY25 funding to the District. The CEO's team has been in strategic discussions to create contingency plans in case the US House of Representatives does not approve legislation to restore District funding. Steps taken to date include a hiring freeze, a freeze on training and travel funding, reducing contractual and temporary staff, and restricting overtime where possible.

The Tap and Be Heard employee survey received responses from 664 participants, or 58 percent of staff.

Mr. Gadis noted the following staffing changes: Wayne Griffith was appointed Chief of Staff and EVP of Strategy and Performance, Kirsten Williams transitioned into the Chief Administration Officer and EVP role, Amber Jackson was promoted to Chief People Officer and EVP, and Shaun Brown stepped into the Vice President Labor Relations role.

Mr. Giancola inquired about the impact of a change in the Authority's Moody and Fitch bond ratings, and his hope that the congressional delegation is articulating this to the Speaker of the House. Mr. Brown noted that the ratings watch was for the District of Columbia, not DC Water.

Mr. Herrington asked if there were any updates on the Washington Aqueduct continuation of operations plan. Mr. Gadis noted that there were no updates.

Board member Jeffrey Seltzer inquired about the recent petroleum spill in a tributary. It was noted that the spill was downstream of where the Aqueduct draws its water supply and would not impact water quality. Mr. Gadis noted that the spill is an example of why it is so important for the District of Columbia to secure a second source of water.

V. CONSENT ITEMS (JOINT USE)

 Approval of Revised Delegation of Authority to the CEO & General Manager – Resolution No. 25–15 (Recommended by the Governance Committee 01-08-25)

Dr. Morris-Hughes thanked the Board for their patience while she reviewed the Delegation of Authority to the CEO & General Manager policy that was referred to the Board by the Governance Committee. She then went on to highlight provisions of the Delegation of Authority that she believed should be amended to reflect practices in place in DC Government agencies. The amendments included:

- Sections 203 (5) and (7) to allow the CEO to accept loans, gifts, grants of money, materials, or property of any kind if the value of the gift, loan, or grant is less than \$10 million. In the previous version of the policy, this amount was limited to \$1 million; and
- Section 203 (12), the CEO was given authority to refund overcharges, not to exceed \$50,000, for services, facilities, or commodities furnished or supplied by DC Water. In the prior revision, this amount was limited to \$25,000.

In response to Dr. Morris-Hughes' recommended changes, Board member Jed Ross suggested that Sections 203 (5) and (7) should not refer to loans as loans are different in nature than gifts in that repayment is required. Board member Rachna Bhatt suggested bifurcating the points to separate loans and gifts. Mr. Gadis noted that Section 203 (8) provides limits for accepting loans.

Mr. Herrington noted that a lot of work was done by the Governance Committee on the Delegation of Authority Dr. Morris-Hughes reviewed. He expressed concern that the proposed amendments were not shared with the Committee or the Board with sufficient time to allow input ahead of the Board meeting. Dr. Morris-Hughes noted that since the amendments were limited to changes to dollar amounts and being sensitive to the delay in the Board's consideration of the document, she did not want to further delay the vote on the document by sending it back to the Governance Committee. Doing so would mean that the matter would not come before the Board again until later in the year. Mr. Herrington clarified that the amounts were particularly germane as they stipulate at what point the Board delegates its authority.

There was discussion regarding whether it was prudent to limit the amount of a gift or grant, the difference in nature between a gift and a grant and the administrative requirements surrounding some grants.

Following discussion, a motion was made to amend the Delegation of Authority to stipulate that all instances of the words "loan" or "loans" be struck from Sections 203 (5) and (7).

Upon a motion duly made, the Board of Directors voted to approve the Joint Use Resolution No. 25-15 as amended to remove the words "loan" or "loans" from Sections 203 (5) and (7).

VI. EXECUTIVE SESSION

The Board moved to executive session to discuss third-party proprietary matters, including trade secrets and commercial or financial information pursuant to DC Official Code § 2-575(11).

VII. ADJOURN

There being no further business to come before the Board, the meeting adjourned at 11:33 a.m.

Michelle Rhodd
Secretary to the Board of Directors



GOVERNANCE COMMITTEE MINUTES OF THE MEETING

APRIL 9, 2025

(via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Jonathan Butler, Chair, Alternate, Prince George's County
- 2. Anthony Giancola, Vice-Chair, Principal, District of Columbia
- 3. Christopher Herrington, Principal, Fairfax County
- 4. Rachna Butani Bhatt, Principal, District of Columbia

DC WATER STAFF

- 1. David Gadis, Chief Executive Officer, and General Manager
- 2. Marc Battle, Chief Legal Officer and EVP, Government and Legal Affairs
- 3. Matthew Brown, Chief Financial Officer Finance and EVP, Procurement and Compliance
- 4. Kirsten Williams, Chief Administrative Officer and EVP
- 5. Debra L. Mathis, Assistant Secretary to the Board

The Governance Committee meeting was called to order by Jonathan Butler, Chairperson, at 9:30 AM. The meeting was held via Microsoft Teams. Assistant Board Secretary Debra Mathis called the roll.

I. GOVERNMENT AFFAIRS UPDATE

Hamza Masud, Senior Program Manager, provided the government affairs update.

Budget Uncertainty

Mr. Masud addressed DC Water's budget uncertainty, noting that the passing of H.R. 1968, the Full-Year Continuing Appropriations and Extensions Act, 2025, prevented a government shutdown but also included a provision requiring the District, including DC Water, to return to FY2024 spending levels midway through FY2025, resulting in a \$51 million funding gap for the Authority.

On March 14, 2025, the Senate introduced and approved Bill S.1077, called the "DC Fix," which appropriates local funds for FY2025 and allows the District to spend at the rates specified in the 2025 budget. Mr. Masud was cautiously optimistic that Bill S.1077 will clear the House, noting that DC Water continues to engage with its strategic consultant to advance legislative priorities to address the funding gap.

Additionally, on March 27, 2025, President Trump publicly urged the House to take up and pass the DC Fix. It is expected that the bill will be brought to the House floor the week of April 7, 2025.

Committee member Anthony Giancola asked what DC Water is doing to encourage the passage of the bill. Marc Battle, Chief Legal Officer and EVP, Government and Legal Affairs noted that the District and DC Water have been working in tandem, highlighting the critical infrastructure and services that DC Water provides to the District. These efforts are supported by DC Water's consultants, ensuring that DC Water remains actively engaged in outreach to the House and Senate, both directly and indirectly.

Matthew Brown, Chief Financial Officer and EVP, Finance, Procurement and Compliance, noted that the issue with the \$51 million shortfall is not related to DC Water's revenue; it is a limit on spending authority.

Mr. Giancola inquired what would happen if the Authority did not abide by the spending authority limitation. Management and the Board discussed the issue and noted that the District has always met government-imposed spending limits and planned for the worst to ensure there were sufficient spending contingencies and resilience in the budget to accomplish DC Water's mission and respond to legislation changes and executive orders.

Chairperson Jonathan Butler asked for an update on the DC Fix bill. Mr. Battle noted a risk that the House might add additional riders to the bill, which could send it back to the Senate and risk losing some Democratic votes.

Water Supply Security

Mr. Masud discussed the Washington Aqueduct and water supply security in the District, and noted recent meetings with Beverly Perry, Senior Advisor to Mayor Bowser, and a staffer from Congresswoman Eleanor Holmes Norton's office, and outreach efforts by DC Water's government affairs consultant to secure meetings with House Minority Leader Hakeem Jeffries and newly appointed Assistant Administrator for Water Jessica Kramer.

Committee member Christopher Herrington asked for details on the fundamental lobby strategy and why the mayor's office was being consulted when issues related to the Washington Aqueduct must be addressed with Congress. Mr. Battle noted that discussions with the mayor's office are to ensure that DC Water and the District are on the same page concerning the critical service offered by the Washington Aqueduct. He noted that discussions have been very specific about the impact of budget cuts and how

DC Water serves the region, including the national security factors and impact on the federal enclave if the water supply and treatment were disrupted.

Mr. Herrington inquired about the status of potential cuts, retirement offers, and early departures to the Army Corps of Engineers and their impact on the Washington Aqueduct. Mr. Battle confirmed that some offers have been made and there are pending challenges, but the Washington Aqueduct has exemptions to these offers. He noted that no federal money would be saved by reducing Washington Aqueduct staff.

Mr. Giancola inquired about the activity of the private sector firm that lobbies on behalf of DC Water on the Hill and noted that in his experience, a lot of exposure can be gained by talking to Congressperson staff. Mr. Battle confirmed that he and Ms. Mitchell were engaging congressional staff and confirmed that the messaging includes an emphasis on the direct impacts on the District if the water supply and treatment were impacted by budget cuts.

Mr. Butler asked for an update on technical steps toward the second source of water project. Mr. Battle stated that consultants have been asked to prioritize budget triaging but have the second source project on their agenda as a secondary area of focus.

RFK Campus Redevelopment

Mr. Masud provided an overview of the RFK Campus redevelopment project, noting a recent strategic meeting with the Deputy Mayor's Office for Planning and Economic Development (DMPED) to discuss the Memorial Stadium Campus. The discussion focused on aligning long-term infrastructure planning with the city's redevelopment vision while safeguarding DC Water's critical assets.

Mr. Butler inquired about the development strategy. Mr. Masud noted that he would ask for an update.

Mr. Herrington asked whether the Authority was required to pay for infrastructure and water supply distribution upgrades for redevelopment projects. Mr. Brown stated that the costs would typically be borne by the developers.

Performance Oversight Hearing

Mr. Masud discussed the annual performance oversight hearing before the Council of the District of Columbia to address key operational, financial, and infrastructure-related concerns raised by Council members. Key topics this year included federal appropriations, operational efficiency, financial accountability, and customer support and crisis response. Mr. Masud noted that the hearing was successful, consistent with prior years.

Disconnections

Another key issue this year was the Authority's high customer delinquency level of \$35 million and the plan to begin disconnections where appropriate and permitted to secure payments and ensure the sustainability of the water service. It was noted that disconnection is not a first choice. DC Water has been reluctant to disconnect water in multifamily units due to the understanding that many residential customers in these units are paying their utility bills and it is their landlords who are failing to remit payment to DC water. A counterargument raised at the hearing was that residents in single-family homes are therefore more likely to be disconnected than those in multifamily units, which is an equity issue. There was strong support from the Council to use all measures necessary to address growing delinquencies.

It was noted that DC Water was working hand-in-hand with the Office of the Attorney General to ensure that residents have every opportunity to exercise their rights and take action against landlords who are not paying utility bills. The Authority is also reaching out to affected Council members so they can reach out to their constituents.

Kirsten Williams, Chief Administrative Officer and EVP, highlighted the development of a how-to guide for affected tenants as part of a comprehensive communication strategy to ensure tenants know about available payment plans and understand their rights.

PFAS Regulation in Biosolids

The Government Affairs team has been actively involved in critical policy discussions regarding proposed Maryland legislation aimed at regulating per- and polyfluoroalkyl substances (PFAS) concentrations in sewage sludge (biosolids) permits.

Two companion bills, HB 0909 and SB 0732, were introduced to establish PFAS concentration limits in biosolids applied to land.

It was noted that while DC testing results have been consistently below legislated limits, one reading was close to the limit. DC Water has articulated several critical concerns, including the potential loss of a second source of revenue if the land application of biosolids is threatened, restrictive language for sampling requirements, and hauling and landfill implications if biosolids cannot be land applied. As a result of these concerns, Senator Love withdrew SB 0732 from consideration for additional review.

DC Water has remained vigilant, actively monitoring legislative sessions for any indications of the bill's return.

At the Maryland General Assembly session on April 7, 2025, the 90-day session to consider HB 0909 ended without a vote on the bill. The bill will next be considered on January 14, 2026. DC Water continues to advocate for a science-based approach to PFAS legislation.

Mr. Giancola asked whether DC Water was also monitoring Virginia legislation. Mr. Herrington noted that at the last Virginia General Assembly, two bills specific to monitoring and treatment were filed on PFAS.

Mr. Masud noted that he reviews Virginia General Assembly activity as part of this weekly update.

II. ADJOURNMENT

There being no further business, the meeting was adjourned at 10:12 AM.



MINUTES OF THE MEETING ENVIRONMENTAL QUALITY AND OPERATIONS COMMITTEE APRIL 17TH, 2025

(via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Sarah Motsch, Chairperson, Alternate, Fairfax County
- 2. Howard Gibbs, Vice-Chairperson, Principal, District of Columbia
- 3. Richard Jackson, Principal, District of Columbia

DC WATER STAFF PRESENT

- 1. Marc Battle, Chief Legal Officer and EVP, Government and Legal Affairs
- 2. Michelle Rhodd, Secretary to the Board
- 3. Kirsten B. Williams, Chief Administration Officer, and EVP
- 4. Matthew Brown, Chief Finance Officer and EVP, Finance, Procurement, Compliance
- 5. Jeffrey Thompson, Chief Operating Officer and EVP

The Environmental Quality and Operations Committee meeting was called to order by Sarah Motsch, Chairperson at 9:30 AM. The meeting was held via Microsoft Teams. Michelle Rhodd, Secretary to the Board called the roll.

I. BPAWTP Performance Update

Nicholas Passarelli, Vice President, Wastewater Operations, presented a summary of the performance of Blue Plains Advanced Wastewater Treatment Plant (BPAWTP) for March 2025. Specific details of the presentation can be found on pages 3 and 4 of the Environmental Quality and Operations Committee meeting package from April 17, 2025. The average flow through to complete treatment was 266 million gallons per day (MGD) for month, and the peak daily flow was 338 MGD, which occurred on March 5, 2025. All weekly and monthly NPDES permit requirements were met for March 2025.

Mr. Passarelli provided an update on the performance of the Anacostia tunnel system and wet weather treatment, noting that 153 million gallons were captured in the tunnel

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with no combined sewer overflows (CSOs) during the month. March saw 2.5 inches of rainfall.

The update also included energy statistics. 25% of the electricity used at BPAWTP was generated onsite, with the Combined Heat and Power (CHP) facility producing an average of 6.3 megawatts (MW) and the solar system contributing 0.68 MW on average. The total electrical consumption at BPAWTP was 28.8 MW, of which 21.9 MW were purchased from PEPCO. Cumulative power savings for FY2025 (through December) totaled \$1,034,800 due to onsite generation.

Regarding biosolids processing and Bloom production, Mr. Passarelli reported that 11,479 wet tons of biosolids were produced in March 2025. Of this, approximately 9,480 tons were sold as Class A biosolids under the Blue Drop Bloom program, bringing the fiscal year-to-date total to 23,396 tons, against a goal of 70,000 tons. The remaining 1,999 tons were managed through land application contracts.

II. Quarterly Safety Report Update

Ecudemio Gutierrez II, Director of Safety, presented the FY2025 second quarter safety performance update for DC Water. Detailed information can be found on pages 5 to 8 of the Environmental Quality and Operations Committee meeting package dated April 17, 2025.

Mr. Gutierrez highlighted the continued progress of DC Water's safety performance, focusing on Behavior-Based Safety (BBS) as a core strategy for reducing injuries. Over the past three years, DC Water has observed consistent reductions in both lost time incidents and recordable injuries across its operations.

As part of FY2025 initiatives, Mr. Gutierrez introduced a new safety culture campaign titled "Change One Thing". The campaign encourages employees to proactively address one unsafe condition or behavior per day—whether in the field or office environment. Participation is tracked via the safety platform, where individuals are recognized and awarded safety pins. At year-end, MVP awards will be given to the most recognized employee and the most active nominator.

Key metrics presented include:

- DC Water Recordable Incident Rate: Below the target of 5.4
- DC Water Lost Time Incident Rate: Below the target of 2.1
- Contractor Recordable Incident Rate: Targeted at <2.4, with rates stabilizing after an initial uptick earlier in the fiscal year
- Contractor Lost Time Incident Rate: Maintained below the target of 1.0

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Mr. Gutierrez emphasized that these rates are calculated using OSHA's standardized formula based on 200,000 labor hours. He also noted enhanced collaboration with contractors to improve incident tracking and corrective actions.

Committee Chair Sarah Motsch inquired about the mechanics of the "Change One Thing" program, to which Mr. Gutierrez elaborated on the recognition system, employee engagement goals, and the safety leadership culture it aims to build across the organization.

III. Fleet Management FY25 Metrics Update

Nija Ali, Director of Fleet Management, presented an update on the new performance metrics implemented for Fiscal Year 2025 in response to the outsourcing of fleet repair and maintenance services that began in March 2023. Full details are available on pages 9 to 12 of the Environmental Quality and Operations Committee meeting package dated April 17, 2025.

Ms. Ali explained that the revised key performance indicators (KPIs) are designed to monitor contract compliance, technician productivity, and priority vehicle availability, ensuring accountability from DC Water's third-party maintenance provider.

Three primary metrics were introduced:

- Metric 1: Priority 1 Vehicle Availability
 - o In March 2025, 87% of Priority 1 vehicles were available.
 - The target for this metric is 90%, ensuring high-availability of mission-critical vehicles.
- Metric 2: P1 Resource Assignment
 - o 65% of technician hours were allocated to servicing Priority 1 vehicles.
 - Performance was within the acceptable threshold of 50–90%, helping minimize downtime for essential units.
- Metric 3: Productivity
 - o 76% of technician hours were classified as productive wrench-turning time.
 - The target is 81%, which allows for breaks and administrative tasks while maximizing operational efficiency.

Committee member Howard Gibbs asked about DC Water's ability to influence contractor performance. Ms. Ali clarified that DC Water maintains direct oversight, with managers co-located at the maintenance facility and empowered to intervene promptly.

Ms. Ali noted that real-time monitoring through the FleetWave management system allows staff to track performance, address delays, and reassign technicians on-site as

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needed. Weekly meetings with the contractor are conducted to review progress and implement corrective actions.

IV. Action Items

Joint Use

1. Contract No. 250140 – Emergency Master Services Agreement for Potomac Interceptor Program – Garney Companies Inc.

Dr. Moussa Wone, Vice President, Engineering and Clean Rivers, and Mr. Kevin Bellamy, Director of Procurement, Capital Programs, jointly presented an emergency procurement action item to authorize a \$45 million Master Services Agreement (MSA) with Garney Companies, Inc. for rehabilitation of the Potomac Interceptor (PI). Details can be found on pages 19 to 24 of the meeting package.

Dr. Wone described the criticality of the project, noting that the PI conveys wastewater from Fairfax, Loudoun, and Montgomery Counties to Blue Plains. The portfolio was recently transferred to the Clean Rivers team due to their collaborative delivery expertise and experience. Dr. Wone explained to the committee the criticality of the PI for the DC Water's IMA Partners. He noted that adding a contractor to the team will help address potential emergencies while the project's planning is ongoing. He listed the risks that DC Water could face should the PI experience operational failures. Those risks include permit violations and structural collapse (e.g., lessons learned from Manhole 31). The cost-sharing breakdown for this program is as follows:

WSSC: 29%

Fairfax County: 44%

• Loudoun County: 27%

To address engineering concerns, Mr. Bellamy recommended an emergency procurement approach authorized under DC Water Procurement Regulation Sections 5332.5 and 5332.6. He noted that the Progressive Design Build (PDB) model supports early contractor involvement, faster mobilization, Guaranteed Maximum Price (GMP) transparency, and the ability to terminate if commercial terms become unacceptable.

No questions were raised; the Committee supported the approval recommendation.

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- 2. Contract No. 10314 Scaffolding Rental, Erection, and Dismantling East Coast Rigging
- 3. Contract No. 10331 Fleet Maintenance and Repair Services First Vehicle Services, Inc

Non-Joint Use

- 1. Contract No. 220040-Sanitary Sewer Lateral Replacement Contract Anchor Construction Corporation
- 2. Contract No. 220110 Water Infrastructure Rehabilitation & Replacement Contract FY23-FY25 Capitol Paving of DC Inc.

V. Adjournment

The meeting was adjourned at 10:01am.



MINUTES OF THE MEETING DC RETAIL WATER AND SEWER RATES COMMITTEE APRIL 22, 2025

(via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Rachna Bhatt, Chairperson
- 2. Howard Gibbs, Vice-Chairperson
- 3. Unique Morris-Hughes, Principal

DC WATER STAFF

- Matthew Brown, Chief Financial Officer and EVP, Finance, Procurement and Compliance
- 2. Marc Battle, Chief Legal Officer and EVP, Government and Legal Affairs
- 3. Kirsten Williams, Chief Administration Officer and EVP
- 4. Jeff Thompson, Chief Operating Officer and EVP
- 5. Michelle Rhodd, Secretary to the Board

The DC Retail Water and Sewer Rates Committee meeting was called to order by Rachna Bhatt, Chairperson, at 9:31 AM. Board Secretary Michelle Rhodd called the roll.

I. MONTHLY REPORT TO THE DC RETAIL WATER AND SEWER RATES COMMITTEE

Matthew Brown, CFO and EVP, presented the monthly report for the period ending March 31, 2025, noting that the Authority's year-to-date revenue exceeded the revised budget by approximately 1.8 percent, or \$8.7 million. The largest favorable variance is in the Residential, Commercial, and Multi-Family category driven by higher CRIAC receipts. An unfavorable variance was reported in the DC Housing Authority category due to March 2025 payment being made in April.

The All Other category was ahead of budget due to a Blue Drop payment. Mr. Brown noted that the Committee will discuss the allocation of the District's share of this revenue in the future. Mr. Brown noted that the system availability fee (SAF) is experiencing a negative variance of approximately 60%, which would also be discussed in the next presentation this morning.

Mr. Brown mentioned the Stakeholder Alliance meeting held on April 21, 2025, where a question was raised regarding the federal government's contribution to the Clean Rivers Impervious Area charge (CRIAC). Mr. Brown clarified that the CRIAC is paid by all customers and that the federal government's share is approximately \$21 million this year.

In response to Chairperson Bhatt's question, Mr. Brown confirmed that neither the District nor the federal government pays for the CRIAC on rights-of-way (ROW). Mr. Brown will provide the Committee with the approximate value of ROW if CRIAC were to be charged.

Delinquent accounts slightly increased in dollar value but slightly decreased in number of accounts. The Multifamily category accounts for 54 percent of the 90-day balance owed.

Mr. Brown reviewed the Developer Deposits report, noting continued progress toward clearing the backlog of deposits with 30 accounts processed a total of approximately \$245,000 in refunds during this month. Mr. Brown reported that a solution to the backlog of developer deposits would be discussed in the next presentation.

II. MISCELLANEOUS FEES & CHARGES COST OF SERVICE STUDY UPDATE

Mr. Brown introduced the Miscellaneous Fee Cost of Service (COS) study, noting that the last study was completed in 2022. The new study was completed by Raftelis and the study plan includes a public comment period.

John Davis and Vanessa Bryant of Raftelis presented an overview of the study, beginning with the study objective to conduct a comprehensive review using calculations based on budget, cost of service, and inflation.

Miscellaneous fees are charged to recover costs for staff time, materials, and technology. Major changes in the COS study include changing reimbursable developer fees to fixed fees, expanding ProjectDox fees to include more specific fees for various situations, and adding new meter relocation fees.

Budget-based Fee Calculations

Ms. Bryant summarized the proposed engineering and permitting fees. The total target revenue for the Permit Operations Department is \$8.79 million, a \$3 million increase over the prior study as the Permit Operations team now includes 18 inspectors from the Department of Engineering and Technical Services.

A significant proposed change is the introduction of fixed developer fees to replace the current reimbursable inspection fee that covers both inspection work. Under the current system, when the work is complete and the project is closed out the customer is provided the remaining balance. The move to fixed fees will save significant staff time needed to process developer deposit invoices at the end of projects. Ms. Bryant also noted historical revenue loss when work takes longer than expected and the deposit amount is exceeded,

Minutes of the April 22, 2025, DC Retail Water and Sewer Rates Committee Meeting Page **2** of **6**

requiring DC Water to ask for additional funds that customers may not pay in a timely manner. Fixed fees will also improve transparency for customers as they will know up front how much they will pay for inspections.

The fixed fees will cover all inspection work, including inspections of pipe installations, reporting and sketches, travel time, project research, and supervisor time. Ogechi Okpechi responded to Ms. Bhatt, confirming that DC Water will continue to collect deposits against damages to cover accidental damage on job sites. The deposits will be fully refunded at the project's conclusion, provided no damages occur.

New fees for meter relocations are being introduced to reflect the actual work performed. These fees will enhance operational efficiency and support more accurate tracking of project costs. ProjectDox fees will be based on ProjectDox software usage for project reviews by the Department of Building and are to ensure that they are consistently collected.

Next, Ms. Bryant discussed the Fats/Oils/Grease (FOG), Cross Connection and Backflow Prevention (CC/BPA) fee update, which is driven by cost changes that include an increase in costs associated with the development of a new certification online portal to help identify repairs and track repair progress. The FOG fee is primarily charged to restaurants and food service establishments that may produce high volumes of grease. It funds a program to enforce the installation and maintenance of FOG abatement systems as required by the DC plumbing code. Using a cost-based approach, the service cost that must be covered by the FOG fee is \$1.13 million per year. In 2023, the monthly FOG fee per participant was \$18.70. In \$2025, the rate will increase to \$24.50.

The CC/BPA program enforces installation and maintenance of backflow prevention assemblies as required by the DC plumbing code to protect the District public water supply system. In 2025, the fee will be reduced from \$6.70 to \$6.20 using precise costs to cover the cost of service of \$1.17 million annually. In response to a question from Ms. Bhatt, Ms. Bryant explained that IT costs were broken out from the other CC/BPA costs as it was previously accounted for under a different department and there was a desire to accurately reflect the total cost of IT support for the program.

Cost of Service-Based Fee Calculations

Ms. Bryant discussed COS-based fee calculations with a focus on high strength fees. She noted that high strength wastewater differs from standard domestic and requires additional chemicals and electricity to treat. The high strength waste fee will increase from \$77 to \$91 per Kgal. In response to a question from Vice Chairperson Howard Gibbs, Ms. Bryant clarified that high strength wastewater is delivered to Blue Plains on trucks and does not run through pipes. Mr. Davis noted that pipes are a very good mixing mechanism that balances higher strength flows with lower strength.

Inflation-Based Fee Calculations

Miscellaneous service fees will be increased by 6%, based on CPI data for the DC Metro Region for FY2026 to FY2028. The fees have not been updated since 2022, but personnel and other costs have increased. The fee increase will add approximately \$300,000 in revenue annually. All of those fees are detailed in the appendix.

The broken bypass seal fee will increase from \$745 to \$790. The unauthorized water or sewer connection fee, which is intended as a penalty for theft of service, with increase from a flat rate of \$260 to a scaled fee of \$400 for a first instance, \$800 for a second instance, then \$1,200 for each instance thereafter.

Ms. Bhatt noted that while end users face penalties, contractors involved in the installations also contribute to service theft. Ms. Bhatt inquired whether there is an option to blacklist contractors that perform illegal connections. Ogechi Okpechi, Director Permit Operations mentioned that conversations with the developer community have begun to address this issue, aiming to ensure developers are informed about contractors who fail to adhere to DC Water's standards and have enabled service theft.

New fees have also been added for industrial waste to recoup costs for the sampling and analysis of PFAS at industrial facilities.

System Availability Fees (SAF)

SAFs were also reviewed to ensure they recover the cost of maintaining capacity in DC Water's treatment and distribution/collection system and to provide service to new customers. Last year's budget was approximately \$7.7 million while revenues were approximately \$2.3 million, and the fees have not been updated since 2018. These fees are only charged for new construction. The highest fees are charged for the largest pipe meter size and would typically apply to large buildings such as convention centers.

In response to a question from Ms. Bhatt, Mr. Davis noted that fees for 2" meters are much higher for jurisdictions outside of the District of Columbia because new DC requirements for fire suppression mean there are fewer small meters in the DC system.

Recommendation

Mr. Brown reviewed the COS work plan and noted that the COS study was part of a rule-making process. He asked the Chair to recommend the study for Board approval on May 1, 2025, noting that the public comment period would follow.

Mr. Brown further recommended that DC Water should conduct a study to update the SAFs.

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III. 2025 POTOMAC INTERCEPTOR COST OF SERVICE STUDY UPDATE

Mr. Brown introduced the cost-of-service study update for the Potomac Interceptor for FY2026 to FY2028 completed by Amawalk Consulting, noting that DC Water conveys wastewater through its Potomac Interceptor (PI) for the Town of Vienna, Dulles International Airport, the National Park Service and the Department of Navy (collectively referred to as the "Small PI Users") and the COS study is completed every three years to update the costs for the Small PI Users.

Ed Markus and Shan Lin of Amawalk Consulting presented the report, noting that the study includes a true-up analysis for 2022–2024 and proposed rates for 2026–2028 (the forecast period).

Ms. Lin noted that Small PI Users pay their proportionate share of DC Water's operating and capital costs (the COS) based on a rate per mg of wastewater, as stipulated in the Small PI User agreements. Costs include shares of operation, maintenance, and repair expenses of the wastewater system, including administrative support, the original cost of the PI and Blue Plains, and capital improvements to Blue Plains, the PI, CSO facilities and other common-to-all assets over the last 30 years. Ms. Lin provided an overview of the methodology used for calculating COS for the study.

Mr. Markus reported that the actual COS for 2022–2024 was \$10,728,088. This was an increase of 13.9 percent over the cost of service for the preceding period of 2019–2021, which was \$9,419,393. True-up calculations compare the actual COS to the forecasted COS in the 2022 study; per this calculation, Vienna and the U.S. Navy are entitled to credits while supplemental charges are appropriate for Dulles and the National Park Service. The net difference is a \$133,409 credit to Small PI Users.

The COS is expected to increase in 2026–2028, which is driven by increases in debt service costs. Capital costs are expected to increase significantly compared to prior years. Expenses are anticipated to increase at the rate of 4.1 percent in 2026 and 4.0 percent in 2027 and 2028.

Cost-related assumptions used to forecast upcoming rates include a 100% commitment to DC Water's planned capital improvements, and an average interest rate of 6.0 percent and a 30-year amortization for debt financing for all Small PI User-related capital improvements. Wastewater flow-related assumptions include a slow decline in Vienna flows, a gradual increase in Dulles flows, and no significant change to NPS and Navy flows, in total leading to a decline in Blue Plains flows at an average rate of 0.5% per year while reserve capacities remain the same.

Based on these assumptions, the Forecast Period COS for Small PI Users is expected to

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be \$15,594,705. Forecast Period unit rates will accordingly increase by approximately 45% over 2022 – 2024. Mr. Markus noted that while the unit rate increase is substantial, the rate covers a three-year period and a significant increase in capital costs. *Recommendation*

Mr. Brown noted that Committee approval is not needed for the Proposed Small PI User wastewater rates changes. The Committee accepted the Potomac Interceptor COS study.

IV. ACTION ITEM:

Upon a motion duly made, the Retail Water and Sewer Rate Committee recommended approval of the Notice of Public Rulemaking (NOPR) for the Miscellaneous/Permit fees, FOG and Backflow Prevention fees to the Board with new fees to take effect October 1, 2025, as presented.

V. DC RETAIL WATER AND SEWER RATES COMMITTEE WORKPLAN

Mr. Brown reviewed the Committee workplan, noting that Items 5 and 6 had been completed over the course of the meeting. Mr. Brown also noted that work is beginning on the Cost of Service Study for the rate proposal in January 2026.

VI. AGENDA FOR MAY 27, 2025, COMMITTEE MEETING

The May 27, 2025, meeting will include the monthly update, Committee workplan, and any other items the Committee wishes to discuss.

VII. ADJOURNMENT

The meeting adjourned at 10:50 AM.

Follow-up Actions:

1. Mr. Brown will provide the Committee with the value of the Rights-of-Way.



MINUTES OF THE MEETING SPECIAL MEETING OF THE EXECUTIVE COMMITTEE

APRIL 22, 2025

(via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Unique Morris-Hughes, Chairperson
- 2. Rachna Bhatt, District of Columbia
- 3. Jared McCarthy, Prince George's County
- 4. Christopher Herrington, Fairfax County
- 5. Fariba Kassiri, Montgomery County

DC WATER STAFF

- 1. David Gadis, CEO and General Manager
- 2. Marc Battle, Chief Legal Officer, and EVP Legal & Government Affairs
- Matthew Brown, Chief Financial Officer and EVP, Finance, Procurement & Compliance
- 4. Jeffrey Thompson, Chief Operations Officer and EVP
- 5. Kirsten Williams, Chief Administration Officer and EVP
- 6. Michelle Rhodd, Secretary to the Board

I. CALL TO ORDER

Chairperson Unique Morris-Hughes called the Special Meeting of the Executive Committee to order at 3:07 p.m. The meeting was held via Microsoft Teams. Board Secretary Michelle Rhodd called the roll for attendance.

II. FORMATION OF AD HOC EVALUATION COMMITTEE

Chairperson Unique Morris-Hughes discussed the formation of an Ad Hoc Evaluation Committee to evaluate the performance of CEO and General Manager David Gadis. Dr. Morris-Hughes noted that she intends to chair the committee and asked for recommendations from the Executive Committee.

Committee member Rachna Bhatt explained that historically, the Executive Committee has been the body that oversaw the CEO evaluation process. Before that, it was typically managed by the Board Chair and former Board Secretary. Ms. Bhatt questioned the need for a separate committee.

Committee member Jared McCarthy echoed Ms. Bhatt's concern regarding the need for a separate committee. Additionally, he informed the Committee that he would be transitioning out of his current role with Prince George's County government and recommended that Board member Jonathan Butler replace him as Prince George's County representative on the Executive Committee.

Committee member Christopher Herrington clarified that the existing signed contract calls for an Evaluation Committee to be appointed by the Chair. He recommended that the Executive Committee be engaged with the Evaluation Committee and highlighted the need to improve the performance review process due to misaligned timelines for calculating the CEO's goals. He also noted that he is interested in serving on the Evaluation Committee.

Marc Battle, Chief Legal Officer, explained that the addendum to Mr. Gadis' contract was executed in October 2024 to address timing issues. The addendum specifies that if an Evaluation Committee is not established, the Executive Committee will handle the evaluation.

Dr. Morris-Hughes suggested tabling the discussion about the evaluation committee until the executive session to avoid overlapping with contract discussions. The motion was agreed upon without objection.

III. NEWLY NOMINATED ALTERNATE DC BOARD MEMBERS

Dr. Morris-Hughes announced that the confirmation hearing for new DC Alternate Board members will be held in early May, addressing some of the long-standing vacancies. When asked about rescheduling the May retreat, she confirmed it would remain on May 20th, with new members invited to participate in the session and team bonding activity.

IV. REVIEW OF DC WATER'S PROCUREMENT MANAGEMENT STRATEGIES

Mr. Battle noted that the review of DC Water's proposed procurement management strategies for the Potomac Interceptor project had already been recommended to the Board by Environmental Quality and Operations Committee and there was no action required by the Executive Committee. Mr. Herrington noted that he has been engaged with DC Water staff regarding this project and expressed support for the staff's approach.

V. EXECUTIVE SESSION

The Committee moved to executive session to obtain legal advice and preserve attorney-client privilege or settlement terms under D.C. Official Code § 2-575(b)(4)(A).

VI. ADJOURNMENT

The meeting was reconvened in public session and there being no other matters to come before the Committee, the meeting adjourned at 3:59 p.m.

Follow-up Items

Confirm the details of the May 20th retreat and ensure new members are invited.



MINUTES OF THE MEETING FINANCE AND BUDGET COMMITTEE APRIL 24, 2025

(Via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Anthony Giancola, Principal, Chair
- 2. Jonathan Butler, Alternate, Vice Chair
- 3. Richard Jackson, Principal, District of Columbia
- 4. Sarah Motsch, Alternate, Fairfax County
- 5. Fariba Kassiri, Principal, Montgomery County

OTHER BOARD MEMBER PRESENT

1. Unique Morris-Hughes, Principal, District of Columbia

DC WATER STAFF

- Matthew Brown, Chief Financial Officer & EVP, Finance, Procurement and Compliance
- Marc Battle, Chief Legal Officer & EVP Government and Legal Affairs
- 3. Kirsten Williams, Chief Administration Officer & EVP
- 4. Jeffrey Thompson, Chief Operating Officer & EVP
- 5. Lola Oyeyemi, Vice President, Budget
- 6. Michelle Rhodd, Secretary to the Board

Anthony Giancola, Chair, called the meeting to order at 9:35 AM. The meeting was conducted via MS Teams. The Secretary to the Board, Michelle Rhodd, called the roll.

I. MONTHLY REPORT TO THE FINANCE AND BUDGET COMMITTEE

Lola Oyeyemi, Vice President, Budget, presented the March 2025 financial report, beginning with an update on federal funding for DC Water.

Federal Funding Update

Ms. Oyeyemi reported that:

 The Water Infrastructure Finance and Innovation Act (WIFIA) loan is active and approximately \$95 million has been disbursed through April 10, 2025;

- The Bipartisan Infrastructure Law (BIL) awards are also currently active to support various projects including Lead Free DC;
- There is approximately \$632,000 remaining from the Diesel Emissions Reduction Act (DERA) funding and no known restrictions on using the balance, DC is waiting on the next allotments to be released;
- The Building Resilient Infrastructure and Communities (BRIC) grant for the Flood Wall is currently inactive. While the funding for the Flood Wall Phase 1 will not be impacted, the Federal Emergency Management Agency (FEMA) will not fund Phase 2 of the project unless DC Water submits a letter describing the impact of a project delay. Mr. Jonathan Butler asked if there was a deadline for the letter to be submitted to FEMA. Mr. Matthew Brown stated that a letter has already been submitted to the Homeland Security and Emergency Management Agency (HSEMA). The next step is a letter to FEMA, Congresswoman Eleanor Holmes Norton, or both. Ms. Kirsten Williams noted that a letter to the Congresswoman was in progress;
- The Clean Rivers appropriation is currently inactive. DC Water has only received \$3.6 million, and the Congress will need a new Continuing Resolution (CR), or final budget passed for DC Water to receive an additional \$4.4 million;
- The Build America Bonds Subsidy (BABs) is currently active with \$2.4 million out of the \$4.9 million direct pay subsidy due in March 2025 currently pending but expected to be paid by May 2025; and
- The law requiring DC Water to spend at 2024 levels is still in place and requires the Authority to reduce its FY 2025 Operating Budget by approximately \$51 million.

The Budget Department is working on the year-end projections and has implemented spending controls, including a freeze on hiring and travel as well as restrictions for temporary staffing and various consultant support for non-critical services.

Finance Report

As of the end of March 2025, with approximately 50 percent of the fiscal year completed, total operating revenues were \$483.6 million, or 50.8 percent of the budget; operating expenditures were \$341.0 million, or 43.3 percent of the budget; and capital disbursements were \$260.9 million, or 36.4 percent of the budget.

Ms. Oyeyemi informed the Committee that the FY 2024 year-end closeout items were completed, including the Intermunicipal Agreement (IMA) Operating & Maintenance and Multi-Jurisdictional Use Facilities (MJUF) settlements, and the Office of Management and Budget (OMB) Uniform Guidance Audit. KPMG issued an unmodified audit opinion on March 18, 2025. Management will provide the upcoming annual insurance renewal in May and the FY 2025 year-end projections in June.

Total operating revenues were \$483.6 million, with a year-to-date favorable variance of \$8.7 million mainly in the Residential/Commercial/Multi-Family categories due to higher-than-anticipated Clean Rivers Impervious Area Charge (CRIAC) receipts. The DC Housing Authority made its March payment in April, which will be reflected in the next report. The All Other Revenue category included \$5.4 million for DC Water's share of the Blue Drop contribution payment.

Total operating expenses were \$341.0 million, with a year-to-date favorable variance of \$16.7 million. Ms. Oyeyemi noted that the year-to-date favorability in personnel services was due to the hiring freeze and underspending in this category is anticipated at year end. Spending in the Water Purchases reflects the cost of water from the Washington Aqueduct. Debt Service is favorable to the budget due to lower variable interest rate than anticipated in the budget.

Ms. Oyeyemi explained that significant variance in the Combined Sewer Overflow category reflects a delay in the administrative closeout, which includes the retainage for the Northeast Boundary Tunnel for the Clean Rivers Project that will be completed in the second half of the year. The Sanitary Sewer category is also below budget due to delayed invoicing for the Potomac Interceptor. Higher disbursements in the Water category reflect the progression of the Lead Free DC project. A detailed project performance report will be provided by Engineering at the next meeting.

Cash investments, including the Rate Stabilization Fund balance of \$35.6 million, totaled \$564.3 million. The operating interest income for the year to date was ahead of the budget at nearly \$7 million compared to the budget of \$4.7 million. Delinquent accounts totaled \$35.7 million at the end of March 2025 which reflects a slight reduction in the number of accounts. The multi-family accounts represent 54 percent of the total delinquencies.

Ms. Oyeyemi reviewed additional items included in the appendix of the report, including the Overtime by Department report and the Developer Deposits report. At the end of March 2025, Developer Deposit credit balances (liability) totaled \$36.9 million and debit balances (receivable) totaled \$11.2 million. The Permit Office processed 30 developer accounts in March, for a total of \$244,691 in refunds. For FY 2025 to date, the Accounts Payable Department achieved the Authority's target of 97 percent of invoices paid within 30 days, which is a one percent improvement over FY 2024.

II. AGENDA FOR THE MAY 2025 COMMITTEE MEETING

The agenda for May 27, 2025, includes the April 2025 financial report, the Capital Improvement Program quarterly update, and property and casualty insurance renewals.

III. A	ADJOURNMENT
The r	meeting adjourned at 9:51 AM.
	Minutes of the April 24, 2025, Finance and Budget Committee Meeting



MINUTES OF THE MEETING AUDIT AND RISK COMMITTEE APRIL 24, 2025

(via Microsoft Teams)

COMMITTEE MEMBERS PRESENT

- 1. Christopher Herrington, Chair, Principal, Fairfax County
- 2. Floyd Holt, Vice Chair, Principal, Prince George's County
- 3. Sarah Motsch, Alternate, Fairfax County
- 4. Richard Jackson, Principal, District of Columbia
- 5. Anthony Giancola, Principal, District of Columbia

OTHER BOARD MEMBERS PRESENT

1. Unique Morris-Hughes, Principal, District of Columbia

DC WATER STAFF

- 1. Marc Battle, Chief Legal Officer and EVP, Government & Legal Affairs
- 2. Matthew Brown, Chief Finance Officer and EVP, Finance, Procurement & Compliance
- 3. Kirsten Williams, Chief Administration Officer and EVP
- 4. Michelle Rhodd, Secretary to the Board

INTERNAL AUDIT STAFF

- 1. Tiffany McCoy, Cherry Bekaert
- 2. Christopher Leffler, Cherry Bekaert
- 3. Rachel Drishinski, Cherry Bekaert
- 4. Brian Miller, Cherry Bekaert

Christopher Herrington, Chair, called the meeting to order at 11:02 AM. The meeting was conducted via MS Teams. Secretary to the Board Michelle Rhodd called the roll.

I. ENTERPRISE RISK MANAGEMENT (ERM) UPDATE

Francis Cooper, Director of the Enterprise Program Management Office, began with a timeline of the implementation of the bottoms-up approach to ERM updates.

Beginning in March 2025, Authority departments have been educated via roadshows on how to identify department risks. As of April, departmental roadshows are ongoing for personnel in Procurement, People & Talent, and the Office of Marketing and Communications. In May, refresher trainings will commence for ERM 201 and 202 with a goal to complete all roadshows and trainings for all Authority departments by September 2025 to support use of the Origami system to engage the ERM team and ERM governance structures with newly identified risks and mitigation strategies.

Mr. Cooper noted that a top-down approach was first implemented to look at strategic risks with the Board and senior management. The bottoms-up approach is designed to identify more tactical, operation-based and department-based risks and opportunities leveraging an ISO 31000 approach. The goal is to socialize this knowledge to expand the risk awareness culture in the organization. Intended benefits of the roadshows include a deeper understanding of departmental risks; the ability to identify and evaluate risks and make effective risk-informed decisions; an enhanced risk-aware culture; reduced silos through fostering collaboration between departments; and new opportunities for employees to ask questions, share concerns, and feel heard.

Mr. Cooper then provided an update on the reengagement ERM 201 and 202 trainings. ERM 101 compliance suite training was rolled out in 2023 and 2024 for all non-union DC Water employees to promote better and faster risk-informed decisions and to support a risk-aware culture. In 2023, foundational ERM 101 training was advanced to all employees with a 100% completion rate. ERM 201 training focuses on identifying, assessing and prioritizing risks. In August 2023, it was delivered to approximately 140 senior leaders and will be delivered to the remaining 160 leaders in 2025.

ERM 202 training focuses on treating, monitoring and reporting risk and understanding the differences between departmental and enterprise risks. In September 2023, ERM 202 training was delivered to 126 senior leaders. The goal for 2025 is to engage the remainder of the 300 leaders.

Mr. Cooper concluded with a review of the risk register as of July 2024. Committee member Anthony Giancola noted that the Committee has several new members, the Board composition has changed, and the new Board Chair took office in January 2025. He suggested that the Board receive a comprehensive update on the risk register and a survey to provide input on priority risks. The Committee suggested this may be an item to address

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at the Board retreat. It was noted that last annual risk survey was distributed last Fall to the Board, only six board members completed the survey.

II. FY 2025 INTERNAL AUDIT PLAN

A. FY 2025 INTERNAL AUDIT PLAN STATUS UPDATE

Tiffany McCoy of Cherry Bekaert reviewed the internal audit plan, beginning with an update on the Work Order Management – Facilities Services Audit and the audit objectives. The audit results included 14 findings: five high risk, eight medium risk, and one low risk.

For each of the five high-risk findings, Ms. McCoy presented a review of the finding and a recommendation for remediation.

Finding 1 revealed that there were 55 names on Maximo's 19 Facilities employee person groups but six were not listed in the FY2025 Q1 employee database and five appeared to have the wrong level of access. Cherry Bekaert recommends adding a review of each user's employment status, access, and permission levels to the user access review process. Rachel Drishinski, Cherry Bekaert responded to Mr. Giancola that Maximo has been in use by the Authority since 2001 and by Facilities since 2018. Ms. McCoy noted that user access problems are common to many Cherry Bekaert clients. Committee Chair Christopher Herrington clarified that the Authority should be assessing access levels during onboarding and offboarding and periodic and quarterly reviews should also be added to the process.

Finding 2 revealed a lack of documentation procedures for asset retirement and disposal. Cherry Bekaert recommends developing and implementing comprehensive procedures that clearly define the steps and responsibilities for the retirement and disposal of assets. Ms. McCoy responded to Mr. Herrington, noting that effectiveness of the Maximo system for the asset management lifecycle was reviewed at a high level to see what portions of the lifecycle were managed within the system, and whether the process aligned with approved documentation.

Finding 3 identified instances of non-compliance with standard operating procedures by leaving required fields empty. Cherry Bekaert recommends ensuring critical fields be required and entered.

Finding 4 identified a gap in the monitoring and documentation of defective batches of parts and their corresponding suppliers. Cherry Bekaert recommends incorporating an option to identify defective or low-quality parts, materials, or tools to enable facilities and materials management departments to select higher-quality

supplies and vendors, optimize resource allocation, and enhance the efficiency of work tasks. Mr. Giancola noted that when Maximo was implemented, there were concerns about tracking too much information. Wayne Griffith, Chief of Staff noted that the tracked data was being recalibrated. Mr. Herrington suggested configuring required fields to be non-nullable.

Finding 5 noted that the auditors were unable to obtain policies pertaining to vendor management or procurement or to review DC Water's contract with Maximo. Cherry Bekaert recommends conducting an initial risk or criticality assessment prior to the procurement and implementation of a new system, and performing ongoing contract compliance and system performance monitoring for all third-party vendors.

In response to Mr. Giancola, Kirsten Williams, Chief Administrative Officer noted that there may be KPIs that are tracked for management and not reported to the Board or committees and stated that these items could be highlighted in the monthly report to the CEO.

The Committee further discussed Cherry Bekaert's inability to obtain a copy of the Authority's contract with Maximo. Ms. McCoy confirmed that the contract was requested but not provided due to sensitive information in the contract. Ms. Williams noted she would investigate further to find out whether a redacted version of the contract could be provided.

The Al Policy Governance Assessment is complete, and the report provided to management on April 7, 2025. Audits in progress include the Safety Audit, which is nearly complete. Testing for the External IP Block SCADA Environment Penetration Testing Audit was completed the week of March 24, 2025, and the report is near completion. The Internal Production SCADA Environment Penetration T Management Assessment is underway with follow-up meetings scheduled for the next week. The Strategic Plan Monitoring Audit to evaluate the process around strategic planning has begun, and testing will resume next week. The Data Governance and Reporting Management Assessment will be rescheduled to FY2026 and one of the other engagements in the internal audit plan will be completed in 2025 in its place.

B. STATUS UPDATE ON PRIOR AUDIT FINDINGS

Ms. Drishinski provided an update on the prior audit, noting that the auditor had transitioned from tracking quarters to the number of months from audit finding issuance to closure in order to show management's efforts to achieve timelier audit finding closures.

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During the last quarter, 13 prior audit findings were moved to "closed" or "pending validation." Open and pending validation findings were updated based on responses received from the responsible parties. In total, six audit findings from FY2017 to FY2023 are currently open and 204 are closed. Of the six open findings, two are high risk. Mr. Giancola requested a summary of all high-risk findings to be included at the end of the report.

For FY2024, there are two open findings and one in pending testing status. Cherry Bekaert is working with management to close out the open findings. For FY2025, the auditor is awaiting actions plans from management for the 14 open findings.

C. HOTLINE UPDATE

Ms. McCoy provided the Fraud, Waste, and Abuse Hotline update. For the year-to-date, seven allegations have been received. Five of the reported cases have been closed and two remain open, pending further investigation. Two of the recorded cases represent separate calls for the same case.

III. ADJOURNMENT

The meeting adjourned at 11:53 AM.

Follow-up actions:

- 1. Ms. Williams will investigate further to find out whether a redacted version of the Maximo contract could be provided.
- 2. Mr. Giancola requested that a summary of all high-risk findings be included at the end of the internal audit report.
- 3. Staff was asked to update the Board training on the risk register, for delivery at a Board meeting or retreat.

319th Meeting of the Board of Directors - VI. CEO and General Manager's Report (David L. Gadis)

dCd CEO's Report

MAY 2025





ACCOUNTABILITY TRUST TEAMWORK CUSTOMER FOCUS SAFETY WELL-BEING

CEO's Report

MAY 2025

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ACCOUNTABILITY

TRUST

TEAMWORK

CUSTOMER FOCUS

SAFETY

WELL-BEING

dcd Highlights

Chair Morris-Hughes, and members of the Board, it is my pleasure to present you with the CEO's Monthly Report for May 2025. This report captures the highlights of the team's efforts over the past month, across the five cascading imperatives of the Blueprint 2.0 strategic plan: **Equitable, Sustainable, Resilient, Reliable, and Healthy, Safe and Well**. There are also individual reports from Finance and Procurement; Administrative; Customer Experience; Information Technology; Operations and Engineering; and People and Talent, as well as the monthly update from Internal Audit.



Outreach Efforts and Initiatives

This month, DC Water engaged in key outreach efforts and initiatives designed to strengthen community relationships, foster collaboration with partner agencies, and further enhance service delivery. These three are highlighted among others.



Social Service Networking Discussion

DC Water participated in a virtual roundtable hosted by the Office of the People's Counsel (OPC). These quarterly meetings bring together partner agencies, utilities, and organizations to share valuable information on customer programs and services. This session allowed us to strengthen our collaboration with other service providers and ensure our customers have access to a wide range of support and resources.



DC Clean Rivers Project Presents at Industry Day Event

DC Water participated in the 'Industry Day' event, speaking before the Executive Committee of the Economic Development Commission of Florida's Space Coast. At this event, our DC Clean Rivers Project team delivered a comprehensive presentation on the progress and goals of the DC Clean Rivers Project. This inperson engagement provided an opportunity to highlight the importance of this critical infrastructure project and its impact on the community's long-term water management and sustainability efforts.



ANC 7D Virtual Community Meeting

DC Water hosted a virtual community meeting with ANC 7D to provide an update on the Northeast Boundary Trunk Sewer Rehabilitation Project. The meeting served as an opportunity to address community concerns, provide key project insights, and continue the ongoing dialogue about the project's progress.

dc Highlights



2025 National Policy Fly-In



April 8 - 9, 2025 | Hilton Washington DC National Mall The Wharf | Washington, DC

The 2025 National Water Policy Fly-In took place Tuesday, April 8-9. I offered welcoming remarks for water industry representatives from across the nation.

Sponsored by a collective consisting of the American Water Works Association, the Association of Metropolitan Water Agencies, the National Association of Clean Water Agencies, the Water Research Foundation, the Water Environment Federation, and WateReuse, the Fly-In is an important yearly event that brings water executives together for policy discussions with Congress and EPA officials.

My brief remarks welcomed attendees to the nation's capital, share some of our successes over the past year and remind them of how critical it is that the industry speaks in unison on matters relating to our national water infrastructure needs.

The event also featured perspectives from Members of Congress, and attendees heard from water executives from major utilities in Los Angeles and Denver.



Meetings with Fitch Ratings, Moody's Ratings



Over the last month, **Matthew Brown** (Chief Financial Officer and Executive Vice-President, Finance and Procurement) and **Ivan Boykin** (Vice-President, Finance) held a meeting with Fitch Ratings and one with Moody's Ratings.

In both meetings, Matt and Ivan emphasized DC Water's budget resilience, available contingencies, and management's proactive steps to prioritize spending on core operations and capital improvements. A Fitch Ratings Committee will review DC Water's credit in light of these recent federal actions.

Our meeting with Moody's was organized by the Authority, to introduce our team to the new Moody's analyst assigned to DC

Water and answer any questions Moody's might have on the federal actions or the impact to commercial water consumption and revenue.

The team assured both firms that we continue to monitor federal developments, and their potential impact to the Authority, and highlighted our experience successfully navigating the challenges posed by the COVID pandemic.

dc Highlights



Delivering Tomorrow's Solutions Today: A Conversation with DC Water



On Wednesday, April 9, DC Water partnered with the National Association of Clean Water Agencies (NACWA) to present 'Delivering Tomorrow's Solutions Today: A Conversation with DC Water.' The discussion was moderated by **Kirsten Williams** (Chief Administrative Officer and EVP / Administration). **Jeffrey Thompson** (Chief Operating Officer and EVP), and **Wayne Griffith** (Chief of Staff and EVP, Strategy and Performance) joined me on the panel.

We offered insights into DC Water's unique position as the water and wastewater service provider for multiple jurisdictions, including the District's national critical infrastructure. Because the Authority's funding flows from Congressional appropriations to the District, our federal funding is subject to changes to the District's status. We also explored options under consideration to address the need

for a second source of drinking water, policy issues facing the water sector, and the critical importance of collaboration and resource sharing among utilities.

This was a small, private event, open to water sector executives, many of whom had come to Washington for the National Water Policy Fly-In. Numerous utilities were represented, including Randy Hayman of Philadelphia Water, and Kishia Powell of WSSC, both DC Water alumni.

I would like to thank **Schannette Grant** (Vice President, Stakeholder Engagement / Marketing and Communications) and her team for organizing this substantial and highly polished showcase for the Authority's expertise.



Healthy, Safe and Well

Councilmember Felder Tours Lead Free DC Site

On Thursday, April 3, DC Councilmember Wendell Felder (D-Ward 7) participated in a community walkthrough with a team of Authority officials led by **William Elledge** (Director, Engineering and Technical Services / Operations and Engineering), and **Barbara Mitchell** (Director and Associate General Counsel / Government and Legal Affairs).

A customer who owns several properties within the 1700 block of E Street, SE, had reached out to Councilmember Felder's office about parking issues and other community concerns stemming from both a PEPCO project and Lead Free DC work happening simultaneously in the neighborhood. The DC Water team met on site with Councilmember Felder, members of his staff, representatives from PEPCO and Department of Public Works / Parking Enforcement to update residents.

In the end, Councilmember Felder, his staff, and constituents were highly satisfied with the information shared, and the Councilmember and his team were very appreciative that the Authority was able to coordinate the discussion so quickly.

I would like to thank **Emanuel Briggs** (Director, Community Affairs / Marketing and Communications) for coordinating our participation, and ensuring our teams were prepared to discuss any projects or customer inquiries from Ward 7.

dc. Divisions

The CEO report includes service level based key performance indicators. These are indicators for which the teams have established or confirmed response and resolution times in which to perform the related work. This is assisting us in identifying productivity and resource needs as well as benchmarking ourselves against other utilities. It is important to note that where teams may not meet the Service Level Targets set for a specific metric, it does not mean the work is not getting accomplished. The teams are doing a tremendous job and continue to strive to meet high performance expectations.

The data in the CEOs Monthly Report reflects the most recent information available at the time of production and printing.



Financial Metrics

Metric	Target	Dec-24	Jan-25	Feb-25	Mar-25
Operating Cash Balance (millions \$)	\$309.6	\$320.8	\$344.9	\$335.9	\$405.1
Delinquent Account Receivables (%)†	3.30%	4.72%	4.63%	4.56%	4.60%
On-time Vendor Payments (%) ^{††}	97%	97%	97%	97%	97%
Investment Earnings Data (Thousands \$)	\$9.5	\$3.4	\$4.9	\$5.9	\$6.9
Core Investment Yield Data (%) - Merrill Lynch 1-3 Year Treasury Index *		4.3%	4.2%	4.0%	3.9%
Core Investment Yield Data (%) - Actual Monthly Yield †††	3.82%	4.0%	4.0%	4.0%	4.6%
Short Term Investment Yield Data (%)- Merrill Lynch 3-Month Treasury Index *		4.3%	4.3%	4.3%	4.3%
Short Term Investment Yield Data (%) - Actual Monthly Yield †††	4.06%	3.9%	3.9%	3.9%	3.9%
Days of Cash on Hand** and ***	267**	333	333	321	395***

Notes

Metrics Explanations:

Finance Highlights

FY 2025 Financial Performance

With 50 percent of the fiscal year completed, DC Water is on track with its budget. As of the end of March 2025, total operating revenues are \$483.6 million or 50.8 percent of the budget. The year-to-date operating revenues were 1.8 percent or \$8.7 million above the year-to-date budget. The higher receipts are partly due to higher CRIAC in the Residential, Commercial and Multi-family categories as compared to the revised budget. In addition, the receipts also include the contribution from Blue Drop (i.e., RECs, Bloom, etc.) for the District (\$5.4 million).

Total operating expenditure was \$341.0 million or 43.3 percent of the revised budget and capital disbursements were \$277.8 million or 38.7 percent of the revised budget.

^{*} Represent annual Treasury Index targets developed and provided by the Authority's investment advisor.

^{** 267} days of cash is the Board policy requirement for annual days of operating reserves excluding the Rate Stabilization Fund.

***395 days of cash is made up of 32 days in the Rate Stabilization Fund and 363 days in the operating cash balance. As part of the March 2022 debt issuance, the Authority is required to spend bond proceeds to reimburse itself for capital expenditures from the concentration account within three years. Finance reimbursed \$105 million before the three year requirement date (March 2022 to March 2025).

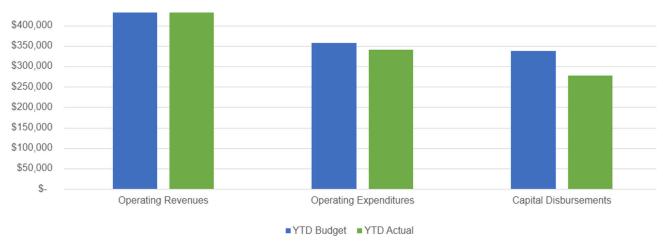
[†] Delinquent account receivables as a percentage of 12-month rolling average retail revenue. The delinquent account receivables increased due to the impact of COVID-19.

^{††} The vendor payments goal may fluctuate slightly as we continue to research and resolve payments.

^{†††} Investment earnings lag the benchmarks. We are in a rising interest rate environment. As lower yielding investments are sold and reinvested, performance is expected to improve.



FY 2025 Year to Date Performance Budget vs. Actuals (\$000's)

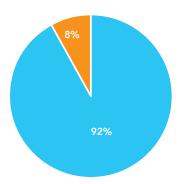


FY 2024 Financial Audits

The FY 2024 IMA Operating & Maintenance (O&M) and Multi-Jurisdictional User Facilities (MJUF) Billing Settlements were completed on March 24, 2025. The Office of Management and Budget Uniform Guidance Audit was completed with KPMG issuing the unmodified audit opinion on March 18, 2025.

Procurement and Business Development

In March, three procurement actions were approved by the Board. The value of the eligible procurement actions for this period totaled \$4.80 million. Of this total, the planned certified firm participation is \$4.40 million (in prime and subcontracting opportunities).



Certified Firm Participation March 2025 Awards:

Certified Firm: \$4.40M Non-Certified Firm: \$.402M

Highlights

Certified Firm Participation

- Two Certified Business Enterprises were awarded work on DC Water projects.
- Two DC based certified firms are prime contractors with DC Water.

Process Improvement

- Created a training deck to provide an overview of the process, ensure compliance with procurement policies.
- Goods and Services produced 67 purchase orders and Materials Management produced 360 purchase orders in the month of March.

Savings

- Completed FY 2025 purchase order review and identified over 1000 purchase orders; researched cost savings measures for existing contracts, identified savings opportunities with Contract Officer Training Representatives (COTRs) and Department heads.
- Completed negotiation with Albert Risk Management for contract extension with savings of \$120,000 over the previous budgeted amount.
- Negotiated with Applications Software Technology (AST), a software provider, resulting in a \$24,435 discount.
- Completed price negotiation discussions with all chemical suppliers, identifying savings of \$995,000.



Procurement - continued

Outreach and Engagement

- Continued our Vendor Day contractor engagement efforts. During this reporting period, meetings were held with eight new contractors interested in capital procurement opportunities.
- DC Water participated in the Design Build Institute of America Water/ Wastewater Conference. Jamal Jones, Manager Contract Compliance, served as a speaker during the DBIA Small Business workshop.
- DC Water Works participated in a job fair at Potomac Job Corps.

Upcoming Business Opportunities: All current and planned solicitations are available at **dcwater.com/procurement**. Those upcoming in the next three months are shown below.

Goods and Services:

Planned Solicitation Month and Year	Project Title	Description	Solicitation Type	Contract Type	Contract Term	Estimated Total Contract Value	Inclusion Program
April, 2025	Benefits Consulting Services	Consulting Services in the areas of health, welfare and retirement	Request For Proposal	Master Service Agreement	1 Year Base + Option Years	<\$1M	LSBE
April, 2025	Cisco Smartnet Maintenance and support	Cisco Smartnet Maintenance and Support Services	Request For Quote	Agreement	3 years	< \$1M	LSBE
May, 2025	Financial Advisory Services	Financial Advisory Services to assist with rates and revenue	Request For Proposal	Master Service Agreement	1 Year Base + Option Years	<\$1M	LSBE
May, 2025	Incident Mgmt Simulator Program	Incident Mgmt Simulator Program	Request For Proposal	Master Service Agreement	1 Year Base + Option Years	<\$1M	LSBE
June, 2025	Emergency Alerting System	Emergency Alerting Systems for DC Water employees and residents. Outage and Incident Reporting Platform	Request For Proposal	Master Service Agreement	5 years	\$1-\$5M	DBE/WBE
May, 2025	Electric Energy Services and Electricity Generation and Transmission	Qualified firm to provide on-going need for retail electricity services	Request For Proposal	Master Service Agreement	3 Year Base + Option Years	>\$1M	DBE/WBE

- continued



Procurement – continued

Capital Projects:

Planned Solicitation	Project Title / Description	Solicitation Type	Contract Type	Estimated Contract / Program Value	Inclusion Program
Apr-25	Ft. Reno Solar	RFP	Solicitation for Pre- Qualified Vendors	\$8M	
Apr-25	Water Pumping and Storage Facilities: Portfolio consists of three pumping station upgrade projects, two new storage reservoir projects and a project to address the minimum water pressure issues in Anacostia 3rd High pressure zone. These projects, will build and rehabilitate key infrastructure, including large pumping stations, water storage reservoirs, and transmission mains, ensuring efficient and secure operations. Estimated project values range from \$10 million to \$41 million.	RFQ/RFP	Progressive Design Build (PDB)	\$115M - \$125M	DBE/WBE
Apr-25	Anacostia Area Sewers Rehabilitation: Anacostia Main Interceptor (AMI), Anacostia Force Main (AFM) includes rehabilitation of ~20,000 LF of concrete. East and West Outfall Sewers (EWOS), East and West Outfall Relief Sewers (EWORS), North Interconnecting Branch Sewer/South Interconnecting Branch Sewers (NIBS/SIBS) includes ~74,000LF of concrete and reinforced concrete pipe (RCP) with diameters ranging from 48–165".	RFQ/RFP	Progressive Design Build (PDB)	\$410M - \$431M	DBE/WBE
Apr-25	Small Diameter Water Main (SDWM) Replacement - 19A: ~ 4.20 miles of small diameter water mains ranging from four inch to twelve inches and associated valves and appurtenances.	Competitive Task Order	Construction MSA for Qualified Contractors	\$14M - \$16M	DBE/WBE
May-25	Transmission Main and Critical Valves: Portfolio encompasses critical water infrastructure projects, including large-diameter water main rehabilitations (≥ 16 inches), critical valve replacements, new Washington Suburban Sanitary Commission (WSSC) interconnections and upgrading of existing interconnections, and a booster pump station in the 4th High Reno Pressure Zone. Individual projects estimated construction costs ranging from \$4 million to \$42 million in value.	RFQ/RFP	Progressive Design Build (PDB)	\$107M - \$114M	DBE/WBE



Procurement / Capital Projects - continued

Planned Solicitation	Project Title / Description	Solicitation Type	Contract Type	Estimated Contract / Program Value	Inclusion Program
May-25	Small Diameter Water Main (SDWM) Replacement - 19C: ~ 3.55 miles of small diameter water mains ranging from four inch to twelve inches and associated valves and appurtenances.	Competitive Task Order	Construction MSA for Qualified Contractors	\$14M - \$16M	DBE/WBE
Jun-25	Small Diameter Water Main (SDWM) Replacement - 19B: ~ 3.55 miles of small diameter water mains ranging from four inch to twelve inches and associated valves and appurtenances.	Competitive Task Order	Construction MSA for Qualified Contractors	\$14M - \$16M	DBE/WBE
Jul-25	Potomac Interceptor Progressive Design Build Condition assessments and investigations. Rehabilitation of approximately 36,000 feet of 36"-84" RCP in various segments of the Potomac Interceptor.	RFQ/RFP	Progressive Design Build (PDB)	TBD	DBE/WBE
Oct-25	Small Diameter Water Main (SDWM) Contract 3 small diameter water mains 12-inches in diameter and smaller. Project includes public and private side lead service lines, valves, hydrants, various appurtenances, and restoration of public and private space. Design-Builder will need to provide various public outreach efforts associated with the project.	RFQ/RFP	Progressive Design Build (PDB)	\$66M - \$71M	DBE/WBE



As of this report, DC Water Contractors have filled 32 new positions in FY 2025. Twenty-five of those positions, or 78 percent, have been filled by local residents. The table highlights the total new hires for FY 2025.

Location	# of New Hires
District of Columbia	11
Prince George's County	9
Montgomery County	1
Fairfax County	4
Loudoun County	0
Outside the User Jurisdiction	7



Fleet, Facilities, Safety, Security and Emergency Management

Administration Metrics

Metric	Target	Feb-25	Mar-25
SECURITY: Security Camera operational uptime	90%	97%	96%
SECURITY: Smart card readers operational uptime	90%	97%	97%
SECURITY: Percent of security investigations completed within 21 days	95%	100%	100%
FACILITIES: Preventive Maintenance Completion Rate	90%	94%	94%
FACILITIES: Service Request Completion Rate		95%	91%
FLEET: Priority One Vehicles In-Service	90%	87%	87%
FLEET: Technician Time on Priority One Vehicle maintenance	50-90%	59%	65%
FLEET: Technician Productivity	81%	80%	76%
SAFETY: DC Water Employee Recordable Incident Rate (RIR) (FY)	< 5.4	2.38	2.32
SAFETY: DC Water Employee Lost Time Incident (LTI) (FY)	< 2.1	1.79	1.82
SAFETY: Contractor/ROCIP Recordable Incident Rate (RIR) (FY)	< 2.4	1.6	1.3
SAFETY: Contractor/ROCIP Lost Time Incident (LTI) (FY)	< 1.0	0.5	0.4

Metric 1: Priority One Unit Availability measures the percent of units available to meet the organization's operational mission. The target is 90 percent. In this time period 87 percent of Priority One vehicles were on the ground. 13 percent of Priority One Fleet vehicles had active work orders indicating in shop, at vendor, or in-fleeting, which is the process of registering a new asset to be brought into operation.

Metric 2: Priority One Assignment ensures the technician resources are being allotted appropriately to the immediate service and repair of our priority one units. In this period 65 percent of the technician hours were allocated to Priority One vehicles, (Prior month 59 percent). The target range is 50-90 percent to support the ultimate goal of minimizing Priority One unit downtime. This metric has been uniquely created to reflect the alignment of the Fleet operation and contract compliance with the repair and maintenance contractor.

Metric 2 measures the percentage of time assigned to service/repair priority one units. Rather than a specific target, there is an accepted tolerance (range) defined to ensure that technicians will spend at least half of their time and up to 90 percent of their scheduled time on the repair and maintenance of priority one units. This means technicians are clocked in and actively servicing/repairing Priority One units which take precedence over vehicles that have less operational impact. It underscores Fleet's ability to establish priority scheduling for servicing/repairing critical fleet assets and the staff time projected to address our highest priority units. The Board metric aligns with the contractor's performance metric that has a financial penalty when the contractor falls outside of this rage, upper and lower, and the goal is not met.

Metric 3: Productivity tracks technicians on productive versus nonproductive activities, which may be defined as lunch, breaks, and on-site but unassigned duties while clocked in. In this period 76 percent of the technician hours were classed as productive, (Prior month 80 percent). This variation can be explained that anything above 81 percent implies that technicians may be working through breaks/lunch, etc. Taking scheduled breaks is a mandatory, safety requirement, especially when operating heavy machinery. Any drop may be interpreted as idle, non-productive time, and potential lack of supervision. The target is 81 percent ensuring the balance of productive work vs necessary breaks etc.

While focusing on seasonal transition, 102 units were brought in for unscheduled service resulting in oil and filter changes, battery and safety checks, fluid top offs and repair of seasonal equipment. Fleet responded to 50 roadside assistance calls and 63 fuel requests. Additionally, 20 units were sent to auction, generating \$103,776 in revenue.



Customer Assistance Programs (CAP)

Program	FY2024 Enrolled	FY2024 Dollars	March Enrolled	March Dollars	# FY25 Enrolled	FY2025 Dollars	FY2025 Budget
CAP +	0	\$0	220	\$134,133	1,536	\$440,853	\$1,700,000
CAPI	4,411	\$2,586,698	184	\$94,877	1,357	\$433,912	\$3,000,000
CAP II	360	\$160,586	21	\$7,585	155	\$33,881	\$300,000
CAP III	29	\$4,714	3	\$537	34	\$1,541	\$10,000
Non Profit CRIAC Relief	185	\$997,487	8	\$109,709	108	\$333,950	\$861,679

Residential Leak Assessment and Repair Programs (RLAAP and RLRAP)

As of March 31, 2025, DC Water has paid \$47,250 for 63 completed assessments and \$17,975 for 21 completed repairs. The majority of leak repairs involve replacing toilet tank parts, bathroom faucets, and hose bibs. We are strongly encouraging customers who have completed their assessments to contact program plumbers to finalize their repairs.

A key element of this program is the ongoing feedback we receive from both plumbing vendors and customers. Our survey of customers who declined to participate in the program revealed several reasons: some had already fixed their issues independently, others were aware of their higher-than-normal water usage, and some simply did not have the time to take advantage of the program.

This program offers a valuable opportunity for customers to address water usage issues and benefit from professional plumbing services. Therefore, we will continue our communication efforts to engage eligible customers and encourage all residential customers to apply for assistance.

RLAAP & RLRAP Program Participation Update as of 3/31/2025

Program	Eligible Customers	Participants	Decline	% Participating	% Decline	Assessment Cost*	Estimated Repair Cost**	Estimated Total Per Program
CAP+	158	50	5	32%	3%	\$37,500	\$30,800	\$68,300
CAP	138	52	14	38%	10%	\$39,000	\$53,100	\$92,100
CAP2	12	4	4	33%	33%	\$3,000	\$-	\$3,000
Total	308	106	23	34%	7%	\$79,500	\$83,900	\$163,400

^{*} As of 3/31/25 - Paid Assessment Cost - \$47,250 (63 participants) - Vendors are still submitting invoices

^{**} Estimated based on approved cost agreement and completed assessment. As of 3/31/25 - Paid repair costs total \$17,975 (21 completed repairs)



Key Performance Indicators

Metric	Target/ Service Level	Jan 25	Feb 25	Mar 25
% of bills issued on time (w/in 5 days)	97%	97.2%	97.8%	97.6%
% unbilled	< 2%	1.7%	2.5%	1.1%
Estimated bills as a percent of meters read	< 4.5%	5.5%	4.6%	4.0%
# of bill investigations (Disputes)	trend only	229	284	220
(NEW) % Bill Investigations/Dispute Resolution <= 30 Days	80%	47%	52%	*76%
% of calls answered in 40 Seconds (Call Center)	85%	79%	84%	86%
Monthly call volume served (Call Center)	trend only	11,436	10,483	11,471
Average Wait Time (minutes)	<0:30	:38	:31	:28
Abandon rate	3%	2%	2%	2%
Emergency dispatch <= 10 Min (ECC)	> 92%	100%	100%	100%

The team continually works to achieve metrics.

The Payment Plan Incentive Program participant and payment distribution:

Payment Plan Incentive Program				
Adjustment Year	No. Accounts that Received Credits*	Adjustments		
FY 2024	470	\$122,307		
FY 2025	1,167	\$327,774		

FY 2025 Payment Plan Incentive Program				
Adjustment Month	No. Accounts that Received Credits	Adjustments		
February 25	247	\$72,556		
March 25	142	\$39,228		
April 25	204	\$56,952		
FY25 Distribution	1,167	\$327,774		

^{*}This is the total number of distributions. Some customers maintained their payment plan and therefore received the credit three months ago. New accounts no previous credits - 180.)

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^{*} Percent of Investigations/Disputes Resolved in 30 days or less: Missed by 4 percent. The team is working to clear the backlog.



Information Technology

IT Monthly Report

Metric	Target	Jan 25	Feb 25	Mar 25
Number of tickets submitted	Trend only	926	1,050	1,153
Number of open tickets	Trend only	50	33	33
SLA Compliance Rate	96%	96.70%	96.70%	99%
Number of active projects	Trend only	7	7	7
Number of completed projects	Trend only	0	2	2
On schedule performance	90%	100%	100%	100%
On budget performance	90%	100%	100%	100%
% AMI transmission	95%	90.99%	91.08%	91.18%
*Cyber Awareness Training Compliance	97%	92%	97%	95%

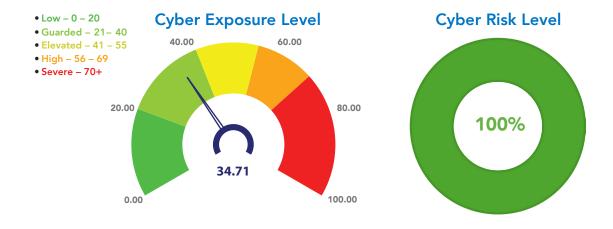
^{*}IT Metric Explanation of Cyber Awareness Training Compliance shortfall when compared to last month: A slight decrease in Cyber Awareness Training Compliance compared to last month is attributed to an error identified within the training module. This issue has since been resolved.

Cyber Security Risk Profile

March Highlights:

Cyber Exposure Level: The current exposure level is 34.71, indicating a Guarded risk level. This suggests a general risk of increased hacking, viruses, or other malicious activities. While the potential for malicious cyber activities exists, no known exploits have been identified, or known exploits have been identified but have not caused significant impact

Cyber Risk Level: This indicates that 100% of the assessed systems were classified as having a Low - Medium Risk. This level of risk suggests that while there is some potential for harm or negative impact, it is minimal. Although risks are present, they are not severe and can typically be managed with standard precautions and controls.





Operations and Engineering

Water Services, Sewer and Pumping Operations, Wastewater Treatment, Engineering, DC Clean Rivers

Key Performance Indicators

Metric	Target/Service Level	Dec-24	Jan-25	Feb-25	Mar-25
Wastewater (Operations				
NPDES Permit Compliance , percent number of days	100%	100%	100%	100%	100%
Air Permit Compliance, percent number of days	100%	100%	100%	100%	100%
Biosolids Class A Exceptional Quality (EQ) Compliance, percent number of days	100%	100%	100%	100%	100%
Tunnel Dewatering Compliance, percent of events tunnel dewatered within 59 hours of end of rainfall	100%	100%	100%	100%	100%
Renewable Electrical Energy Generated On Site, percent of total use at Blue Plains AWTP	>20%	22%	19%	19%	25%
Reactive Maintenance , percent of total maintenance hours	<20%	34%	32%	30%	33%
Critical Asset Availability , percent of total critical assets at the Blue Plains AWTP	>95%	97%	96%	96%	97%
Sewer Op	erations				
Combined Sewer System (CSS) structures (all outfalls, regulators, tide gates) inspections	100%	100%	100%	100%	100%
* Municipal Separate Stormwater System (MS4) requirement to clean all catch basins in the MS4 Permit Area at least once annually (Jul 01- Jun 30)	14,700	930	1,456	2522	5,169
* Inspection of catch basins in the CSO Anacostia tributary area at least twice per year (Jan 1- Dec 31)	11,400	11,517	17	54	1,172
* NPDES Permit to Clean and Inspect 85% of 10,700 CSS Area C/B (Jan 1- Dec 31)	9,095	10,249	48	103	146
Miles per month Sewer Cleaning and Inspection to meet 1,400 Miles of Small Diameter (<12 inches) in 10Yr Cycle	>12	12.2	5.4	12.5	4.5
Sewer Backup (Investigation to Resolution) Within 24 Hours Excluding Line Breaks	>95%	96%	100%	96%	100%
Number of SSO's	Report	1	5	1	1
SSO's to Body of Water	Report	0	1	0	0
SSO's per 100 miles of pipe (YTD) (AWWA 2021 Utility Benchmarking Report)	2	0.53	0.91	0.91	0.98
SSO's per 100 miles of pipe (Water Body) (YTD)	Information Only	0.23	0.3	0.3	0.3
Combined Sewer System Overflows	0	0	0	0	0

^{*} Month-to-Month Cumulative Total for Catch Basin Inspection and Cleaning

Key Performance Indicators continued -

ACCOUNTABILITY TRUST TEAMWORK CUSTOMER FOCUS SAFETY WELL-BEING 14



Operations and Engineering

Water Services, Sewer and Pumping Operations, Wastewater Treatment, Engineering, DC Clean Rivers

Key Performance Indicators continued

Metric	Target/Service Level	Dec-24	Jan-25	Feb-25	Mar-25
Pumping	Operations				
Firm Pumping Capacity Maintained	100%	100%	100%	100%	100%
Reactive Maintenance	<20%	23%	17%	17%	24%
Critical Asset Availability	>95%	98%	98%	98%	98%
Water O	perations				
Safe Drinking Water Compliance	100%	100%	100%	100%	100%
Total Fire Hydrants Replaced	>21/Month	7	2	23	15
Approved Hydrant Flow Tests (Non-Winter Months)	>180	78	49	65	183
Fire Hydrant Operational Rate	99%	99.82%	99.82%	99.84%	99.88%
Priority 5 Emergency Water Service work orders completed w/in 24 hrs	>90%	100%	100%	100%	100%
Water Quality Complaint Resolution (within 48 hours)	>90%	97%	100%	92%	96%
Water Main Breaks	<28/Month	111	243	39	25
Water Main Break Rate /100 Miles (National Average is 25)	25	42.26	49.72	49.49	49.41
% of Hydrant Leaks in inventory that are not leaking	>90%	99%	99%	99%	99%
Permit C	perations				
Overall On-time completion of Permit Reviews	90%	92%	93%	95%	99%

Explanation of Missed Targets

Wastewater Operations Reactive Maintenance (<20 percent)

DC Water has adopted a manufacturing industry best practice benchmark of less than 20 percent reactive maintenance hours as a percentage of total maintenance hours. To our knowledge, there is no similar benchmark used in the public water utility sector. Blue Plains manages around 45,000 assets within our asset management/maintenance management system, and this stringent industrial benchmark is tracked as a marker for continuous improvement. Over the last four fiscal years, we have observed a descending trend in the percentage of total reactive maintenance hours, measured at an annual average, at the Blue Plains Advanced Wastewater Treatment Plant. The goal is to remain on the reduction path towards a benchmark that is appropriate for Blue Plains.

Total Fire Hydrants Replaced (>21/month)

In March, the hydrant replacement goal was not met due to health issues suffered by several team members which unfortunately impacted our progress this month. The team also prioritized replacing defective valves to support critical projects.



DC Water Capital Improvement Program

Water, Sewer, Blue Plains, Lead Free DC and DC Clean Rivers



Public-facing Program Status Dashboard shows over 20% completed LSRs.

- LFDC surpassed 8,000 program replacements in March.
- LFDC exceeded the target for March achieving 300 LSRs; the largest monthly lead service replacement volume since the program launched.
- The pilot study for alternate material identification methods was completed.
- LFDC participated in 11 stakeholder engagement presentations in March, including 4 ANC meetings (1A, 8B, 1C 1B) and 2 Civic Association Meetings, 3 community events and a speaking engagement at the AWWA Water Leadership Academy.
- LFDC gave a briefing on the current state of the program to the MOCRs and Constituent Staff members.



A new curb stop is installed on Beecher St NW





Current Project Status

Northeast Boundary Tunnel (NEBT): The operational and demonstration phase for the instrumentation and control systems with DC Water is ongoing at the W Street Ventilation Control Facility, R Street and Mt. Olivet Road sites.

Potomac River Tunnel Contract B – Tunnel System Construction (Div. PRT-B): Work continues at West Potomac Park (WPP), CSO-022 and CSO-028 work sites. At WPP, excavation is ongoing at Overflow and Mining Shaft and Temporary Mining Shaft. Emergency Overflow Structure support of excavation sheet pile installation is ongoing. Micropile installation for National Park Service seawall protection at CSO 022 continues.

Rock Creek Green Infrastructure Project C (RC-C): Construction field work is anticipated to start at the end of April 2025, led by the Construction Manager at Risk (CMAR), Fort Myer Construction Corporation.

Piney Branch Tunnel: Preconstruction services are ongoing and include preparing contract documents, coordinating with Construction Manager at Risk (CMAR), Clark Construction, on an Early Work Package Proposal and Amendment as well as coordination related to the Guaranteed Maximum Price proposal.



People and Talent

People and Talent Metrics



People and Talent developed Cluster specific HCM score cards measuring management's effectiveness across talent management, employee/labor relations and employee engagement. These score cards are available through the Human Resource Business Partners for cluster specific information. Below are metrics that align with BluePrint 2.0, the Authority's strategic initiatives and the HCM Strategy.

Metric	Target	Dec-24	Jan-54	Feb-25	Mar-25
Vacancy Rate ¹	6%	7.6%*	7.3%*	7.0%*	6.0%*
Temporary Alternative Duty Program (TAD) 2	50% of WC claims eligible for TAD program	84%	84%	85%	85%

^{*}Reflects recommended position eliminations in the proposed FY26 Budget

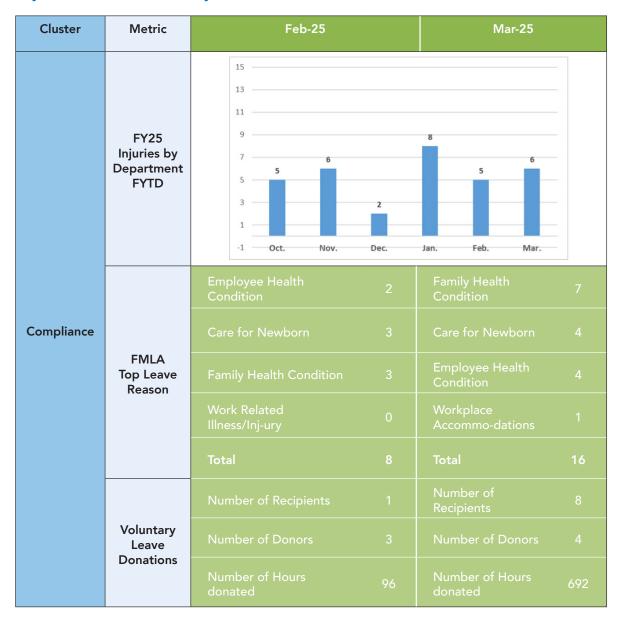
Key Performance Indicators (KPI Benchmark)

KPI Definition	Business Relevance
1 Vacancy Rate = 1 – (Filled Positions / Total Headcount); then converted into a percentage Total Headcount = Budgeted Headcount – Vacancies Greater than 180 Days Old	This KPI measures the organization's vacancy rate related to vacancies that are in the process of being filled (i.e., under management review before recruitment -OR- under recruitment)
² Percentage of Workers' Compensation claims eligible for placement into TAD program	The more claims eligible for TAD program will reduce overall Workers' Compensation costs and claim exposure for the Authority, leading to realized financial savings.



People and Talent

Key Performance Indicators by Cluster





People and Talent

Key Performance Indicators by Cluster - continued

Cluster	Metric	Feb-25	Mar-25
	Total cost of tuition assistance/ reimbursement	\$3,711	\$17,148.20
	Total # of employees participating in tuition assistance/reimbursement	2	6
	Total # of employees seeking associate's degree	0	0
Learning &	Total # of employees seeking a bachelor's degree	1	3
Development	Total # of employees seeking a master's degree	0	0
	Total # of employees seeking a doctorate degree	0	0
	Total # of employees seeking a certification	0	2
	Total # of employees participating in external training	1	2
	Hires	16 (7 external, 9 internal)	21 (14 external, 7 internal)
Talent Acquisition	Positions Under Recruitment*	62	62 (only 7 of 62 positions are moving through the recruitment process during the hiring freeze)
	Separations	5	6
Separations	Term Reasons	•5 voluntary (5 resignations)	 4 voluntary (4 resignations) 1 involuntary (dismissal) 1 other (death)
Benefits – Retirement	457(b) Pre-Tax	880 Employee Participated	882 Employees Participated
Plan Participation	457(b) Roth	120 Employees Participated	121 Employees Participated

^{*}Reflects recommended position eliminations in the proposed FY26 Budget



dcd People and Talent

Job Description Project							
	Departments	Completed As of 11/2024	Completed As of 12/2024	Completed As of 01/2025	Completed As of 02/2025	Completed As Of 3/2025	Completed To Date
	Administration	0	3	3	0	2	40
	Engineering & Clean Rivers	2	0	0	4	1	12
	Finance, Procurement, and Compliance	1	2	0	5	3	31
	Government and Legal Affairs	0	0	0	0	2	4
Compensation	Independent Offices	0	0	0	0	1	5
	Marketing and Communications	0	0	0	0		6
	Operations	4	2	5	3	3	39
	People and Talent	0	47 (Summer Intern JDs)	0	1	1	15
	Various Departments	1		0	0	1	4
	Finalized JDs Minus Interns	8	7	8	13	14	158
	In Progress	358	351	343	330	316	50
	Unique JD Total	474	474	474	474	474	474

Annual Turnover Metrics						
Year	2020	2021	2022	2023	2024	
Involuntary (Dismissal, Medical Disqualification)	0.58%	1.01%	0.78%	1.97%	1.92%	
Voluntary (Resignation, Retirement)	4.08%	4.15%	5.77%	5.55%	5.93%	
Other (Death)	0.25%	0.55%	0.10%	0.09%	0.26%	
Total Turnover Rate	4.92%	5.71%	6.65%	7.61%	8.11%	

NOTE: AWWA Turnover Benchmark: 7%



Government and Legal Affairs

Government Affairs Highlights

The Government Affairs team engaged with key District leaders, including a meeting with Ms. Beverly Perry, Senior Advisor to Mayor Bowser, to advocate for federal investment in regional water infrastructure, particularly the Washington Aqueduct.

At the federal level, we met with Rep. Eleanor Holmes Norton's office to emphasize the need for a secondary water source and improved long-term resiliency. Efforts are underway to secure meetings with House Minority Leader Hakeem Jeffries and Jessica Kramer, the EPA's new Assistant Administrator for Water, to further raise the issue.

The team has been actively tracking and responding to legislation in the Maryland General Assembly targeting PFAS limits in landapplied biosolids. Companion bills HB0909 and SB0732 proposed a 25 ppb limit for PFAS/PFOA.

While DC Water's biosolids product, Bloom, remains compliant, recent tests approached the threshold (one at 24 ppb), raising concerns about future compliance. Following our engagement with Maryland Delegates and Senators, Senator Sara Love withdrew SB0732 to allow for further stakeholder input.

Although the General Assembly adjourned on April 7, 2025, the bill – or a similar version – is expected to return in future sessions. We continue to monitor developments closely.

General Litigation

General Litigation includes cases filed by and against DC Water. DGLA tracks all ongoing litigation and provides quarterly updates.*

	Pre-1st Quarter FY 2025	2nd Quarter FY 2025	FY 2025 YTD
Cases Managed	35	32	35
New Cases	3	3	3
Cases Closed	6	3	6
Amount Demanded of DC Water in Closed Cases	\$1,184,637.55	\$2,950,000.00	\$1,184,637.55
Amount Paid by DC Water in Closed Cases	\$80,000.00	\$15,000.00	\$80,000.00

^{*}This data is current as of 3/31/25.

Freedom of Information Act

DGLA manages requests from the public for information as required by the DC Freedom of Information Act (FOIA). FOIA requests received in March 2025 related to records of various DC Water incident responses and banking contracts.

FOIA Data

Open Requests	39
Requests Opened this Month	5
Requests Closed this Month	10

Other Legal Matters

Type of Legal Matter	# Reviewed/ Processed
Contracts	6
Agreements	4
Easements	2
Subpoenas	0

Revenue Recovery Cases Currently, DGLA is managing 176 open foreclosure cases and 103 active bankruptcy cases, in addition to the receiverships discussed below. \$421,846.88 was collected from closed bankruptcy cases in 1st Quarter FY 25.

FY 24 Receivership Review*

Active Receiverships Appointed by Court	18 (ongoing)
Payment Plans Established	9 (post filing) 7 (pre filing) 16 total
Stayed Due to Bankruptcy Filing	3
Pending Hearing to Appoint Receivership	9

^{*}Receivership data is updated quarterly. This data is current as of 3/31/25.



Internal Audit

Internal Audit CEO Report May 2025

This timeline represents the FY 2025 audit plan and the status of each project. The Cherry Bekaert Internal Audit team is executing the FY 2025 internal audit plan, following up on prior audit findings and monitoring the hotline.

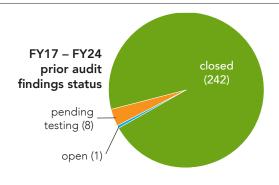
Y2025 Timeline	Oct - 24	Nov – 24	Dec - 24	Jan – 25	Feb – 25	Mar – 25	Apr –25	May-25	Jun –25	Jul –25	Aug –25	Sept – 25	Oct -25	Status
•Work Order Management Audit - Facilities														In - Progress
•Al Policy Governance Assessment														In - Progress
•Safety Audit														In - Progress
•Strategic Plan Monitoring Audit)								In - Progress
•SCADA Penetration Testing (in-person))								In - Progress On - Hold
•Data Governance and Reporting Assessment														Not Started
•Budget Monitoring Audit														Not Started
•Contract Compliance Audit														Not Started
•Third-party Vendor Management Audit)		Not Started
•Cloud Security Audit														Not Started
•FY 2026 Risk Assessment												 		Not Started
*Ongoing Follow-up Procedures														Ongoing
Ongoing Hotline Monitoring													\rightarrow	Ongoing

Open Prior Audit Findings

Audit Report / Subject	Issue Date	Open		
Entity Level Review	10/26/2017	1		
Occupational Safety and Health Audit	4/25/2019	1		
Payroll and Timekeeping Audit	7/23/2023	1		
Work Order Management Audit - DWO	7/27/2023	1		
Fleet Management Audit	10/27/2023	2		
Training and Recruiting Audit	1			
Internal/External Network Penetration Testing	1			
At least one original remediation target date	total 8			
been extended.				

One Finding Closed this month:

• 1 FY23 Fleet Management Audit Finding.



In total, 96 percent of all prior audit findings from FY17-FY24 are closed. Management's target closure rate is 95 percent.

"Pending Testing" indicates that Management represents that the Action Plan is completed, but Internal Audit has not yet performed testing to validate the status.





FY23-FY24 Open High Risk Prior Audit Findings*

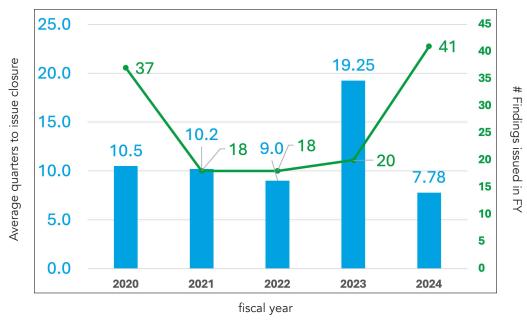
	Audit FY	Issue Date	Audit Report	High Risk Open Finding	Tarnet	New Target Date	# Extensions
1	2017	10/26/2017	Entity Level Review	Policies and Procedures Two of Nine policies have been updated in 2024. Seven are currently pending compliance review by responsible collaborators. It time.	TBD stimated co	Ongoing mpletion date is no	>1 ot known at this
2	2019	4/25/2019	Occupational Safety and Health Audit CEO approval prior to implementation. Comprehensive Safety Plan Occupational Safety and Health Audit The final draft has been submitted, awaiting Legal Sufficiency Memo and final CEO approval prior to implementation.		1/31/2025	4/30/2025	2
3	2023	10/26/2023	Fleet Management Audit	Lack of current policies and procedures Fleet has drafted a RACI and 15 Authority wide Fleet policies. Legal provided commentary on the Fleet policies submitted and as extension to allow time to implement edits identified during Legal's review. The extension will allow time for these changes to be Legal to conduct a final review of the updated policies and standard operating procedures.			

^{*}Note: The audit findings reported above represent open findings through the FY24 Audit Plan year.

Time to closure by fiscal year

The graph below illustrates the average number of quarters from audit finding issuance to audit finding closure year-over year as of April 2025. Management has made significant improvements to achieve timelier audit finding closure as illustrated by the decline from FY23 to FY24.

Internal Audit follow up remediation FY20-FY24*



*Data before FY2023 was provided by RSM.



23

CUSTOMER FOCUS



Presented and Approved: May 1, 2025 SUBJECT: Approval to Add Funding to Base Year 3 of Contract No. 10314, Scaffolding Rental, Erection, and Dismantling, East Coast Rigging

#25-16 RESOLUTION OF THE BOARD OF DIRECTORS OF THE D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 1, 2025 upon consideration of a joint use matter, decided by a vote of ____ () in favor and ____ () opposed to approve additional funding for Base Year 3 of Contract No. 10314, East Coast Rigging.

Be it resolved that:

The Board of Directors hereby authorizes the CEO and General Manager to execute the approval to add funding to Base Year 3 of Contract No. 10314, East Coast Rigging. This contract provides support for ongoing scaffolding rental, erection, and dismantling services for required maintenance across DC Water Facilities through March 31, 2026. The total of this action is \$434,000.00.

This Resolution is effective immediately.	
	Secretary to the Board of Directors

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY BOARD OF DIRECTORS CONTRACTOR FACT SHEET

ACTION REQUESTED

GOODS AND SERVICES CONTRACT BASE YEAR

SCAFFOLDING RENTAL, ERECTION, AND DISMANTLING (Joint Use Direct)

This contract action is to add funding in the amount of \$434,000.00 to Base Year 3.

CONTRACTOR/SUB/VENDOR INFORMATION					
PRIME: East Coast Rigging 8221 Main Street Laurel, MD. 20724	SUBS:	PARTICIPATION: 100% LSBE			

DESCRIPTION AND PURPOSE

Base Yr 1 Contract Award Value: \$975,000.00

Base Yr 1 Contract Award Dates: 04-01-23 - 03-31-24

Base Year 2 Value: \$0.00

Base Year 2 Dates: 04-01-24 – 03-31-25

Base Year 3 Value: \$434,000.00

Base Year 3 Dates: 04-01-25 - 03-31-26

Purpose of the Contract:

DC Water requires the continued support of a qualified contractor to provide scaffolding rental, erection, and dismantling services to access areas in the plant that require maintenance services throughout DC Water Facilities.

Contract Scope:

The scope of the contract is to provide scaffolding rental, erection, and dismantling services to access areas of the plant and other DC Water facilities that require maintenance. The contract specifies stair tower scaffolding as the primary type, but also includes other types like aluminum, swing stage, overhead protection, shoring, system steel, and bridge.

Spending Previous Year:

 Cumulative Contract Value:
 04-01-23 to 03-31-26: \$975,000.00

 Cumulative Contract Spending:
 04-01-23 to 03-31-25: \$892,146.55

Contractor's Past Performance:

According to the COTR, the Contractor's quality of products and services, timeliness of deliverables; conformance to DC Water's policies, procedures, and contract terms; and invoicing, all meet expectations and requirements.

PROCUREMENT INFORMATION

Contract Type:	Good and Services	Award Based On:	Best Value	
Commodity:	Scaffolding Rental, Erection and Dismantling	Contract Number:	10314	
Contractor Market:	Open Market with Preference Points for LBE/LSBE participation			

BUDGET INFORMATION					
Funding:	Operating	Department:	Department of Maintenances Services		
Project Area:	Blue Plains	Department Head:	Elkin Hernandez		

ESTIMATED USER SHARE INFORMATION

User - Operating	Share %	Dollar Amount
District of Columbia	43.27%	\$187,791.80
Washington Suburban Sanitary Commission	41.18%	\$178,721.20
Fairfax County	10.02%	\$43,486.80
Loudoun Water	4.81%	\$20,875.40
Other (PI)	0.72%	\$3,124.80
TOTAL ESTIMATED DOLLAR AMOUNT	100.00%	\$434,000.00

Jeffrey J. Jhompson 4/9/2025

E27CB3133F0640D. / Date

Chief Operating Officer and EVP

4/10/2025

Matthew T. Brown Date CFO and EVP of Finance, Procurement and

Compliance

DocuSigned by:

korcy Gray
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DocuSigned by:

Korey R. Gray

VP Compliance and Chief Procurement Officer

/4/21/2025 Date

4/10/2025

Date

David L. Gadis CEO and General Manager Presented and Approved: May 1, 2025
SUBJECT: Approval to Execute a Master Services Agreement for Two
Base Years and Three Option Years, Contract No. 250140,
Emergency Master Services Agreement for Potomac
Interceptor Program, Garney Companies, Inc.

#25-17
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("	the
Authority") at its meeting on May 1, 2025 upon consideration of a joint use matter, decided by	у а
vote of () in favor and () opposed to approve the execution of a Master Service	ces
Agreement for Two Base Years and Three Options Years, Contract No. 250140, Garr	ιеу
Companies, Inc.	

Be it resolved that:

The Board of Directors hereby authorizes the CEO and General Manager to execute a Master Services Agreement for Two Base Years and Three Option Years, Contract No. 250140, Garney Companies, Inc. The purpose of this contract is to provide program management, preconstruction and emergency construction services for the rehabilitation and redundancy of the Potomac Interceptor. The total value of the action is \$44,746,321.00.

This Resolution is effective immediately.	
	Secretary to the Board of Directors

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY BOARD OF DIRECTORS CONTRACTOR FACT SHEET

ACTION REQUESTED

EMERGENCY MASTER SERVICES AGREEMENT FOR POTOMAC INTERCEPTOR PROGRAM:

(Joint Use)

Approval to execute a Master Services Agreement for \$\$44,746,321.00

CONTRACTOR/SUB/VENDOR INFORMATION					
PRIME:	SUBS:	PARTICIPATION:			
Garney Companies, Inc					
3959 Pender Drive, Suite 100 Fairfax, VA 22030		To be determined as preconstruction and emergency construction services are performed			

DESCRIPTION AND PURPOSE

Emergency Master Services Agreement Value: \$44,746,321.00

Emergency Master Services Agreement Duration: 730 Days (2 years)

Option Years 3

Anticipated Contract Start Date (NTP) 5/15/2025
Anticipated Contract Completion Date 5/15/2027

Purpose of the Contract:

Provide program management, preconstruction and emergency construction services to rehabilitate and provide redundancy for the Potomac Interceptor.

Contract Scope:

- Emergency planning, design and response to address failures of the Potomac Interceptor
- High priority repair/rehabilitation of sections of the Potomac Interceptor to address sections that warrant repair in advance of longer-term capital projects
- Program management services to inspect, prioritize and develop projects to assure reliability and redundancy of Potomac Interceptor
- Preconstruction services to advance design and develop pricing for rehabilitation

PROCUREMENT INFORMATION						
Contract Type:	Cost plus fixed fee & Fixed Price	Award Based On:	Emergency			
Commodity:	Construction	Contract Number:	250140			
Contractor Market:	: Emergency Procurement					

BUDGET INFORMATION

Funding:	Capital	Department:	DC Clea	n Rivers Project
Service Area:	Sanitary Sewer	Department H	ead:	Jeff Peterson
Project:	PI			

*ESTIMATED USER SHARE INFORMATION

User	Share %	Dollar Amount
District of Columbia	0.00%	\$
Federal Funds	0.00%	\$
Washington Suburban Sanitary Commission	28.90%	\$ 12,931,687
Fairfax County	44.50%	\$ 19,912,113
Loudoun County & Potomac Interceptor	26.60%	\$ 11,902,521
Total Estimated Dollar Amount	100.00%	\$ 44,746,321

^{*}Work under this contract will be assigned as needed under specific task orders. As tasks are developed for work associated with specific sections of the PI and costs are developed, the individual users will be notified and billed according to agreed cost-sharing

Signed by:

Jeffrey F. Thompson

Date

Chief Operating Officer and EVP

DocuSigned by:

Korey R. Gray

Date

Vice President and Chief Procurement Officer

Matthew T. Brown

Date

Chief Financial Officer and EVP

Finance, Procurement and Compliance

David L. Gadis

Chief Executive Officer and General Manager

Presented and Approved: May 1, 2025
SUBJECT: Approval to Exercise and Fund Option Years 1 - 3 of
Contract No. 10331, Fleet Maintenance and Repair
Services, First Vehicle Services, Inc.

#25-18 RESOLUTION OF THE BOARD OF DIRECTORS OF THE D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 1, 2025 upon consideration of a joint use matter, decided by a vote of ____ () in favor and ____ () opposed to approve exercising and funding Option Years 1 - 3 of Contract No. 10331, First Vehicle Services, Inc.

Be it resolved that:

The Board of Directors hereby authorizes the CEO and General Manager to exercise and fund Option Years 1 - 3 of Contract No. 10331, First Vehicle Services, Inc. The purpose of this contract is to provide essential vehicle maintenance and repair services to DC Water's Department of Fleet Management to ensure safe and cost-effective fleet management. The total amount of this action is \$11,137,167.00.

This Resolution is effective immediately.	
	Secretary to the Board of Directors

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY BOARD OF DIRECTORS CONTRACTOR FACT SHEET

ACTION REQUESTED

GOODS AND SERVICES CONTRACT ADDITIONAL FUNDING

FIRST VEHICLE SERVICES – FLEET MAINTENANCE AND REPAIR SERVICES (Joint use Indirect Cost)

This contract action is to exercise option years 1-3 and add \$11,137,167.00 in funding for the 3 option years of the contract for Fleet Maintenance and Repair Services.

CONTRACTOR/SUB/VENDOR INFORMATION			
PRIME: First Vehicle Services, Inc. 600 Vine Street Cincinnati, OH 45202	SUBS: N/A	PARTICIPATION: N/A	

DESCRIPTION AND PURPOSE

Base Year Contract Value: \$7,977,679.00

Base Year Contract Dates: 03-27-2023 – 03-26-2025

Modification Value: \$0.00

Modification Dates: 03/27/2025 – 05/26/2025

Option Year 1 – Option Year 3 Value: \$11,137,167.00

Option Year 1 - Option Year 3 Dates: 05-27-2025 - 05-26-2028

Purpose of the Contract:

This contract provides Vehicle Maintenance and Repair Services to DC Water's Department of Fleet Management. These services provide an essential service for DC Water to properly manage its fleet in a safe and cost-effective manner.

Contract Scope:

The contract scope includes providing labor for maintenance and body repair, replacement parts, tires and towing services for DC Water Fleet vehicles. This contract provides for \$2,653,519 in cost reduction over the previously agreed pricing for the 3-year option period due to staff reduction and the optimization of tasks related to the maintenance and repair of the vehicles.

Spending Previous Years:

Cumulative Contract Value: 03-27-2023 to 03-26-2025: \$7,977,679.00 Cumulative Contract Spending: 03-27-2023 to 03-26-2025: \$7,177,750.00

Contractor's Past Performance:

According to the COTR, the Contractor's quality of service, timeliness of deliverables, conformance to DC Water's policies, procedures and contract terms, and invoicing, all meet expectations and requirements.

PROCUREMENT INFORMATION

Contract Type:	Goods & Services	Award Based On:	Competitive Bid
Commodity:	Parts and Repair Services	Contract Number:	10331
Contractor Market:	Vehicle Maintenance and Repair Services		

BUDGET INFORMATION

Funding:	Operating	Department:	Fleet Management
Service Area:	Fleet Management Facility	Department Head:	Nija Ali

ESTIMATED USER SHARE INFORMATION

User	Share %	Dollar Amount
District of Columbia	66.78%	\$7,437,400.12
Washington Suburban Sanitary Commission	24.12%	\$2,686,284.68
Fairfax County	5.87%	\$653,751.70
Loudoun Water	2.82%	\$314,068.11
Potomac Interceptor	0.41%	\$45,662.38
TOTAL ESTIMATED DOLLAR AMOUNT	100.00%	\$11,137,167.00

kirsten B. Williams/13/2025

Kirsten B. Williams, Esq. Date
Chief Administrative Officer and Executive Vice President

4/13/2025

Korey Gray

VP Compliance and Chief Procurement Officer

Matthew T. Brown

CFO and EVP of Finance, Procurement and Compliance

David L. Gadis

CEO and General Manager

4/21/2025 Date

Presented and Approved: May 1, 2025
SUBJECT: Approval to Execute Change Order No. 01 and Exercise
Two Option Years of Contract No. 220040, Sanitary Sewer
Lateral Replacement Contract, Anchor Construction
Corporation

#25-19 RESOLUTION OF THE BOARD OF DIRECTORS OF THE D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on May 1, 2025 upon consideration of a non-joint use matter, decided by a vote of ____ () in favor and ____ () opposed to approve the execution of Change Order No. 01 and Exercise Two Option Years of Contract No. 220040, Anchor Construction Corporation.

Be it resolved that:

The Board of Directors hereby authorizes the CEO and General Manager to Execute Change Order No. 01 and Exercise Two Option Years of Contract No. 220040, Anchor Construction Corporation. This contract provides emergency and urgent sewer lateral replacement services at various public spaces in Washington, DC. The total cost of this action is \$16,299,862.00.

This Resolution is effective immediately.	
	Secretary to the Board of Directors

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY BOARD OF DIRECTORS CONTRACTOR FACT SHEET

ACTION REQUESTED

CONSTRUCTION CONTRACT CHANGE ORDER:

Sanitary Sewer Lateral Replacement Contract (Non-Joint Use)

Approval to execute Change Order No. 01 for \$16,299,862.00 to complete contract term and exercising 2 option years. The modification exceeds the Chief Executive Officer's approval authority.

CONTRACTOR/SUB/VENDOR INFORMATION

PRIME:	SUBS:		PARTICIPATION:
Anchor Construction Corporation 2254 25 th Place, NE	S&J Service Inc Hyattsville, MD	DBE	22.0%
Washington, DC 20018	Saavedra Corporation Adelphi, MD	DBE	6.0%
	RAM Construction, Inc Annapolis, MD	WBE	4.0%
	Acorn Supply & Distributing Inc. White Marsh, MD	WBE	1.0%
	Resource Industries, LLC Washington, D.C.	WBE	1.0%

DBE Total = 28.0% and WBE Total = 6.0%

DESCRIPTION AND PURPOSE

Original Contract Value:	\$17,045,420.00
Value of this Change Order:	\$ 1,299,862.00
Cumulative CO Value, including this CO:	\$ 1,299,862.00
Value of 2 Option Years	\$15,000,000.00
Cumulative Value of COs and Option Years	\$16,299,862.00
Current Contract Value Incl. Option Years & COs:	\$33,345,282.00

Original Contract Time: 1,095 Calendar Days (3 Years, 0 Months)
Time extension, this CO & Option Years: 730 Calendar Days (2 Option Years)
Total CO & Option Years contract time extension: 730 Calendar Days (2 Option Years)

Contract Start Date (NTP): 10-01-2022
Anticipated Contract Completion Date: 09-30-2027
Cumulative CO % of Original Contract: 8%*

Contract completion %: 74%
*Additional funds to complete original contract term (option years not included)

Purpose of the Contract:

This contract provides emergency and urgent sewer lateral replacement services at various public space locations in Washington, DC.

Original Contract Scope:

DC Water awarded an Indefinite Delivery and Indefinite Quantity (IDIQ) contract to the selected contractor. As emergency or urgent work is identified, DC Water Operations will develop scopes of work, negotiate costs using pre-established pricing, and issue task orders to the contractor.

Typical task order scopes may include:

Typical task order scopes may include:

• Emergency rehabilitation of sanitary sewer laterals

- Add or replace building sewer cleanout pipe
- · Add or replace street sewer wye or thimble with wye saddle

Previous Change Order Scope:

N/A

Current Change Order Scope:

- Increase the current contract limit and allocate additional funds to support contract completion through 09/30/2025.
- Exercise the two (2) option years to further extend the contract period to 09/30/2027.
- Exercising the two (2) option years is anticipated to result in cost savings to DC Water because this Change Order extension will be utilizing the same negotiated unit rates and price structure of the original contract, first executed in September 2023.
- The scope of the current change order will remain consistent with the original contract as outlined in the initial contract scope.

PROCUREMENT INFORMATION				
Contract Type:	Unit Price	Award Based On:	Lowest responsive, responsible bidder	
Commodity:	Construction	Contract Number:	220040	
Contractor Market:	Open Market			

Funding: Capital Department: Water & Sewer Operations Service Area: Sanitary Department Head: Chris Collier Project: NW, T8

ESTIMATED USER SHARE INFORMATION				
User	Share %	Dollar Amount		
District of Columbia	100.00%	\$16,299,862.00		
Washington Suburban Sanitary Commission	0.00%	\$		
Fairfax County	0.00%	\$		
Loudoun County & Potomac Interceptor	0.00%	\$		
Total Estimated Dollar Amount 100.00% \$16,299,862.00				

Signed by:

Jeffrey 3. Jhompson

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Jeffrey F. Thompson

Chief Operating Officer and EVP

Matthew T. Brown

Chief Financial Officer and EVP

Finance, Procurement and Compliance

David L. Gadis Date
Chief Executive Officer and General Manager

4/21/2025

Presented and Approved: May 1, 2025
SUBJECT: Approval to Execute Change Order No. 01 and Exercise
One Option Year of Contract No. 220110, Water
Infrastructure Rehabilitation and Replacement Contract,
Capitol Paving of DC Inc.

#25-20
RESOLUTION
OF THE
BOARD OF DIRECTORS
OF THE
D.C. WATER AND SEWER AUTHORITY

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the
Authority") at its meeting on May 1, 2025 upon consideration of a non-joint use matter, decided
by a vote of () in favor and () opposed to approve the execution of Change Order
No. 01 and Exercise One Option Year of Contract No. 220110, Capitol Paving of DC Inc.

Be it resolved that:

The Board of Directors hereby authorizes the CEO and General Manager to execute Change Order No. 01 and Exercise One Option Year of Contract No. 220110, Capitol Paving of DC Inc. This contract provides indefinite delivery and indefinite quantity (IDIQ) for emergency water main rehabilitation and replacement in Washington, DC. It also supports large engineering projects requiring specialized expertise and equipment. The total amount of this action is \$22,245,024.00.

This Resolution is effective immediately.	
	Secretary to the Board of Directors

DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY BOARD OF DIRECTORS CONTRACTOR FACT SHEET

ACTION REQUESTED

CONSTRUCTION CONTRACT CHANGE ORDER:

Water Infrastructure Rehabilitation & Replacement Contract (Non-Joint Use)

Approval to execute Change Order No. 01 for \$22,245,024.00 to complete contract term and exercising 1 option year. The modification exceeds the Chief Executive Officer's approval authority.

CONTRACTOR/SUB/VENDOR INFORMATION				
PRIME:	SUBS:		PARTICIPATION:	
Capitol Paving of DC Inc. 2211Channing Street NE	Omni Excavators Forestville, MD	DBE	7.2%	
Washington, DC 20018	Royal Construction Materials Mclean, VA	WBE	2.0%	

DESCRIPTION AND PURPOSE

Original Contract Value: \$29,331,337.00
Value of this Change Order: \$5,083,272.00
Cumulative CO Value, including this CO: \$5,083,272.00
Value of 1 Option Year \$17,161,752.00
Cumulative Value of COs and Option Years \$22,245,024.00
Current Contract Value Incl. Option Years & COs: \$51,576,361.00

Original Contract Time: 1,095 Calander Days (3 Years, 0 Months)
Time extension, this CO: 365 Calendar Days (1 Option Year)
Total CO contract time extension 365 Calander Days (1 Option Year)

Contract Start Date (NTP): 10-01-2022
Anticipated Contract Completion Date: 09-30-2026
Cumulative CO % of Original Contract: 17%*
Contract completion %: 78%

Purpose of the Contract:

To provide Indefinite Delivery and Indefinite Quantity (IDIQ) emergency water main rehabilitation and replacement of water service assets in the water distribution system at various locations in Washington, DC. This contract is also designed to assist with large and complex engineering projects that require specialized technical expertise and equipment. Scopes of work will be developed and issued to the contractor on a task order basis as needed by DC Water.

Original Contract Scope:

- Emergency rehabilitation of various size water mains.
- Rehabilitation and replacement of various types of valves, valve castings and valve boxes.
- Rehabilitation and replacement of fire hydrants, fire hydrants leads and lead service lines.
- Rehabilitation and replacement of Water Service assets in the water distribution system.
- Cleaning and lining of six, eight and twelve-inch diameter water mains.
- CCTV Water Main Inspection.
- Traffic Control Plan (TCP) & Site Plan (SP) creation..

Previous Change Order Scope:

N/A

^{*}Additional funds to complete original contract term (option year not included)

Current Change Order Scope:

- This change order is due to increased work activities associated with water main breaks, valve replacements, and system rehabilitation projects which were greater than originally anticipated.
- These increases occurred throughout the contract period; however, the winter seasons particularly
 generated an unprecedented number of water main breaks.

PROCUREMENT INFORMATION				
Contract Type:	Unit Price	Award Based On:	Lowest responsive, responsible bidder	
Commodity:	Construction	Contract Number:	220110	
Contractor Market:	Open Market			

BUDGET INFORMATION				
Funding:	nding: Capital Department: Department of Water Operations			
Service Area:	Water	Department H	lead:	Chris Collier
Project: KZ, BW				

ESTIMATED USER SHARE INFORMATION User Share % **Dollar Amount** \$ 22,245,024.00 District of Columbia 100.00% Washington Suburban Sanitary Commission \$ 0.00% Fairfax County 0.00% \$ Loudoun County & Potomac Interceptor 0.00% \$ **Total Estimated Dollar Amount** 100.00% \$ 22,245,024.00

Jeffrey J. Jhompson

Jeffrey F Thompson
COO & EVP

Docusigned by:

Lorry Gray

Korey R. Gray

Vice-President & Chief Procurement Officer

Docusigned by:

Matthew T. Brown CFO and EVP

David L. Gadis

Finance and Procurement

Ch1. L. 1

CEO and General Manager

Date

Date

4/21/2025

Presented and Adopted: May 1, 2025
SUBJECT: Approval to Publish Notice of Proposed Rulemaking for Proposed Amended Miscellaneous Fees & Charges

#25-21 RESOLUTION OF THE BOARD OF DIRECTORS OF THE DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

The District members of the Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority" or "DC Water") at the Board meeting held on May 1, 2025 upon consideration of a non-joint use matter, decided by a vote of ____ () in favor and ____() opposed, to approve the following actions with respect to the proposed amended Miscellaneous Fees & Charges.

WHEREAS, sections 203(11) of the Water and Sewer Authority Establishment and Department of Public Works Reorganization Act of 1996, effective April 18, 1996 (D.C. Law 11-111, § 203(11); D.C. Code § 34-2202.03(11) (the "Enabling Legislation") authorizes DC Water to establish, adjust and collect charges for services, facilities, or commodities furnished or supplied by DC Water; and

WHEREAS, DC Water establishes rates, fees and charges in accordance with its Rate Setting Policy (Board Resolution #11-10), including the recovery of current costs to provide service; and

WHEREAS, the DC Retail Water and Sewer Rates Committee met on April 22, 2025 to consider the recommendations from the General Manager regarding proposed amended miscellaneous fees and charges to be effective October 1, 2025; and

WHEREAS, the Retail Rates Committee recommended that the Board approve the publication of the Notice of Proposed Rulemaking for the proposed amended miscellaneous fees and charges for public comment; and

WHEREAS, it is the intent of the Board to take final action on the proposed amended miscellaneous fees and charges at the conclusion of the public notification and comment period; and

NOW THEREFORE BE IT RESOLVED THAT:

 The Board directs the General Manager to publish a Notice of Proposed Rulemaking in the District of Columbia Register to amend the miscellaneous fees and charges as provided in Attachment A.

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۷.	as otherwise required, to initiate the pub	plic comment process and shall provide notice ments in the manner provided the District of
Thi	s resolution is effective immediately.	
		Secretary to the Board of Directors

2. The General Manager is authorized to take all steps necessary in his judgment and

Attachment A Proposed Amendments to Miscellaneous Fees & Charges

Chapter 1, WATER SUPPLY, of Title 21 DCMR, WATER AND SANITATION, Section 112, FEES, Subsections 112.1 through 112.6 are amended and Subsection 116 FOIA Fees is added as follows, effective October 1, 2025:

112 FEES

Subsection 112.1 is amended to read as follows, effective October 1, 2025:

Fees for installation, inspection and removal/abandonment of water and sewer tap or connection, inspect meter setter or vault, inspect sewer main, manhole, catch basin, and meter relocation shall be as follows:

(a) Inspection Fees:

Inspection Fees	Fee
Inspect Pointing Up Sewer Taps	\$970
Inspect Insertion of Y-Branch	\$345
Inspect Installation of Standard Cleanout	\$345
Inspect Sewer Tap Removal	\$345
Meter Setter Inspection	\$265
Meter Setter Re-Inspection	\$265
Meter Vault Inspection	\$1,000
Meter Vault Re-Inspection	\$1,000
Inspect pre-cast conc. vault for new meters	\$4,000
Inspect installation of fire hydrant relocation	\$3,000
Inspect installation of new fire hydrant	\$3,000
Inspect new 8", 10", 12" water main	\$7,000 + \$12/LF
Inspect new 16", 20" water main	\$10,000 + \$12/LF
Inspect new ≥24" water main	\$14,000 + \$12/LF
Inspect new 10"-15" diameter sewer main	\$7,000 + \$12/LF
Inspect new 18"–30" diameter sewer main	\$10,000 + \$12/LF
Inspect new 36"–48" diameter sewer main	\$20,000 + \$12/LF
Inspect new ≥54" diameter sewer main	\$25,000 + \$12/LF
Inspect new sewer manhole/Catch Basin 0–10 vertical	\$5,000
feet (vft)	
Inspect new sewer manhole/Catch Basin $> 10 \le 20 \text{ vft}$	\$8,000
Inspect new sewer manhole/Catch Basin $> 20 \le 30 \text{ vft}$	\$15,000
Inspect new sewer manhole/Catch Basin >30 vft	\$20,000
Inspect sewer CCTV ≤ 24" public sewer main	\$1,300 + \$13/LF
Inspect sewer CCTV 24"–36" public sewer main	\$1,500 + \$15/LF
Inspect sewer CCTV 42"–48" public sewer main	\$1,700 + \$17/LF
Inspect sewer CCTV 54"–72" public sewer main	\$2,000 + \$20/LF
Inspect sewer CCTV > 72" public sewer main	\$4,000 + \$40/LF
Inspect sewer CCTV and relining ≤ 24" public sewer	\$2,300 + \$23/LF

Inspection Fees	Fee
Inspect sewer CCTV and relining 24"–36" public	\$2,900 + \$29/LF
sewer	
Inspect sewer CCTV and relining 42"–48" public	\$3,400 + \$34/LF
sewer	
Inspect sewer CCTV and relining 54"–72" public	\$4,000 + \$40/LF
sewer	
Inspect sewer CCTV and relining > 72" public sewer	\$8,000 + \$80/LF

(b) Tap Inspection and Abandonment Fees:

Tap Insertion and Abandonment	Fee
Tap Insertion – 1" diameter	\$485
Tap Insertion – 1-1/2" diameter	\$565
Tap Insertion – 2" diameter	\$610
Water Connection 3" and Larger	\$2,650
Water Tap Removal/Abandonment – 2" diameter or less	\$455
Water Tap Removal/Abandonment – greater than 2" diameter	\$905

Subsection 112.2 is amended to read as follows, effective October 1, 2025:

Fees for fire hydrants flow tests; fire hydrant meter rentals; rentals of fire hydrant meters with backflow preventer; and for the installation and removal of water bubblers shall be as follows:

Fee Name	Fee
Fire Hydrant Flow Test (Field Test)	\$340
Fire Hydrant Flow Test (Computer Model)	\$340
Fire Hydrant Flow Test (Recent Test Record Available)	\$145
Fire Hydrant Use – Water and Sewer Rate	Usage-Based, see 21
	DCMR Chapter 41
Letter in Lieu of Hydrant Flow Test	\$265
Fire Hydrant Permit Fee	\$80
Private Fire Hydrant Flush	\$100
3" Fire Hydrant Meter Deposit	\$2,000 per rental
3" Fire Hydrant Meter Rental <15 days	\$225
3" Fire Hydrant Meter Rental ≥15 days	\$15 per day
3" Fire Hydrant Meter w/Backflow Preventer Deposit	\$3,000 per rental
3" Fire Hydrant Meter w/Backflow Preventer Rental <15 days	\$300 per rental
3" Fire Hydrant Meter w/Backflow Preventer Rental ≥15 days	\$20 per day
5/8" Fire Hydrant Meter w/Backflow Preventer Deposit	\$1,000 per rental
5/8" Fire Hydrant Meter w/Backflow Preventer Rental <15 days	\$225 per rental
5/8" Fire Hydrant Meter w/Backflow Preventer Rental ≥15 days	\$15 per day

Subsection 112.4 is amended to read as follows, effective October 1, 2025:

- Retail customer fees and charges; legal and copying fees; and event and equipment fees shall be as follows:
 - (a) Retail customer fees and charges shall be as follows:

Fee Name	Fee
Customer Bad Check Fee	\$35
Declined Credit Card Fee	\$45
Customer Penalty Late Payment Fee	10.00% after 30 days
Additional Penalty Late Payment Fee	1%/month after 60 days,
·	compounded monthly
New Customer Account Initiation Fee	\$60
Disconnection Fee	\$60
Reconnection Fee – Residential Customer	\$55
Reconnection Fee – Multi-Family and	\$110
Non-Residential Customer	
Unauthorized Water or Sewer Connection:	
First Offense	\$400
Second Offense	\$800
Each Subsequent Offense	\$1,200
Notice of Follow Up (NOFOL) Compliance Fee	\$505
Broken Bypass Seal	\$790
Second Water Audit within 24 months	\$145
Manual Meter Reading Fee Residential ¹	\$25 per month/meter
Manual Meter Reading Fee ¹	-
Multi-Family and Non-Residential	
5/8"-2"	\$110 per month/meter
3"-4"	\$265 per month/meter
6" & greater	\$530 per month/meter

¹ The Manual Meter Read Fee is charged, after notice, when the meter reads are not transmitting and 1) customer does not provide access to the premises for DC Water to read the meter, 2) customer does not provide access to the premises for DC Water to maintain the meter or meter transmission system, or 3) customer fails to perform corrective action necessary for DC Water to install or maintain the meter or meter transmission system.

(b) Legal and copying fees shall be as follows:

Fee Name	Fee
Witness Fee	\$40 + Travel Expenses
DC Water Staff Expert Witness Fee	Hour(s) x (Base Salary + Fringe) \$/hr. + Travel Expenses
Document Duplication Fee	
Standard Letter and Legal Page	\$0.75 per sheet

(c) Event and Equipment fees shall be as follows:

Size of Event (Attendees)	Number of DC Water Personnel Per Event ¹	Cost per Event at \$100/hour per person
100 - 2,000	2	\$200/hour
2,000 - 5,000	4	\$400/hour
5,000 or more	6	\$600/hour

¹ Refers to the minimum number of personnel required for the event. Upon review of the event specifications, DC Water shall determine the appropriate number of personnel based on the assessed need.

Event Equipment	Cost per Unit per Event ¹
Misting Tent	\$625/day
Cooling Station	\$480/day
DC Water Mascot	\$85/hour

Subsection 112.5 is amended to read as follows, effective October 1, 2025:

- Effective October 1, 2025, Fees for engineering reviews both standard and expedited, excessive submission, and as-builts shall be as follows:
 - (a) Small Project and Hybrid Project Plan Review Fees shall be as provided in the table below for Small Projects, which are defined to include:
 - (1) Small Residential project subject to 12-B DCMR Residential Code Supplement with water service and meter two inches (2") or less;
 - (2) Small Non-Residential project subject to 12-A DCMR Building Code Supplement with water service and meter inches (2") or less;
 - (3) Small Hybrid means a Small Residential or Small Non-Residential project with a domestic water service and meter two inches (2") or less and a fire service greater than two inches (2"); or
 - (4) Projects requiring only a sewer connection six inches (6") or less in diameter or only a storm connection less than fifteen inches (15") in diameter.

Fee Name	Standard Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days)
Small Project Base Plan - 1 st Submission Administrative Fee – All Small Projects	\$215	N/A	N/A	N/A

Fee Name	Standard Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days)
Small Project Rejected Plan Resubmission Administrative Fee - All Small Projects	\$110	N/A	N/A	N/A
Small Project Sheet and Shore - All Small Projects	\$1,325	\$2,650	14	7
Small Residential Project per meter connection	\$1,590	\$3,180	14	7
Small Non-Residential Project per meter connection	\$5,300	\$10,600	21	11
Small Hybrid Project per meter connection	\$7,155	\$14,310	21	11
Small Residential Approved Plan Revision (APR) per metered connection	\$530	\$1,060	14	7
Small Non-Residential or Hybrid APR per metered connection	\$1,540	\$3,075	21	11
Small Residential, Small Non- Residential or Small Hybrid Raze Permit Review and Utility Release Letter - No Abandonment	\$425	\$850	14	7
Small Project Raze Permit Review and Utility Release Letter - With Abandonments	\$1,060	\$2,120	14	7
Small Non-Residential Temporary Water Connections	\$2,120	\$4,240	21	11
Small Project Sanitary or Combined Sewer connection 6" or less	\$1,060	\$2,120		
Small Project Storm sewer connection only less than 15"	\$,1060	\$2,120		

^{*}Review times are estimated; Actual time may vary.

(b) Large Project Plan Review Fees for projects having a domestic water service and fire service greater than two inches (2") in diameter shall be subject to fees provided in the table below as follows:

Fee Name	Standard Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days)
Large Project Base Plan - 1 st Submission Administrative Fee	\$215	N/A	N/A	N/A
Large Project Rejected Plan Resubmission Administrative Fee	\$110	N/A	N/A	N/A
Large Project Plan Review Fee per meter:	\$15,900	\$ 31,800	30	15
Large Project Foundation to Grade	\$1,860	\$3,710	21	11
Large Project Approved Plan Revision (APR)	\$2,120	\$4,240	14	7
Large Project Sheeting and Shoring	\$13,250	\$26,500	30	15
Large Project Temporary Water Connections	\$5,300	\$10,600	21	11
Large Fire Service Only Greater than 2" - with no interior renovations	\$5,300	\$10,600	21	11
Large Sanitary or Combined Connection Only 8" or larger	\$5,300	\$10,600	21	11
Large Storm Connection Only 15" or larger	\$5,300	\$10,600	21	11
Large Water Meter Size Reduction Plan (with no other work)	\$5,300	\$10,600	21	11
Large Project Raze Only Utility Release Letter - No Abandonments	\$530	\$1,060	14	7
Large Project Raze Only Utility Release Letter - With Abandonments	\$1,590	\$3,180	14	7
Utility Infrastructure Only Review Fee (0 to 1,000 linear feet of water and/or sewer mains)	\$10,600	\$21,200	30	15
Utility Infrastructure Only Review Fee (1,000 – 2,500 linear feet of water and/or sewer mains)	\$15,900	\$31,800	30	15

Fee Name	Standard Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days)
Utility Infrastructure Only Review Fee (greater than 2,500 linear feet of water and/or sewer mains)	\$19,080	\$38,160	30	15

^{*}Review times are estimated; Actual time may vary.

(c) **Miscellaneous Fees** shall be as provided in the table below as follows:

Fee Name	Standar d Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days
Small Residential Plan	\$530	N/A	Based on No. of	Based on No. of
Excessive Submission			metered	metered
Review (5 th review or more)			connections	connections
per meter connection				
1 to 5 metered			14	7
connections				
6 to 20 metered			21	11
connections				
21 to 50 metered			40	20
connections				
greater than 50 metered			50	25
connections				
Small Non-Residential and	\$795	N/A	Based on No. of	Based on No. of
Small Hybrid Plan Excessive			metered	metered
Submission Review (5 th			connections	connections
review or more)				
1-3 metered connections			21	11
4 or more metered connections			30	15
Large Plan Excessive	\$3,710	\$7,420		
Submission Review (5 th				
review or more)				
Request for Information	\$190	\$375	20	10
(RFI)				
Request for As-Built	\$215	\$425	20	10
Drawings				
Water and Sewer	\$795	\$1,380		
Availability Letter				
Processing of Standard	\$2,120	\$4,240	14	7
Easement and Covenant				
(Initial Document)				

Fee Name	Standar d Fee	Expedited Review Fee	Standard Review Time* (Business Days)	Expedited Review Time* (Business Days
Processing of Non-Standard Easement and Covenant	\$9,010	\$18,020	21	11
(Initial Document)				
One Day Plan Design and	\$26,500	N/A	1	N/A
Review and Approval (Velocity Sign-Off Program)				
Large Meter Relocation Fee	\$5,000	N/A		N/A
Small Meter Relocation Fee (Non-Residential/Multi- Family)	\$2,500	N/A		N/A
Small Meter Relocation Fee (Residential)	\$1,500	N/A		N/A
Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Non- Residential/Multi-Family)	\$2,500	N/A		N/A
Reconfiguration of Fire System (adding small Fire Split, 2" or less) (Residential)	\$1,500	N/A		N/A
ProjectDox Signoff on Category I & II and Swimming Pool	\$200	N/A		N/A
Non-DC Water Zone of Influence (ZOI) Sheeting and Shoring (not within the influence of DC Water's assets)	\$500	N/A		N/A
ProjectDox Foundation to Grade	\$500	N/A		N/A
Non-Department of Transportation (DDOT) BCIV Permit (non-DDOT BCIV) (Any project that is not DDOT related)	\$500	N/A		N/A
BCIV Permit Erosion Sediment Control (BCIV ESC)	\$500	N/A		N/A

^{*}Review times are estimated; Actual time may vary.

1 ZOI = Zone of Influence

2 BCIV = Building Civil Permit

3 ESC = Erosion Sediment Control

- (d) **DC Water "Velocity" Sign-Off Program** (One Day Final Plan Review and Approval) a District Department of Buildings (DOB) permit applicant may request to participate in the DC Water "Velocity" program in accordance with the following requirements:
 - (1) Participation in DC Water's "Velocity" Sign-Off Program only applies to plans resubmitted after DC Water's initial standard or expedited plan review.
 - (2) Applicant shall pay the minimum DC Water "Velocity" Sign-Off Program fee of \$25,000 in addition to the applicable plan review fee and any other applicable fees.
 - (3) DC Water shall determine if the plans are eligible (complete and suitable) to participate in the program and that staff are available to perform the review requested.
 - (4) Upon acceptance into the DC Water "Velocity" Sign-Off Program, DC Water shall schedule a meeting with the Applicant to review and approve the plans, not less than one (1) week after the request to participate in the program.
 - (5) DC Water shall schedule one four-hour plan review and approval meeting, during which the Applicant shall present the revised plans and responses.
 - (6) If approved, the Applicant shall pay all required fees (e.g., SAF, inspection review, deposits, etc.) and DC Water shall issue the Water and Sewer Approval Certificate and approve the plans in ProjectDox.
 - (7) If DC Water issues additional comments or requirements, the applicant shall resubmit the revised plans within two (2) business days, and if all comments are acceptable, the plans shall be approved within one business day.
- (e) **Existing/Proposed As-Built Fee** shall be as provided in the table below as follows:

Fee Name	Fee
Small Residential	\$265 (each bldg.)
Small Non-Residential	\$265 (each bldg.)
Small Hybrid	\$265 (each bldg.)
Large Project	\$795 (Each Connection – water or sewer)
Installation of New Water or Sewer Main (20 to 100 feet)	\$2,650
Each additional 200 feet of Water Main	\$2,120
Each additional 400 feet of Sewer Main	\$2,120
Installation of Water Main - larger than 24" in diameter	Determined on a per project basis
Installation of Sewer Main - larger than 60" in diameter	Determined on a per project basis

Subsection 112.6 is amended to read as follows, effective October 1, 2025:

112.6 Waste Hauler Permit and Disposal Fees; Pretreatment Industrial User Permit and Sampling Fees; High Strength Waste Fees; and FOG Facility fees shall be as follows:

Fee Name	Fee
Waste Hauler Discharge Annual Permit Fee per Vehicle	\$55
Waste Hauling Disposal Fees	
High strength grease trap waste	\$0.091 per gallon
High strength septage waste	\$0.091 per gallon
Domestic strength waste	\$0.004 per gallon
Low strength waste	\$0.004 per gallon
Industrial User Permit Fees	
Permit Initial Fee	\$3,040
Permit Renewal Fee	\$1,015
Industrial User Annual Compliance Fees	
Significant or Non-Significant Categorical Industrial User	
1 Outfall	\$3,490
2 or more Outfalls	\$4,835
Significant Non-Categorical Industrial User Fees	
1 Outfall	\$3,490
2 or more Outfalls	\$4,835
Non-Significant Non-Categorical User	
1 Outfall	\$790
2 or more Outfalls	\$1,015
Sampling and Analysis Fees	
PFAS	
1 st Sample	\$895/sample
Each Additional Sample	\$420/sample
High Strength Waste Fees	
Biochemical Oxygen Demand (BOD)	\$0.151 per pound
Total Suspended Solids (TSS)	\$0.350 per pound
Total Kjeldahl Nitrogen (TKN) or Total Nitrogen (TN)	\$1.526 per pound
Total Phosphorus (TP)	\$9.815 per pound
Fats, Oil and Grease (FOG) Facility Monthly Fee	\$24.50 per month

Subsection 112.12(a) is amended to read as follows, effective October 1, 2025:

112.12 Cross-Connection/ Back Flow Prevention Fees and Turn-Off Charges

(a) The Cross-Connection/ Back Flow Prevention Fees and Turn-Off Charges shall be as follows:

Fee Name	Fee
Cross-Connection/Back Flow Prevention Monthly Fee per Assembly	\$6.20
Cross-Connection - Water Service Disconnection - 5/8" to 2"	\$230
Cross-Connection - Water Service Disconnection - 3" to 5"	\$455
Cross-Connection - Water Service Disconnection - 6" and larger	\$1,015

Chapter 1, WATER SUPPLY, of Title 21 DCMR, WATER AND SANITATION, Section 112, FEES, is amended to add a new Subsection 112.14 Freedom of Information Act Request Response Processing Fees, effective October 1, 2025

112.14 Freedom of Information Act Request Response Processing Fees

(a) DC Water shall charge the following FOIA Fees in response to a Freedom Information Act (FOIA) request for documents pursuant to the Freedom of Information Act of 1976, effective March 25, 1977, D.C. Law 1-96, as amended:

FOIA Fee Name	Fee
FOIA Document Search Fee	Hour(s) x Staff Base Salary/hr.
FOIA Document Review & Redaction Fee	Hour(s) x Staff Base Salary/hr.
FOIA Document Duplication Fee	
Standard Letter and Legal Page	\$0.75 per sheet
Electronic Conversion Fee	Hour(s) x Staff Base Salary/hr.

- (b) The Staff Salary shall be the current Base Salary for the staff performing the search, review or electronic conversion and applied at a hourly rate to the nearest penny.
- (c) The FOIA Document Search Fee, FOIA Document Review & Redaction Fee, and FOIA Document Electronic Conversion Fee shall be calculated by multiplying the number of hours by the hourly rate of the staff person performing that task.
- (d) The FOIA Document Search Fee shall be charged even if the requested records cannot be located after a thorough, good-faith search.
- (e) FOIA Fees may be waived or reduced if DC Water determines the request is in the public interest because furnishing the information can be considered as primarily benefiting the general public.

- (f) A FOIA requester seeking a FOIA Fee waiver or reduction under section 112.14(d), shall provide a statement in the FOIA request explaining how furnishing the requested record(s) will primarily benefit the general public. The explanation shall address how the requested records will likely contribute significantly to public understanding of the operation or activities of DC Water.
- (g) DC Water may request an advanced payment in full of the FOIA Fees if:
 - (1) The requester previously failed to pay the FOIA Fees; or
 - (2) DC Water determines the estimated FOIA Fees will exceed \$250.
- (h) With respect to any FOIA request for which payment of FOIA Fees in advance is required, DC Water shall consider such request to have been withdrawn and shall administratively close such request if the requester has not paid the required FOIA Fee within sixty (60) days of when the requester is informed of the fee.
- (i) FOIA fees shall be paid in full prior to DC Water providing access or issuance of the requested documents.
- (j) A receipt of FOIA Fees paid shall be given only upon request. No refund of the FOIA Fees shall be made for services rendered.
- (k) If a request is administratively closed, a requester must submit a new FOIA request to obtain the requested records.
- (l) If the FOIA requester withdraws their request or it is administratively closed, the requester shall be responsible for payment of the FOIA Fees incurred up to the date of withdrawal.
- (m) In accordance with applicable law:
 - (1) Fees shall be limited to reasonable standard charges for document search, duplication, and review and redaction when records are requested for commercial use;
 - (2) Fees shall be limited to reasonable standard charges for document duplication when records are not sought for commercial use and the request is made by an educational or non-commercial scientific institution for scholarly or scientific research or a representative of the news media;

- (3) For any request for records not described in paragraphs (1) or (2) of this subsection, fees shall be limited to reasonable standard charges for document search and duplication; and
- (4) Only the direct costs of search, duplication, or review and redaction may be recovered.

All persons desiring to comment on this Notice of Proposed Rulemaking should submit comments in writing not later than June 16, 2025. Comments should be submitted to Michelle Rhodd, Secretary to the Board, District of Columbia Water and Sewer Authority, 1385 Canal Street, S.E., Washington, D.C. 20003 or by email to Board.Secretary@dcwater.com. Copies of the Notice of Proposed Rulemaking may be obtained from DC Water at the same address or by contacting Ms. Rhodd at (202) 787-2331.