



**DISTRICT OF COLUMBIA
WATER AND SEWER AUTHORITY**

BOARD OF DIRECTORS

*Human Resources/Labor Relations
Committee*

November 29, 2007

MEETING MINUTES

Committee Members

Anthony H. Griffin, Chairman
Paivi Spoon (for Dr. Jacqueline Brown)

WASA Staff

Jerry N. Johnson, General Manager
Avis M. Russell, General Counsel
Linda R. Manley, Board Secretary
Barbara A. Grier, Assistant General Manager
Katrina J. Wiggins, Human Resources Director

Anthony Griffin, Chairman, called the Human Resources and Labor Relations Committee (the Committee) to order at approximately 9:40 a.m.

Katrina J. Wiggins, Human Resources Director, presented the union management meeting calendar for 2008. She explained that the General Manager would meet with the unions quarterly, Safety meetings would continue to be held monthly and all department heads with union employees had committed to a schedule of regular meetings. The meetings will be monitored by Human Resources monthly and reported to the Committee quarterly. Mr. Griffin requested that the union be sent a copy of the calendar with the understanding that schedules may change and that they will be contacted by the respective department heads to set exact dates. The Committee also requested a regular meeting schedule be established for the Human Resources and Labor Relations Committee. It will eliminate the need to look for dates and the Committee would have the prerogative not to meet, if there is no agenda for the Committee.

Committee member, Paivi Spoon requested that staff develop a calendar to identify items that are routinely presented to the Committee. Mr. Griffin suggested that the calendar be incorporate into the Committee's Work Plan. General Manager, Jerry

Johnson reminded the Committee that the next course of action is to develop a new Committee Work Plan.

Mr. Griffin requested that the Committee meeting move to executive session to discuss the General Manager's proposed reorganization.

The meeting was reconvened at approximately 10:59 a.m.

Having no other business to conduct, the meeting was adjourned at 11:00 a.m.

Follow-up Items

Provide the union a copy of the management/labor meeting calendar with the understanding that schedules may change and that they will be contacted by the respective department heads to set exact dates.

Establish a regular meeting schedule for the Human Resources and Labor Relations Committee.

Develop a calendar to identify items that are routinely presented to the Committee and incorporate the items into the Committee's Work Plan.