

**Presented and Approved: November 5, 2020**  
**SUBJECT: Approval to Exercise Option Year Two (2) of Contract No. 18-PR-DMS-49, M.C. Dean, Inc.**

**#20-79**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on November 5, 2020 upon consideration of a joint use matter, decided by a vote of nine (9) in favor and none (0) opposed to approve Option Year Two (2) of Contract No. 16-PR-DMS-49, M.C. Dean, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Option Year Two (2) of Contract No. 18-PR-DMS-49, M.C. Dean, Inc. The purpose of the options is to continue the annual maintenance of high voltage switchgear equipment throughout DC Water facilities. The option amount is \$1,600,000.

  
Secretary to the Board of Directors

**Presented and Approved: November 5, 2020**  
**SUBJECT: Approval to Exercise Option Year Three (3) of Contract**  
**No. 17-PR-DSS-49, Rodgers Brothers Custodial Services, Inc.**

**#20-80**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on November 5, 2020 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed to approve Option Year Three (3) of Contract No. 17-PR-DSS-49, Rodgers Brothers Custodial Services, Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Option Year Three (3) of Contract No. 17-PR-DSS-49, Rodgers Brothers Custodial Services, Inc. The purpose of the option is to continue the delivery of sand, gravel, stone, topsoil and cold mix to DC Water locations to fill holes created by excavation work required to repair water and sewer lines. The option amount is \$250,000.

  
Secretary to the Board of Directors

**Presented and Approved: November 5, 2020**  
**SUBJECT: Approval to Execute Contract No. 170060, Capitol Paving of D.C., Inc.**

**#20-81**  
**RESOLUTION**  
**OF THE**  
**BOARD OF DIRECTORS**  
**OF THE**  
**D.C. WATER AND SEWER AUTHORITY**

The Board of Directors ("Board") of the District of Columbia Water and Sewer Authority ("the Authority") at its meeting on November 5, 2020 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed to approve Contract No. 170060, Capitol Paving of D.C., Inc.

**Be it resolved that:**

The Board of Directors hereby authorizes the General Manager to execute Contract No. 170060, Capitol Paving of D.C., Inc. The purpose of the contract is to replace small diameter water mains that have experienced failures, or have a history of low water pressure, or water quality issues across various locations within the District of Columbia. The contract amount is \$9,571,607.

  
Secretary to the Board of Directors

**Presented and Adopted: November 5, 2020**

**SUBJECT: Approval to Publish Notice of Emergency and Proposed Rulemaking to Establish the Customer Assistance Program - DC Water Cares Emergency Relief Program for Low-Income Customers**

**#20-82  
RESOLUTION  
OF THE  
BOARD OF DIRECTORS  
OF THE  
DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY**

The District members of the Board of Directors (“Board”) of the District of Columbia Water and Sewer Authority (“DC Water”) at the Board meeting held on November 5, 2020 upon consideration of a non-joint use matter, decided by a vote of six (6) in favor and none (0) opposed, to approve the following action with respect to the proposal to establish the Customer Assistance Program - DC Water Cares Emergency Relief Program for Low-Income Residential Customers.

**WHEREAS**, on September 3, 2020, the Board, through Resolution #20-65, approved the allocation of \$3 million to continue the District’s Emergency Residential Program in FY 2021 to provide one-time assistance up to \$2,000 to residential customer’s economically impacted by COVID-19; and

**WHEREAS**, on October 20, 2020, the DC Retail Water and Sewer Rates Committee met to consider amending the Customer Assistance Programs to establish a residential customer assistance program, “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers;” and

**WHEREAS**, on October 20, 2020, the General Manager presented the proposed new “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers,” through which DC Water will provide assistance to eligible low-income residential customers with outstanding past due balance up to \$2,000 during the fiscal year: 1) first assistance - upon enrollment, provide credits to discharge any outstanding past due account balance, 2) second assistance - regularly monitoring the account and provide credits to discharge outstanding balance that may be subject to collection, and 3) if account continues to remain past due, DC Water will determine if additional assistance is prudent and development payment plan or share information about potential household usage problems (i.e. leaks); and

**WHEREAS**, residential customers eligible to receive emergency assistance under the “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers” shall be single-family or individually metered customers eligible for CAP with household income below sixty percent (60%) of the State Median Income (SMI) for the District of

Columbia or CAP2 with household income between sixty percent (60%) of the SMI for the District of Columbia and below eighty percent (80%) of the Area Median Income (AMI) for the District of Columbia, not capped by the United States median low-income limit as determined by the Department of Energy and Environment; and

**WHEREAS**, the “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers” shall terminate at the end of Fiscal Year 2021, but may continue upon Board approval; and

**WHEREAS**, the General Manager recommends the immediate implementation of this program because the economic impacts due to COVID-19 are becoming more acute, causing the number of potential eligible customers in arrears to increase, and the District’s Emergency Relief funds only permit one-time per year payment and customers that received those benefits are no longer eligible, but they are accumulating outstanding balances which this program will address; and

**WHEREAS**, on October 20, 2020, DC Retail Water and Sewer Committee, after having evaluated the “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers” and the recommendation of the General Manager, recommended that the Board approve the publication of the Notice of Emergency and Proposed Rulemaking for immediate implementation and public comment; and

**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Board hereby adopts and approves the publication of the Notice of Emergency and Proposed Rulemaking to amend 21 DCMR 4102 Customer Assistance Program as recommended by the DC Retail Water and Sewer Rates Comments and the General Manager to establish the “DC Water Cares – Emergency Relief Program for Low-Income Residential Customers” by adding a new subsection 21 DCMR 4102.9 to read as follows:

**4102.9 DC WATER CARES EMERGENCY RELIEF PROGRAM FOR LOW-INCOME RESIDENTIAL CUSTOMERS**

- (a) Participation in the DC Water Cares Emergency Relief Program (DC Water Cares) shall be limited to a single-family or individually metered low-income Residential Customer that meets the following eligibility requirements:
  - (1) The applicant maintains an active DC Water account and is responsible for paying for water and sewer services; and
  - (2) DOEE has determined that the applicant’s annual household income is equal to or below eighty percent (80%) of the Area Median Income (AMI) for the District of Columbia, not capped by the United States median low-income limit

- (b) An approved customer shall receive the following benefits:
    - (1) Credit of one hundred percent (100%) off of the past due water and sewer bill balance; and
    - (2) The total amount of credits provided shall not exceed Two Thousand dollars during Fiscal Year 2021;
  - (c) Upon DC Water's receipt of notice from DOEE that the applicant meets the financial eligibility requirements, DC Water shall provide the credits to the customer's account from the date that DOEE accepts a completed application and for future qualifying events that may lead to collection activities to the end of the fiscal year in which the application was submitted.
  - (d) The DC Water Cares program shall continue in Fiscal Year 2022 if authorized by the DC Water Board.
  - (e) To continue receiving DC Water Cares benefits in Fiscal Year 2022 without interruptions, the customer must submit a renewal CAP or CAP2 application to DOEE in accordance with the Utility Discount Program renewal deadline. A customer that submits their renewal CAP or CAP2 application after this period, and is subsequently approved by DOEE, will receive benefits as of the date of the application.
  - (f) If DC Water determines that the remaining budgeted funds are insufficient to provide DC Water Cares benefits, DC Water may:
    - (1) Suspend the process for accepting DC Water Cares applicants; or
    - (2) Suspend or adjust providing DC Water Cares benefits to eligible recipients.
2. The General Manager is authorized to take all steps necessary in his judgment and as otherwise required, to initiate the public comment process and shall publish the Notice of the Emergency and Proposed Rulemaking and Notice of Public Hearing in accordance with the District of Columbia Administrative Procedure Act and implementing rules.
3. This resolution is effective immediately.

  
Secretary to the Board of Directors