



**DISTRICT OF COLUMBIA
WATER AND SEWER AUTHORITY**

Board of Directors

DC Retail Water and Sewer Rates Committee

Tuesday April 26, 2016

9:30am

- 1. **Call to Order** Rachna Butani Bhatt, Vice Chairperson
- 2. **System Availability Fee – Public Comments (Attachment A)** Mark Kim
- 3. **Action Item (Attachment B)** Mark Kim
 - **Approval of New System Availability Fee Effective January 1, 2018 (Action Item 1)**
- 4. **Water System Replacement Fee 1.5” Meter Update (Attachment C)**..... Brian McDermott
- 5. **DC Retail Water and Sewer Rates Committee Workplan** Mark Kim
 - **FY 2016 Proposed DC Retail Rates Committee Workplan (Attachment D)**
- 6. **Other Business**..... Mark Kim
- 7. **Executive Session**
- 8. **Agenda for June 28, 2016 Committee Meeting (Attachment E)**..... Rachna Butani Bhatt, Vice Chairperson
- 9. **Adjournment**

FOLLOW-UP-ITEMS – DC Retail Water and Sewer Rates Committee Meeting (February 23, 2016)

There were no follow-up items from the February 23, 2016 committee meeting

* The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(1); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10);proprietary matters under D.C. Official Code § 2-575(b)(11); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.



System Availability Fee – Public Comments

Presentation to the DC Retail Water and Sewer Rates Committee, April 26, 2016

District of Columbia Water and Sewer Authority



Blue Plains Advanced Wastewater Treatment Plant

System Availability Fee Timeline

- 02/24/15 – Management proposed Development Impact Fee (DIF)
- 12/18/15 – RRC recommended proposed System Availability Fee (SAF)
- 01/07/16 – Board approval of the SAF Notice of Proposed Rulemaking (NOPR)
- 01/22/16 – Published SAF NOPR in D.C. Register
- 02/22/16 – Public outreach / comment period ended
- 03/04/16 – Published SAF notice of extension of public comment period in D.C. Register
- 03/11/16 – Extended public outreach / comment period ended
- 04/26/16 – RRC review of public comments and recommendation on SAF
- 05/05/16 – Board approval of SAF Notice of Final Rulemaking (NOFR)*
- 05/20/16 – Publish SAF NOFR in D.C. Register*
- 01/01/18 – Proposed effective date of SAF*

Purpose of SAF

- 💧 **Many utilities have implemented a fee assessed to new development (or redevelopment) to recover the investment in available system capacity:**
 - Water supply and treatment
 - Water storage and distribution
 - Wastewater and stormwater conveyance
 - Wastewater treatment

- 💧 **DC Water's proposed SAF is designed to recover the proportionate share of system costs for new developments or redevelopments that require additional system capacity and is based upon meter size and average flow per meter size.**

SAF Methodology

Calculation of SAF - Net System Asset Value

- The SAF is a one-time fee based upon prior capital investments made by DC Water in certain system assets
- Specifically, only “trunk and treatment” assets were used in calculating the SAF (i.e., water and wastewater treatment plants, water transmission mains, and wastewater interceptors)
- The assets were valued at replacement cost less accumulated depreciation and outstanding debt service principle
- The net system asset value is calculated at a cost per gallon per day (GPD) based on total system capacity
- The capacity for any new account (development or redevelopment) is based on meter size and GPD for that meter size

SAF Methodology (cont'd)

SAF Based Upon Meter Size

- The SAF fee schedule is scaled based on meter size and average water use for customers of the same meter size within the DC Water system
- Scaling for the SAF is consistent with methodology used for the recently adopted WSRF (Water System Replacement Fee)
- The SAF methodology is consistent with industry standards published by American Water Works Association (AWWA) and Water Environment Federation (WEF)
- Other utilities, such as WSSC, have adopted a SAF based upon the number of fixtures

SAF Methodology (cont'd)

Meter Size Versus Fixture Count

- Water meter size is a function of fixture count as well as mechanical demands and system requirements
- Fixture account alone may not capture all of the water demand; however, the meter size computations do so more precisely
- In addition, the SAF is only based upon peak demand flow and excludes fire service demand

Ability To Right-Size Water Meters

- DC Water will allow property owners to “neck-down” water lateral lines to smaller water meter sizes
- The service pipe should be sized for velocity and head loss and the meter sized to match the peak demand flow
- Reductions by one standard pipe size will be approved, reductions greater than one pipe diameter would be by exception

SAF Methodology (cont'd)

SAF Credits For Existing Connections

- A SAF credit will be given if development/redevelopment projects are removing existing connections from the water and sewer system
- The net SAF due will be equal to the difference between the property's new SAF and the SAF determined by the old meters being removed
- Accordingly, projects that do not require a marginal increase in system capacity will not be assessed a SAF

Sample Redevelopment Scenario With SAF Credit

- A non-residential redevelopment project will demolish 20 residential properties with 1" meters and require a new single 4" meter:
 - New 4" SAF = \$289,782
 - Less SAF credit = \$78,880 (20 x \$3,944)
 - Net SAF due = \$210,902

Proposed SAF Schedule

💧 Residential accounts with a 1" or smaller meter size will be charged the same fees:

Meter Size	# of Accounts	Est. Usage (GPD)	Water Fee	Sewer Fee	Total Fee
Residential (5/8", 3/4", 1")	101,440	206.24	\$ 1,135	\$ 2,809	\$ 3,944

💧 Residential (> 1"), Multi-Family and Non-Residential accounts will have fees based on meter size:

Meter Size	# of Accounts	Est. Usage (GPD)	Water Fee	Sewer Fee	Total Fee
1" or smaller	10,917	233	\$1,282	\$3,173	\$4,455
1"x1.25"	0	372	\$2,047	\$5,066	\$7,113
1.5"	4,173	998	\$5,491	\$13,591	\$19,082
2"	3,803	2,022	\$11,125	\$27,536	\$38,661
3"	1,064	5,907	\$32,500	\$80,442	\$112,942
4"	1,091	15,156	\$83,388	\$206,394	\$289,782
6" and larger	710	41,666	\$229,246	\$567,408	\$796,654

Preliminary SAF Revenue Projections

- 🔹 Preliminary revenue projections are based on the number of new permits issued less an allowance for redevelopment credits

Meter Size	Proposed Fee	Estimated # per year	Estimated Credit (%)	Net Additions	Projected Revenue
1" Meter	\$3,944	150	40%	90	\$ 354,960
1.5" Meter	\$19,082	50	40%	30	\$ 572,460
3" and Larger	\$112,942	100	40%	60	\$ 6,776,520
Total:					\$ 7,703,940

- 🔹 All SAF revenue would be allocated for Pay-Go capital contributions towards the system's "truck and treatment" assets
- 🔹 Any SAF revenue would help to mitigate future required water and sewer rate increases resulting from lower debt service costs

Public Comment Summary

DC Water received 26 public comments on the SAF:

- 18 Real Estate Development Companies
- 2 Law Firms
- 2 Financial Lenders
- 1 Property Management Firm
- 1 Construction Firm
- 1 Industry Trade Group
- 1 Housing Agency

The nature of the public comments were categorized as follows:

- General
- Methodology
- Rulemaking Process
- Exemptions
- Fee Schedule
- Timing / Effective Date

Public Comments – Selected Sample

General:

- *How does the SAF work?*
- *If we have a 3" water line coming in the building and a 6" or more sewer pipe going out, how is this charged?*

Methodology:

- *How was SAF calculated?*
- *Why not use fixture count or demand flow to determine SAF?*

Rulemaking Process:

- *Did DC Water follow all legal requirements?*
- *Was the public notice process followed?*

Public Comments (cont'd)

Exemptions:

- *Exempt small business owners / developers from SAF*
- *Exempt small projects from SAF (e.g., 3" meter cutoff)*
- *Exempt charitable organizations and affordable housing projects from SAF*
- *Retain the existing customer classification...rather than creating complex exemptions that are difficult to define and implement*

Fee Schedule:

- *"My company develops smaller multifamily throughout DC and going from \$2,500 to \$38,000 for a 2" review fee is unconscionable."*
- *"I would like to respectfully advise the persons concerned with this decision that this proposed increase of 1,546% in the availability fee for a 2" line is out of proportion with current prices being levied by other cities and counties..."*

Public Comments (cont'd)

Timing / Effective Date:

- *“[DC Water] needs to give land owners more notice. Our company has multiple developments in our pipeline that will be adversely affected.”*
- *“We just settled on a project a few weeks ago that may not be ready to submit for permit by [the Effective Date].”*
- *“The additional bureaucracy that accompanies public subsidy of affordable housing results in a substantially longer pre-development phase than in non-subsidized private sector projects....Because the proposed [SAF] was only recently made public, it has not been accounted for in existing affordable housing budgets.”*

SAF Recommendation

Delay SAF effective date:

- 6/01/2016 (FY 2016) – current proposal
- 1/01/2018 (FY 2018) – 1.5 year extension

Extend SAF installment plan period:

- 12/31/2019 (FY 2020) – current proposal
- 12/31/2020 (FY 2021) – 1 year extension

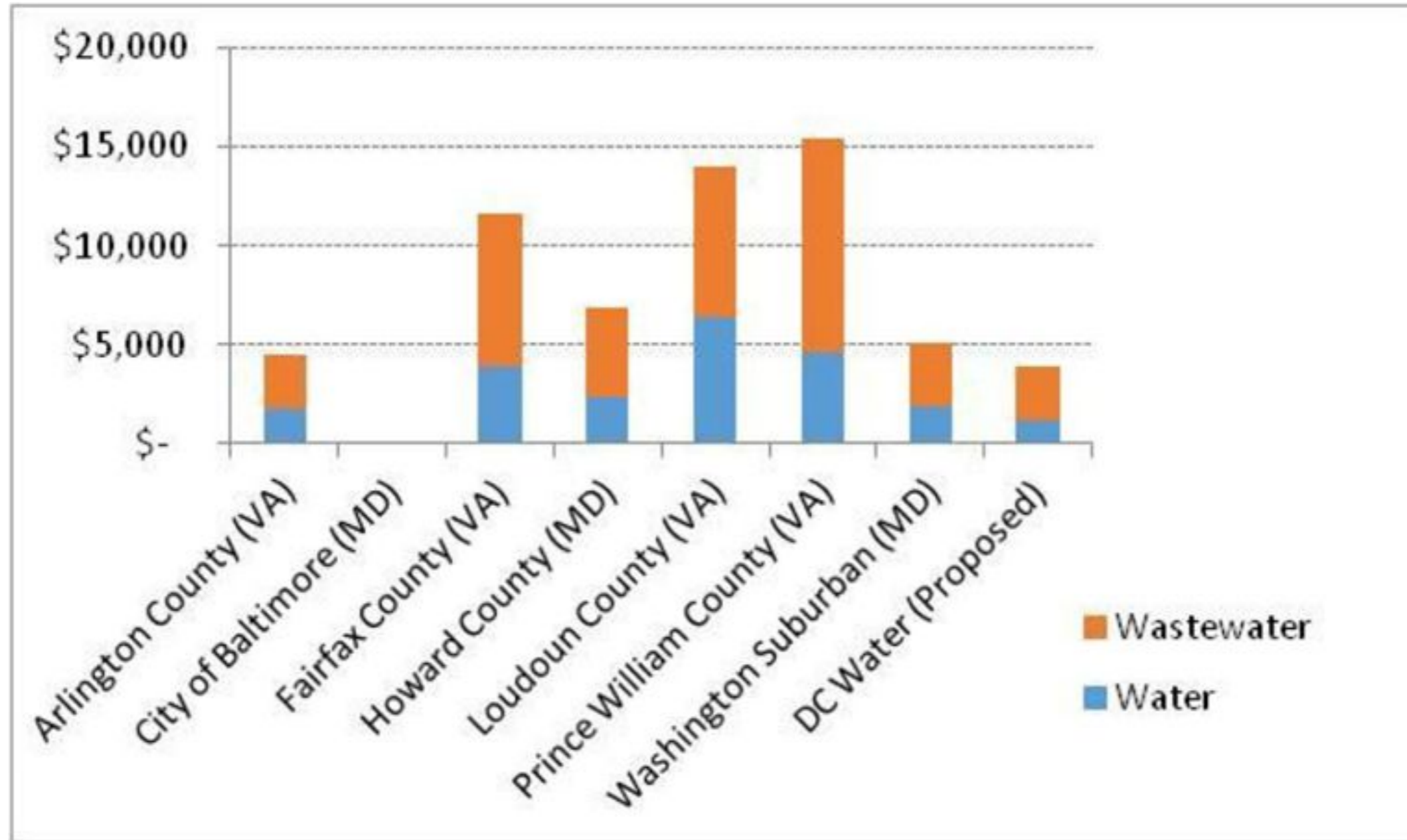
Accordingly, management recommends adoption of the System Availability Fee subject to:

- Delay SAF effective date to 01/01/2018
- Extend SAF installment plan period to 12/31/2020



Appendix

Regional Fee Comparison (Residential 1" and Less)



* Source: Raftelis Financial Consultants, Inc. 2013 Survey

Regional Fee Comparison (Non-Residential)

Utility	Service	Size	Fee	DC Water Proposed Fee	Difference
Fairfax Water Authority (VA)	water	2"	\$42,150	\$11,125	\$31,025
	water	10"	\$605,700	\$229,246	\$376,454
Howard County DPW (MD)	water	2"	\$7,680	\$11,125	(\$3,445)
	water	10"	\$336,000	\$229,246	\$106,754
Loudoun Water Authority (VA)	water	2"	\$78,168	\$11,125	\$67,043
Prince William County Service Authority (VA)	water	2"	\$55,200	\$11,125	\$44,075
Loudoun Water Authority (VA)	sewer	2"	\$94,752	\$27,536	\$67,216
Prince William County Service Authority (VA)	sewer	2"	\$129,600	\$27,536	\$102,064

- Comparisons for regional utilities that publish System Availability Fee by meter size are shown here
- Some utilities do not publish fees for larger accounts or they scale fees differently
- WSSC charges its fee based upon number of fixtures and not meter size

APPENDIX: Water Fee Calculation

		OCLD	RCNLD	OCLD + CIP	RCNLD + CIP
Categories:					
AQU	Aqueduct	\$ 233,657,382	\$ 333,682,481	\$ 263,657,382	\$ 363,682,481
SEN	Little Senaca Reservoir	6,334,718	14,973,524	6,334,718	14,973,524
WAT	Water Transmission (8)	563,052,893	866,774,067	563,138,002	866,859,177
	Unrestricted Reserves (5)	49,175,000	49,175,000	49,175,000	49,175,000
Total Buy-In Value		\$ 852,219,992	\$ 1,264,605,073	\$ 882,305,102	\$ 1,294,690,182
	less: Debt Service Credit	20.0%	\$ (228,099,829)	\$ (238,382,031)	\$ (238,382,031)
Net Buy-In Value		\$ 624,120,163	\$ 1,036,505,243	\$ 643,923,071	\$ 1,056,308,151

		Unit Cost (in \$/gpd)		Unit Cost (in \$/gpd)		
		OCLD	RCNLD	OCLD + CIP	RCNLD + CIP	
Categories:						
AQU	Aqueduct	192	\$ 1.217	\$ 1.738	\$ 1.373	\$ 1.894
SEN	Little Senaca Reservoir	192	0.033	0.078	0.033	0.078
WAT	Water Transmission (8)	192	2.933	4.514	2.933	4.515
	Unrestricted Reserves (5)	192	0.256	0.256	0.256	0.256
Total Buy-In Value		\$ 4.439	\$ 6.586	\$ 4.595	\$ 6.743	
	less: Debt Service Credit	192	\$ (1.188)	\$ (1.188)	\$ (1.242)	\$ (1.242)
Net Buy-In Value (in \$/gpd)		\$ 3.251	\$ 5.398	\$ 3.354	\$ 5.502	
Water Capacity per ERU (gpd)		206.24	206.24	206.24	206.24	
Fee per ERU		\$ 670.41	\$ 1,113.38	\$ 691.68	\$ 1,134.65	

APPENDIX: Wastewater Fee Calculation

		OCLD	RCNLD	OCLD + CIP	RCNLD + CIP
Categories:					
WWT	Wastewater Treatment	\$ 1,407,632,232	\$ 4,379,762,892	\$ 1,996,300,232	\$ 4,968,430,892
CSO	Combined Sewer System (5)	102,773,706	185,231,640	755,726,706	838,184,640
STW	Stormwater	-	-	-	-
SEW	Sanitary Sewer System (6)	39,628,722	67,817,821	66,088,422	94,277,521
	Unrestricted Reserves (7)	91,325,000	91,325,000	91,325,000	91,325,000
Total Buy-In Value		\$ 1,641,359,660	\$ 4,724,137,353	\$ 2,909,440,360	\$ 5,992,218,053
	less: Debt Service Credit	80.0%	\$ (912,399,317)	\$ (912,399,317)	\$ (953,528,123)
Net Buy-In Value		\$ 728,960,343	\$ 3,811,738,036	\$ 1,955,912,237	\$ 5,038,689,930

		Capacity (MGD)	Unit Cost (in \$/gpd)		Unit Cost (in \$/gpd)	
			OCLD	RCNLD	OCLD + CIP	RCNLD + CIP
Categories:						
WWT	Wastewater Treatment	370	\$ 3.804	\$ 11.837	\$ 5.395	\$ 13.428
CSO	Combined Sewer System (5)	370	0.278	0.501	2.043	2.265
STW	Stormwater	370				
SEW	Sanitary Sewer System (6)	370	0.107	0.183	0.179	0.255
	Unrestricted Reserves (7)	370	0.247	0.247	0.247	0.247
Total Buy-In Value			\$ 4.436	\$ 12.768	\$ 7.863	\$ 16.195
	less: Debt Service Credit	370	\$ (2.47)	\$ (2.47)	\$ (2.58)	\$ (2.58)
Net Buy-In Value (in \$/gpd)			\$ 1.970	\$ 10.302	\$ 5.286	\$ 13.618
WWater Capacity per ERU (gpd)			206.24	206.24	206.24	206.24
Fee per ERU			\$ 406.33	\$ 2,124.68	\$ 1,090.24	\$ 2,808.59

Attachment B

DC Retail Water and Sewer Rates Committee
Action Items

1. Approval of New System Availability Fee

Action Item 1

DC RETAIL WATER AND SEWER RATES COMMITTEE APPROVAL OF NEW SYSTEM AVAILABILITY FEE (Effective January 1, 2018)

ACTION ITEM 1: APPROVAL OF NEW SYSTEM AVAILABILITY FEE (SAF)

DC Water requests that the DC Retail Water and Sewer Rates Committee recommend to the Board of Directors the amendment to the District of Columbia Municipal Regulations pertaining to the System Availability Fee as shown below:

A. To add a new subsection to establish the System Availability Fee (SAF) set forth in section 112 (Fees) of Chapter 1 (Water Supply) of the District of Columbia Municipal Regulations, as follows:

112.11 Effective January 1, 2018, DCRA Construction Permit Applicants and federal facilities shall be assessed a System Availability Fee (SAF) for new water and sewer connections and renovation or redevelopment projects for existing connections to the District's potable water and sanitary sewer systems based on the SAF meter size in accordance with the following fee schedule and requirements:

(a) Residential customers shall be charged a System Availability Fee based on the SAF meter size as listed below:

SAF Meter Size (inches)	Water System Availability Fee	Sewer System Availability Fee	Total System Availability Fee
5/8"	\$ 1,135	\$ 2,809	\$ 3,944
3/4"	\$ 1,135	\$ 2,809	\$ 3,944
1"	\$ 1,135	\$ 2,809	\$ 3,944
1"x1.25"	\$ 2,047	\$ 5,066	\$ 7,113
1.5"	\$ 5,491	\$ 13,591	\$ 19,082
2"	\$ 11,125	\$ 27,536	\$ 38,661

- (b) Multi-Family and all Non-Residential customers shall be charged a System Availability Fee based on the SAF meter size as listed below:

SAF Meter Size (inches)	Water System Availability Fee	Sewer System Availability Fee	Total System Availability Fee
1" or smaller	\$ 1,282	\$ 3,173	\$ 4,455
1"x1.25"	\$ 2,047	\$ 5,066	\$ 7,113
1.5"	\$ 5,491	\$ 13,591	\$ 19,082
2"	\$ 11,125	\$ 27,536	\$ 38,661
3"	\$ 32,500	\$ 80,442	\$ 112,942
4"	\$ 83,388	\$ 206,394	\$ 289,782
6"	\$ 229,246	\$ 567,408	\$ 796,654
8"	\$ 229,246	\$ 567,408	\$ 796,654
8"x2"	\$ 229,246	\$ 567,408	\$ 796,654
8"x4"x1"	\$ 229,246	\$ 567,408	\$ 796,654
10"	\$ 229,246	\$ 567,408	\$ 796,654
12"	\$ 229,246	\$ 567,408	\$ 796,654
16"	\$ 229,246	\$ 567,408	\$ 796,654

- (c) The SAF meter size shall be computed for the peak water demand, excluding fire demand in accordance with DC Construction Codes Supplement, as amended, Chapter 3 (Water Meters) of this title, and DC Water Standard Details and Guideline Masters.
- (d) The System Availability Fee shall be assessed for any new premises, building or structure that requires a metered water service connection to the District's potable water and/or sanitary sewer systems.
- (e) The System Availability Fee shall be assessed for renovation or redevelopment projects for any premises, building or structure that requires a metered water service connection to the District's potable water and/or sanitary sewer systems.
- (f) For a renovation or redevelopment project on a property that already had/has a DC Water meter(s) and account(s), DC Water shall determine the net System Availability Fee based on the difference between the property's new System Availability Fee determined by the SAF meter size(s) and the System Availability Fee determined by the old meter size(s) for the meters(s) being removed from the system.
- (g) If the net System Availability Fee is zero or less, no System Availability Fee shall be charged.

- (h) If the net System Availability Fee is greater than zero, DC Water shall provide System Availability Fee credits for the removed capacity and assess the net System Availability Fee.
- (i) Properties under renovation or redevelopment shall not receive a System Availability Fee credit for the DC Water account(s) that are/have been inactive during the twelve month period prior to DC Water's issuance of the Certificate of Approval.
- (j) For DCRA Construction Permit applicants, payment of the System Availability Fee shall be a condition for DC Water's issuance of the Certificate of Approval.
- (k) DCRA Construction Permit applicants that submitted plans and specifications to DC Water prior to the effective date of these regulations, shall not be subject to the System Availability Fee provided:
 - (1) The DC Water Engineering Review fee(s) has been paid;
 - (2) The plans, specifications and other information conform to the requirements of the DC Construction Codes Supplement, as amended, and are sufficiently complete to allow DC Water to complete its Engineering Review without substantial changes or revisions; and
 - (3) DC Water issues the Certificate of Approval within one year after the effective date of these regulations.
- (l) For federal facilities, payment of the System Availability Fee shall be a condition of DC Water's issuance of the Certificate of Approval.
- (m) After the effective date of these regulations to December 31, 2020, the property owner may request to pay the System Availability Fee in four equal installments, with the final payment due on or before one year after the execution date of a Payment Plan Agreement. Execution of a Payment Plan Agreement and payment of the first installment payment, shall be a condition of DC Water's issuance of the Certificate of Approval.
- (n) In the case that the DCRA Construction Permit is not issued or is revoked or the construction project is abandoned or discontinued, upon written request from the property owner, DC Water shall issue the property owner a refund of the System Availability Fee.

Section 199 is amended by adding the following terms and definitions to read as follows:

Development – the construction of a premises, building or structure that establishes a new water and/or sewer connection.

Redevelopment – the renovation or alteration of a premises, building or structure or reconstruction of a property that increases or decreases the water supply demand or drainage, waste, and vent (DWV) system load. Redevelopment shall not include the up-sizing of a water service or sewer lateral to comply with the D.C. Construction Codes Supplement, provided the water supply demand and DMV system load remain the same.

System Availability Fee – A one-time fee assessed to a property owner of any premises, building or structure to recover the cost of system capacity put in place to serve all metered water service and sanitary sewer connections and renovation or redevelopment projects that require an upsized meter service connection to the District’s potable water system. The fee is assessed based on the peak water demand, excluding fire demand, for new meter water service connection and renovation or redevelopment projects that increase the peak water demand and associated SAF meter size for the property.

Upon publication of the Notice of Final Rulemaking in the *D.C. Register*, this rulemaking will be effective on January 1, 2018.

- December 18th – RRC recommended proposed System Availability Fee
- January 7th – Board approval of the SAF Notice of Proposed Rulemaking (NOPR)
- January 22nd – Published SAF NOPR in *D.C. Register*
- January 22nd – Public Outreach
- January 22nd to February 22nd – Public comment period
- March 4th – Published SAF notice of extension of public comment period in *D.C. Register*
- March 11th – Public outreach period extended
- March 11th – Public comment period extended
- April 26th – RRC discuss comments and recommendation on SAF
- May 5th – Board approval of SAF Notice of Final Rulemaking (NOFR)
- May 20th – Publish SAF NOFR in *D.C. Register*
- January 1, 2018 – Go-live



Water System Replacement Fee

District of Columbia Water and Sewer Authority

1.5" Residential Meter Update

Presentation to:

DC Retail Water and Sewer Rates Committee

April 26, 2016

Water System Replacement Fee (WSRF) Background

- On July 2, 2015, the District members of the DC Water Board of Directors (BOARD) adopted Resolution No. 15-67 establishing FY 2016 rates, fees and charges, as well as Resolution No. 15-68 amending the Water System Replacement Fee (WSRF) for residential customers served by a single two inch (2") meter for demand flow and fire flow to be charged the equivalent one and one-half inch (1.5") meter fee.
- On September 3, 2015, the District members of the DC Water Board of Directors (BOARD) adopted Resolution No. 15-72 to amend the Water System Replacement Fee for residential customers whose premises is served by a meter that is larger than one inch (1"), shall be charged a monthly Water System Replacement Fee for a one inch (1") meter.
- The DC Retail Water and Sewer Rates Committee directed staff to evaluate the data on the approximately 1,500 residential customers with a one and one-half inch (1.5") meter to determine how many have fire suppression systems and asked staff to provide quarterly update on the progress of the analysis.

WSRF 1.5" Residential Customer Meter Analysis

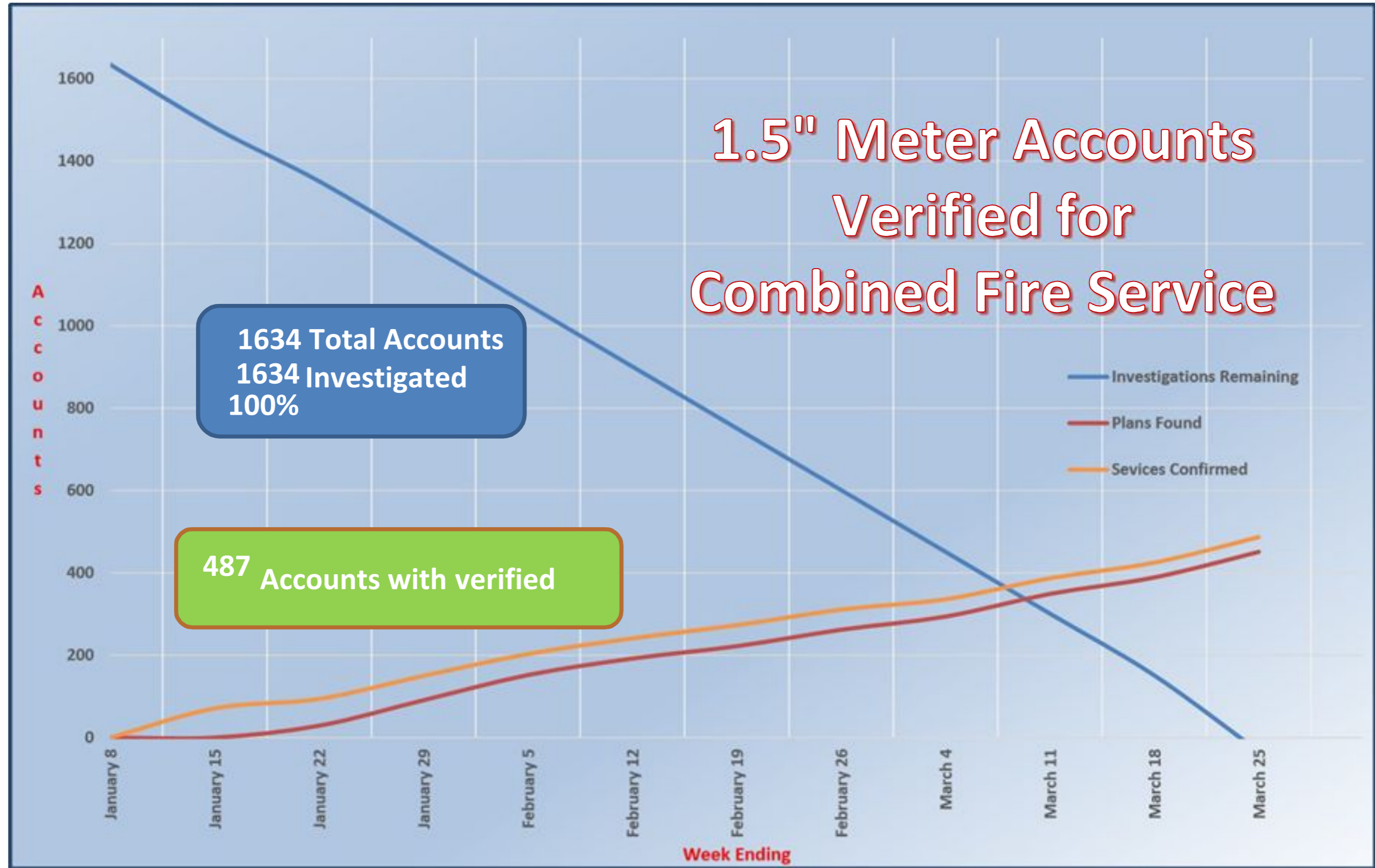
💧 Data analysis:

- Staff has reviewed all 1,634 of the 1.5" residential customers meters accounts
 - 487 were confirmed to be Combined water services (30% of all accounts)
 - Out of the 1,634 addresses investigated we found scanned plans for approximately 451 addresses of which 385 (85%) were combined.
 - ECIS data notes that confirmed about 102 more as combined
- We have investigated about 100% of the addresses and found that 30% of those were confirmed as combined domestic and fire suppression services.

Conclusion

- 💧 Of the 451 plans sets we found 85% were combined fire and domestic.
- 💧 If we could have found plans for the other addresses it seems likely that most 1.5" services would also be combined.
- 💧 Therefore, it was appropriate for the board to administratively reduce WSRF for 1.5" residential services in the same manner that the reduction was made for the 2" residential services.

1.5" Meter Accounts Verified for Combined Fire Service



Attachment D

FY 2016 Proposed Committee Workplan			
Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
1. Develop Realistic Retail Rate Revenue Projections and Alternative Retail Revenue Sources			
<i>a. Propose and establish Retail Rates in FY 2017 & FY 2018</i>			Rates and Revenue
i. Mgt. FY 2017 & FY 2018 Budget presentation to Board	November 5, 2015	√	
ii. RRC recommended proposed FY 2017 & FY 2018 rates	November 17, 2015	√	
iii. Board approved proposed FY 2017 & FY 2018 rates	December 3, 2015	√	
iv. Published Proposed Rates in DCMR	January 1, 2016	√	General Counsel
v. Public Outreach	April 2016	√	External Affairs
vi. Public Hearing	May 11, 2016		Board Secretary
vii. Public comment period ends	June 13, 2016		
viii. RRC final recommendation to approve FY 2017 & FY 2018 rates	June 28, 2016		
ix. Board Approval on FY 2017 & FY2018 rates	July 7, 2016		
x. Publish Final Rates in DCMR	July 22, 2016		General Counsel
2. Alternative Charges (Carry over item from FY 2015)			
<i>a. System Availability Fee (SAF)</i>			Rates and Revenue
i. Mgt. recommended proposed System Availability Fee	December 18, 2015	√	
ii. BOD approved SAF NOPR	January 7, 2016	√	
iii. Published SAF NOPR in DC Register	January 22, 2016	√	General Counsel
iv. Public outreach	January 22, 2016	√	External Affairs
v. Public comment period	Jan. 22, – Feb. 22, 2016	√	
vi. Published SAF notice of extension of public comment period in DC Register	March 4, 2016	√	General Counsel
vii. Public outreach period extended	Feb. 22 – Mar. 11, 2016	√	External Affairs
viii. Public comment period extended	Feb. 22 - Mar. 11, 2016	√	
ix. RRC will review comments and make recommendation on SAF	April 26, 2016	√	
x. BOD approval of SAF NOFR	May 5, 2016		
xi. Publish SAF NOFR in DC Register	May 20, 2016		General Counsel
xii. Go-live	January 1, 2018		

FY 2016 Proposed Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
3. Delinquent Accounts			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		General Counsel
4. Water System Replacement Fee			
a. <i>Evaluate data on the 1,500 residential customers with 1.5" meters including how many have fire suppression meters and reassess the WSRF in FY 2016.</i>	Quarterly comment as needed	√	Customer Service/ Permitting
5. Potomac Interceptor Cost of Service			
a. <i>Potomac Interceptor Cost of Service (FY 2017 – FY 2019 rates are proposed)</i>	June 28, 2016		Rates & Revenue
6. Strategic Plan			
a. <i>Develop Alternative Revenue Sources and Achieve Realistic Revenue Projections (DC Water Strategic Plan Framework)</i> i. Identify and evaluate potential revenue generating initiatives annually	On-going updates to Committee		Rates and Revenue
7. DCGIS FY 2014 Flyover			
a. <i>Update Committee on FY 2014 Flyover</i>	June 28, 2016		Customer Service

Attachment D



Attachment E

**D.C. WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS
RETAIL WATER & SEWER RATES
COMMITTEE MEETING**

**TUESDAY, June 28, 2016; 9:30 a.m.
AGENDA**

Call to Order	Committee Chairman
Monthly Updates	Chief Financial Officer
Committee Workplan	Chief Financial Officer
Other Business	Chief Financial Officer
Agenda for July 26, 2016 Committee Meeting	Committee Chairman
Adjournment	

*Detailed agenda can be found on DC Water's website at www.dewater.com/about/board_agendas.cfm