



Employment Opportunities January 18, 2018

Listed below are the current employment opportunities available with DC Water Contractors and the minimum requirements for each. All positions are full-time unless otherwise stated. **Positions may be subject to drug screening and a background check.** If interested, please visit the DC Water Works website and register at www.dewaterworks.com. Once registered, you can apply for a position(s), upload, and submit a resume. Please call the DC Water Works Center at **202-787-2304** with any questions.

Ready to Hire

1. Mechanic **NEW**

Description: Run routine maintenance on Dump Trucks, Tractor Trailers, and Stake Body Vehicles.

Inspect and repair equipment, including milling machines, pavers and rollers. Physical Requirements and Working Conditions include working in a mechanic shop and outdoors. Frequently stand, walk, climb, balance, lift, bend, kneel, stoop, and move/ carry objects up to 50 pounds. Exposed to all weather conditions. Exposed to loud noise.

MUST: Have a minimum of 5 years of mechanic experience

MUST: Be available to Work Day and Nights

MUST: Have valid driver's license

2. Office Administrator **NEW**

Description: Will perform general administrative tasks including: reception, reviewing incoming mail, correspondence, data entry, time entry, scheduling, and filing, office supply orders, processing sales orders and invoicing them daily and processing sales tax payments for MD, VA, DC and PA, on a monthly basis. Human resources responsibilities include: processing new hires and terminations (through ADP), assisting with healthcare benefits and 401K enrollment, remittance of 401K payments to plan administrator, and ensuring paycheck distribution. Administrator will work closely with management and other personnel.

MUST: Have a high school diploma or equivalent

MUST: Have minimum of 5 years in office administration, accounting and/or human resources experience

MUST: Be proficient in Microsoft Excel, Word, and Gmail

MUST: Be comfortable learning new software

MUST: Be a team player and possess excellent communication and problem-solving skills

MUST: Be able to meet deadlines and work with minimal supervision

MUST: Have valid driver's license, good driving record, reliable transportation and proof of auto insurance

MUST: Have excellent follow up, documentation, and organizational skills

**College degree is highly preferred, ability to speak and/or write in Spanish is a plus, previous supervisory experience is a plus*



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3. Project Manager **New**

Description: Directs project meetings with clients, subcontractors, and suppliers to review quality, safety, and material deliveries to ensure attainment of project objectives. The project manager cultivates a working relationship that encourages a cooperative environment, team effort and professional approach. Manages all aspects of assigned project within budgetary guidelines to client's satisfaction, while maintaining good working relationships. Oversees, delegates, and monitors subcontractors and project laborers' performances on assigned projects to ensure that projects are completed within the estimated labor hours, schedule and quality standards.

MUST: Be an organized, detail-oriented problem solver with the willingness to learn

MUST: Have strong motivation and work ethic

MUST: Have Bachelor of Science degree or equivalent in Civil Engineering or Construction Management or related field

MUST: Have minimum of five years of experience in underground construction

MUST: Have solid understanding of Windows and Microsoft Office

4. Construction Rehab Laborer with CDL **New**

Description: Work successfully with supervisors and peers on various water and sewer rehabilitation and repair projects. Perform job site setup and cleanup, haul equipment and crew members by driving various vehicles, including tractor-trailers. Guide and assist crew members with equipment adjustments and alignment, based on project and location needs, complete driver's daily record of duty, submit work orders for vehicle and equipment maintenance, as needed. Cut lines for installation by entering manholes, read and review work and entry permits. Continuously monitor for safety hazards, and report any safety issues to the supervisor. Ability to travel is required, as much as 90% if needed.

MUST: Have a high school diploma or equivalent

MUST: Have at least 2 years of experience working in an outdoor construction environment

MUST: Have the ability to work effectively in confined spaces

MUST: Possess a CDL Class B with Airbrakes or be able to obtain such license within 60 days of employment

MUST: Have the ability to read and interpret all construction rules, instructions, manuals, and other documents

MUST: Have the ability to learn and follow company procedures and policies, including safety rules and regulations, proper use of equipment, and correct installation techniques

MUST: Pass driver's license check for past 5 years without any suspensions or major traffic violations

MUST: Be able to lift, carry, and haul up to 75 lbs.

**Experience with water/sewer construction or cured-in-place pipe (CIPP) is a plus.*



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5. TV Tech Laborer/Tap Cutter **New**

Description: Duties include but not limited to: Utilize remote cameras and CCTV equipment to videotape inside sewer lines for inspections. Determine whether cleaning and/or repairs are needed; reinstatement of service laterals after rehabilitation (cutting taps) when needed. Service, adjust, and perform minor repairs to cameras and equipment. Learn CIPP products and SAK processes, safety procedures, and installation techniques. Work effectively with supervisors, clients, peers, and subordinates. Drive various vehicles, from pickups to tractor-trailer rigs, to haul crews and equipment. Ability to travel is required.

MUST: Have a high school diploma or equivalent

MUST: Have at least two years of experience in trenchless installation, including robotic tap cutting

MUST: Have ability to work in confined spaces

MUST: Possess a Class B CDL License with Airbrakes, or be able to obtain within 90 days of hire

MUST: Have ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals

MUST: Have ability to comprehend instructions accurately to learn CIPP products, processes, safety procedures, installation techniques and equipment use

**NASSCO PACP and MACP Certifications are a plus*

6. Pipelayer (Wet and Dry Utilities)

Description: Read, identify, and understand blueprints related to all above and below ground utilities. Supervise other crew members and perform quality work. Set up lasers and/or transits for pipe installation and grading operations. Know how to identify and safely operate all fuel, air, and small electric tools. Know how to identify fuels (gasoline, diesel, mixed gas), and know which fuel is used to operate each small tool and compressors. Planning, installation and/or repair of water, storm, sewer, gas, and conduit lines. In addition, you must have a thorough knowledge of excavation and overall jobsite safety. Purchase, wear and maintain safety equipment as required by the type of work you are performing or when directed by your Supervisor or the Safety Department.

MUST: Have one year of experience working with wet and dry utilities

MUST: Be able to climb in and out of manholes, excavations, and/or other confined or enclosed spaces

MUST: Be able to climb ladders to a height of 35 feet and work at varying heights over highways and water

MUST: Be able to carry and use trade associated tools, equipment, or material up to a weight of 95 pounds

7. Skilled Welder

Description: Welder will secure the work area, this includes but is not limited to proper placement of hoses and cables, maintain safe work zones for others and assure a safe site is left at the close of the work day. May be required to work some weekends and holidays. **Safety equipment must be purchased and worn immediately upon employment.**

MUST: Have a minimum of 4 years' experience as a structural steel welder and fabricator

MUST: Have a reliable form of transportation for travel to job sites

MUST: Have experience in structural steel welding in all positions

MUST: Have experience in burning and cutting using an oxygen/acetylene torch



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8. Boom/Plate Truck Driver

Description: Boom/Plate Truck Drivers work in all weather conditions unless there is an immediate threat of danger. Pre-trip vehicle inspection reporting daily before leaving the yard. Climbs in and out of manholes, excavations, and/or other confined or enclosed spaces. Carries and uses trade tools, equipment, and/or materials up to a weight of 95 pounds. Assists in tire changes only when our shop is doing the work. Fuel vehicle and drain air reservoir at the end of your work shift. Perform all associated job functions of a laborer such as shoveling, using sledge or claw hammers, mixing or breaking concrete, operating pipe or chain saws, carrying equipment or materials, or any other related duty. Purchase, wear and maintain safety equipment as required by the type of work you are performing or when directed by your Supervisor or the Safety Department.

MUST: Possess a NCCCO certification and a Class A CDL

MUST: Have prior operating and maintenance experience on the specific type of vehicle available

MUST: Have a reliable form of transportation for travel to job sites

MUST: Be available to work Saturdays, Sundays, and Holidays, if required and be available for snow removal operations

9. CDL Drivers—Class A (*driving slots open in Fairfax, VA and Baltimore, MD*)

MUST: Have Hazmat & Tanker endorsement

MUST: Have 2 years' of verifiable tractor trailer experience

MUST: Have or be able to obtain TWIC card and DOT medical card

MUST: Be able to provide current driving record

10. Heavy Equipment Mechanic

Description: Performs all necessary repairs and preventive maintenance for heavy equipment. All the maintenance staff assume the following responsibilities, which includes: heavy-duty diesel mechanics, welders, tire men, and oilers.

MUST: Have minimum of 3 years' experience working on work trucks or F-250 style pick-ups

MUST: Have extensive knowledge of diesel and gasoline engines

MUST: Have extensive knowledge of construction equipment

MUST: Have a reliable form of transportation for travel to job sites

11. Diesel Mechanic (*2nd and 3rd Shift*)

Description: Repairs and maintains diesel engines for trucks using hand tools, precision measuring instruments, and machine tools.

MUST: Be able to handle the company's high volume of work

MUST: Be available when emergencies occur with the trucks

MUST: Be DOT certified for Brakes and Federal PM Inspections



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12. Heavy Truck Technician

Description: Inspecting, repairing, and maintaining refrigeration systems. Conducting daily inspections of fleet to ensure vehicles are in good general working order. Responding to road emergencies to repair vehicles as necessary.

MUST: Have 2+ years' practical experience with heavy trucks and equipment

MUST: Have a current Class A CDL with Air Brakes endorsement

MUST: Have a high school diploma or equivalent

MUST: Be able to work in non-climate controlled conditions

MUST: Be ASE certified

13. Excavator Operator

Description: Uses an excavator to dig according to plans. Works in all types of weather conditions or climate, unless there is an immediate threat of danger. Visually check for utilities, if utility locations are not marked or cannot be defined, check with the Foreman before digging. All underground utilities must be exposed by hand. Take directions from the Foreman or in their absence the designated appointee. Also be prepared to direct the crew if the Foreman is not available.

MUST: Have 3 years' of experience operating excavator equipment

MUST: Have an active DC Operator's license

MUST: Have a reliable form of transportation for travel to job sites

MUST: Present a valid driver's license and current copy of your driving record

MUST: Have prior operating and maintenance experience on the specific type of machine available

MUST: Maintain tools to make minor repairs and adjustments

14. Foreman

Description: The Foreman is responsible for supervising crew leaders and crews (labor and equipment); strive for maximum production; increase efficiency, eliminate loss of effort. Monitor production and cost daily. Maintain progress of work activity in accordance with progress schedule to insure contract completion within the contract time regardless of other considerations. Assist Superintendent in overseeing and coordinating subcontractor's work. Maintain job diary and enter instructions from owner, daily activity and location, communications with subcontractors, and anything unusual. Coordination with Superintendent/General Foreman regarding production review, activity planning, progress, and compliance with contract documents.

MUST: Have 3 years' leadership experience

MUST: Have a reliable form of transportation for travel to job sites



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15. Ecological Engineer

Description: Resource specialist needed to support design and permitting efforts for stream restoration, living shorelines, wetland creation, and habitat restoration projects. Duties will include but are not limited to: watershed delineation and characterization, hydrologic and hydraulic analysis and modeling, drafting of technical and engineering reports, permit preparation and submittal, working with and leading members of a project team

MUST: Have MS in Water Resources, Biological Systems, Environmental or Civil Engineering or equivalent

MUST: Have professional Maryland Engineer's License with minimum 3 years' of experience in this industry

MUST: Have hydrologic and hydraulic modeling skills

MUST: Have drafting and mapping skills (Civil 3D, ArcMap, etc.)

MUST: Have strong technical writing and oral presentation capabilities

MUST: Have familiarity with engineering drawings/plans

MUST: Have familiarity with permit submittal and review (Local, State, and Federal)

MUST: Have prior experience with storm water design and stream/wetland restoration

16. Inside Machinist – Conventional

This position is located in **Chesapeake, Virginia**. The contractor may provide relocation assistance to successful candidates. Salary history or requirements are to be provided with all inquiries.

Description: Manufacture and make repairs per instruction and/or drawings; operate all machine shop equipment; operate overhead cranes and perform rigging; perform incoming and outgoing inspections; properly fill out all paperwork.

MUST: Have a minimum 5 years' experience operating milling machines, lathes, boring mills, and grinders

MUST: Have ability to work with extremely close tolerances (i.e., .0005" to .001") and meet allotted timeframes

MUST: Have excellent verbal and written communication skills

MUST: Be willing to work overtime

MUST: Be able to lift and carry up to 50 lbs. and able to stand/walk for extended periods

17. Electric Motor Winder

This position is located in **Chesapeake, Virginia**. The contractor may provide relocation assistance to successful candidates. Salary history or requirements are to be provided with all inquiries.

MUST: Have knowledge of rewinding 3 phase form coil and random wound stators

MUST: Have knowledge of rewinding DC armatures and fields

MUST: Be familiar with electrical test equipment (e.g., surge tester, low resistance bridge, multimeter, megohmmeter, ammeter, voltmeter)

MUST: Be Familiar with electrical tests (e.g., surge test, hi-pot test, checking polarity and resistance on windings, taking megger readings)

MUST: Have a high school diploma or equivalent

MUST: Provide own basic hand tools (testing equipment is provided by the company)

MUST: Have excellent verbal and written communication skills

MUST: Be able to lift and carry up to 50 pounds and able to stand/walk for extended periods



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18. Maintenance Technician

This position is located in **Chesapeake, Virginia**. The contractor may provide relocation assistance to successful candidates. Salary history or requirements are to be provided with all inquiries.

Description: General equipment/building maintenance; conducting preventive maintenance inspections; repairing machinery as needed; assisting with housekeeping.

MUST: Have previous industrial maintenance experience

MUST: Have extensive knowledge of mechanical concepts, plumbing, and carpentry

MUST: Have general electrical knowledge (familiarity with cranes and industrial ovens a plus)

MUST: Have HVAC experience

MUST: Be physically capable of lifting/carrying up to 50 lbs., climbing/working at heights, and working in hot/cold conditions

MUST: Be willing to work overtime/flexible hours as needed

19. Outside Machinist/ Field Service Mechanical Technician

This position is located in **Chesapeake, Virginia**. The contractor may provide relocation assistance to successful candidates. Salary history or requirements are to be provided with all inquiries.

Description: Perform vibration analysis, laser alignment, and mechanical services on service calls; perform various electrical and mechanical testing; balance in place all size motors; rigging motors in and out of different locations.

MUST: Have a minimum of 4 years' industrial mechanical repair experience

MUST: Have a high school diploma or equivalent

MUST: Be customer service oriented

MUST: Have an excellent driving record

MUST: Be able to work overtime (nights/weekends)

MUST: Be willing to travel

**Experience with vibration analysis and/or laser alignment a plus*

Collecting Resumes for Ongoing Needs:

20. Armed Security Officers

MUST: Have previous contract security, military or law enforcement experience sufficient to meet the minimum requirements for local licensing

MUST: Be at least 21 years' of age

MUST: Have a high school diploma or equivalent

MUST: Have 5 years' of verifiable employment history

MUST: Have ability to communicate effectively both orally and in writing for the purpose of public interaction and report writing

MUST: Complete Contractor's Master Security Officers Basic (Level 1) Course

Satellite Water Works Center

The DC Water Works Center is available to assist individuals with the current employment opportunities listed above.

Open 9:00 AM - 4:30 PM

Wednesdays

[Anacostia Economic Development Corporation](#)

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