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## CHAPTER 10. Limited Competition Purchases

### Table of Contents

<b>CHAPTER 10. Limited Competition Purchases .....</b>	<b>10-1</b>
<b>10.1 Policy .....</b>	<b>10-2</b>
<b>10.2 Limited Competition Process.....</b>	<b>10-2</b>
10.2.1 Use of Limited Competition Purchases .....	10-2
10.2.2 Determinations and Findings.....	10-2
10.2.3 Limited Competition Purchases Procedures .....	10-2



## **10.1 Policy**

Limited competition may be used when there are only a limited number of sources that can fulfill the Authority's need. The number of potential offerors competing for the procurement should be as large as practicable. The procurement shall be conducted to maximize the available competition in a manner that is practical and most advantageous for the Authority.

## **10.2 Limited Competition Process**

### ***10.2.1 Use of Limited Competition Purchases***

Limited competition may be used when it is established that the Authority's need can only be met by certain companies and full and open competition will not increase the number of potential offerors. For example, limited competition may be used for proprietary software and restricted licenses where the intellectual property owner has authorized a limited number of firms to resell the software or licenses.

### ***10.2.2 Determinations and Findings***

A justification is developed to support the limitation of competition. The justification shall contain sufficient facts and rationale to justify the use of limited competition. As a minimum, each justification shall include sufficient information in support of the restriction.

### ***10.2.3 Limited Competition Purchases Procedures***

Limited competition purchases may be processed by using sealed bidding or the competitive proposal method.