



***District of Columbia Water and Sewer Authority***

***Board of Directors***

***Meeting MINUTES***

***Thursday, April 2, 2009***

***Present Directors***

Chairman William M. Walker, District of Columbia  
Vice Chairman Dan Tangherlini, District of Columbia  
Anthony Griffin, Fairfax County  
David J. Bardin, District of Columbia  
Keith Stone, District of Columbia  
Timothy Firestine, Montgomery County  
Robert Hoyt, Montgomery County  
Dr. Jacqueline Brown, Prince George's County  
David Byrd, Prince George's County  
Alan Roth, District of Columbia  
Howard Gibbs, Alternate to F. Alexis Roberson, District of Columbia

***Present Alternate Directors***

Joseph Cotruvo, District of Columbia  
Jimmie Jenkins, Fairfax County  
Paivi Spoon, Prince George's County  
George Hawkins, District of Columbia  
David Lake, Montgomery County  
Beverly Warfield, Prince George's County

***WASA Staff***

Jerry N. Johnson, General Manager  
Avis M. Russell, General Counsel  
Linda R. Manley, Secretary to the Board of Directors

Chairman William Walker called the 142nd meeting to order at 9:44 a.m.

Board Secretary Linda Manley called the roll to confirm a quorum.

### **Approval of the March 5, 2009 Meeting Minutes**

Chairman Walker asked for a motion to approve the March 5, 2009 minutes. The minutes were Moved and Seconded with unanimous approval by the Board.

### **Customer and Community Services Committee**

*Reported by: Alan Roth, Chairperson*

The Customer and Community Services Committee met on March 17, 2009 and was provided at the request of Chairman Walker an extensive presentation on staffing in the Call Center. Based on the staff's presentation and the Committee's strong desire to maintain a high quality of communication and resolution that customers' receive when they contact WASA, the Committee's conclusion was that the Call Center is staffed at an appropriate level at this time.

The Committee received its first report on the impact of expanding the Customer Assistance Program to include sewer credits, as well as a previous water credit. The numbers include a significant savings for customers in greatest need.

The Committee received a presentation on the latest revisions to WASA's Crisis Communications Plan. The Committee was satisfied that the plan itself was good and wanted to be assured that the appropriate staff members are familiar with the contents of the plan.

Mr. Roth noted that the Committee agreed a bi-monthly meeting schedule would be sufficient to carry out its oversight responsibilities, with additional meetings possible if specific circumstances warrant. The next meeting will be held in May.

### **Governance Committee**

*Reported by: Keith Stone, Chairperson*

The Committee met on March 18, 2009 and discussed and is recommending approval of proposed Travel and Training Policies for the Board. In addition, the Board Secretary will poll Board members for training on parliamentary procedures.

The General Counsel provided the Committee a detailed presentation on the background about the Washington Aqueduct as well as the key issues to explore

when considering the possible transfer of the operation of the Washington Aqueduct to the Authority. The Committee members concluded that the issue is one to be addressed by the Board. The presentation will be provided to the Board at its May meeting. Chairman Walker requested as part of the presentation a financial analysis on what the Authority is paying the Aqueduct versus economies of scale that could be achieved if the transfer of the operation of the Aqueduct went to the Authority. The General Manager noted that there is presently a cost-of-service study that is being conducted by the U.S. Army Corps of Engineers in concert with the jurisdictions, and he will bring that pro forma information to the Board.

### **Human Resources and Labor Relations Committee**

*Reported by: Anthony Griffin, Chairperson*

The Committee met on March 18, 2009 and discussed Domestic Partner Benefits and the proposal that the Authority offer such benefits. The majority of the discussion focused on the insurance providers' specific requirements regarding the definition of a domestic partner and proof of eligibility required to qualify for the benefit. Staff will review what is appropriate in terms of documentation. The Committee agreed to negotiate and implement the program during open season to ensure that the Authority, not the insurance companies, is in charge of deciding key eligibility and documentation requirements. The Committee will come to some agreement on recommendations to the Board at its May meeting.

### **Retail Rates Committee**

*Reported by: David J. Bardin for Dan Tangherlini, Chairperson*

The Committee met on March 18, 2009 and received a presentation on the summary of the results of the 2008 Fire Service Cost of Service Study for information, but not as an action item for the Board.

The Committee discussed the Impervious Surface Project to include the future development of a multiple tier approach and current customer outreach. The Committee is recommending Board approval of the implementation of the Impervious Area Charge. Mr. Bardin noted that the Board's commitment to a multiple tier approach in the future should be expressed in any press release pertaining to the initial Impervious Area Charge.

### **Environmental Quality and Operations Committee**

*Reported by: David Lake, Chairperson*

The Committee met on Tuesday, March 24, 2009 and received a report on plant performance, NPDES permit, the Long Term Control Plan, Water Quality Standards, Potomac Sewage Pumping Station and the Biosolids Management Program.

At its June meeting staff will provide the Committee the alternative delivery methods and a detailed project plan for the Biosolids Management Program.

The Committee received a report on the Comprehensive Energy Plan for WASA. Staff will provide a complete baseline and benchmarks by the end of the calendar year. In addition, the Committee received a presentation from Rob Taylor, Energy Manager for WSSC. Mr. Bardin requested that the General Manager engage the Aqueduct in any efforts to look for improved ways of using energy. The General Manager ensured the Board that the Authority is working closely with the Aqueduct in looking at methods of energy saving.

The Committee is recommending five joint-use contracts for Board approval. Mr. Lake noted that the fact sheet describing the contract for Ulliman Schutte Construction for \$42 million that was sent to the Board previously noted user share information that is still unresolved. In response to Mr. Bardin, the General Manager said that the maximum swing between DC versus suburban shares, now under discussion, might be \$6 million.

The Committee was informed by the General Manager that he is actively interviewing candidates for the Chief Engineer position.

#### **D.C. Retail Services Committee**

*Reported by: Joseph Cotruvo, Chairperson*

The Committee met on Tuesday, March 24, 2009 and received a report that zero sites had tested positive for coliform as of March 24.

The Committee discussed pre-stagnation flushing and requested a report at the next meeting that compares sample results collected preferably at the same locations, as part of the LCR Monitoring.

The Committee discussed the status of fire hydrants.

The Committee received a briefing on water accounting and requested that staff provide a condensed version to the Board.

The Committee continued its discussion with Tom Jacobus, General Manager of the Washington Aqueduct. The Committee requested that the Aqueduct provide a one page summary of its legal liabilities with respect to claims. In addition, the Committee requested that both WASA and WAD management review the existing Sales Agreement to see if there are any changes they would propose.

The Committee was provided a one-page summary for the mitigation plan following a partial lead service replacement.

A status on the Water Quality Study was also provided and Mr. Hawkins noted that he will have a conversation with the General Manager regarding funding for the study.

The Committee is recommending approval of the Low Lead Resolution and one non-joint use contract with Wachs Utilities.

### **Finance and Budget Committee**

*Reported by: Chairman Walker for Dan Tangherlini, Committee Chair*

The Committee met and had an extensive review of the proposed revisions to the procurement regulations which is on the agenda for Board approval.

Chairman Walker noted that he met with the General Manager and the Chief Financial Officer to discuss general financial issues. He noted that he will be circulating to the Board a memorandum talking about various areas that he would like certain Committees to visit.

### **General Manager's Report**

*Reported by: Jerry Johnson*

The General Manager noted that the Authority will receive \$16 million from the President's budget as a result of the signing of the Omnibus Appropriations Act.

The General Manager expressed his appreciation to those Board members who attended the employee awards ceremonies.

On April 6<sup>th</sup> there will be a disinfection change in the system, using pre-chlorine as a method to clean and further disinfect the piping system. The Authority has done the appropriate notification.

### **Consent Items (Joint-use)**

Mr. Griffin moved the consent (joint-use) Items 45-52. Mr. Bardin seconded. Items 45-52 were moved and seconded with unanimous approval by the Board of Directors.

Mr. Tangherlini moved the consent (non-joint use) Items 53-56. Chairman Walker Seconded. Items 53-56 was moved and seconded with unanimous approval by the District of Columbia members of the Board of Directors.


Dr. Brown expressed her gratitude to the Board for their expression of sympathy and support in the recent loss of her father. Chairman Walker thanked Ms. Manley for working on behalf of the Board.

The Board moved into an executive session at 11:16 a.m.

The Board reconvened into open session at 12:31 p.m.

Mr. Tangherlini moved Resolution No. 09-57 and Mr. Roth Seconded.  
Resolution No. 09-57 was approved by the Board with one abstention by  
Mr. Howard Gibbs.

The 142<sup>nd</sup> meeting of the District of Columbia Board of Directors adjourned at  
12:32 p.m.

  
Secretary to the Board of Directors