



DISTRICT OF COLUMBIA  
WATER AND SEWER AUTHORITY

Board of Directors

Special Meeting of the  
Human Resources and Labor Relations  
Committee Meeting

Wednesday, July 5, 2023  
1:00 pm

Microsoft Teams Meeting  
Join on your computer, mobile app

[Click here to join the meeting](#)

Meeting ID: 266 947 886 199

Passcode: xDDFQp

call in (audio only)

[+1 202-753-6714,,397081164#](#)

Phone Conference ID: 397 081 164#

1. Call to Order..... Steven Shofar, Chairperson
2. Roll Call ..... Michelle Rhodd, Board Secretary
3. Action Item ..... Joel Grosser, Director, Procurement, G&S  
Angelia Allison, Manager, Category Management  
Ron Lewis, Manager, Benefits
  - Contract No. 16-PR-HCM-26, Connecticut General Life Insurance Plan  
Company (CIGNA) - Medical Health Insurance Plan
4. Executive Session\* .....Steven Shofar, Chairperson
5. Adjournment .....Steven Shofar, Chairperson

*This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov).*

<sup>1</sup>The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss certain matters, including but not limited to: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); terms for negotiating a contract, including an employment contract, under D.C. Official Code § 2-575(b)(2); obtain legal advice and preserve attorney-client privilege or settlement terms under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security matters under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); third-party proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop Board members and staff under D.C. Official Codes § 2-575(b)(12); adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters or violations of laws or regulations where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14); and other matters provided under the Act.

**DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY  
BOARD OF DIRECTORS CONTRACTOR FACT SHEET**

**ACTION REQUESTED**

**GOODS AND SERVICES CONTRACT AWARD  
Medical Health Insurance Plans  
(Joint Use-Indirect)**

Approval to execute and fund a contract renewal for medical health insurance plans for option years 6 through 10 in the amount of \$81,559,124.69.

**CONTRACTOR/SUB/VENDOR INFORMATION**

<b>PRIME:</b> Connecticut General Life Insurance Company (CIGNA) 111 South Calvert Street Baltimore, MD 21202	<b>SUBS:</b> N/A	<b>PARTICIPATION:</b> N/A
--	---------------------	------------------------------

**DESCRIPTION AND PURPOSE**

Original Contract Value:	\$10,906,116.00
Original Contract Dates:	01-01-2017 – 12-31-2017
Number of Original Option Years in Contract:	5
Prior Modification OY 1 - OY 5 Value:	\$74,015,077.65
Prior Modification OY 1 - OY 5 Dates:	01-01-2018 – 12-31-2023
<b>Option Year 6 thru Option Year 10 Value:</b>	<b>\$81,559,124.69</b>
<b>Option Year 6 thru Option Year 10 Dates:</b>	<b>01-01-2024 – 12-31-2028</b>

**Purpose of the Contract:**

This contract is to provide PPO and HMO benefits to employees hired after October 1, 1987 or later.

**Scope of the Contract:**

DC Water has a continuous need for a competent medical benefit firm to provide HMO and PPO medical plans for its employees.

**Spending Previous Years:**

Cumulative Contract Value:	01-01-2017 – 12-31-2023: \$84,921,193.65
Cumulative Contract Spend:	01-01-2017 – 03-31-2023: \$72,278,952.78

**Contractor's Past Performance:**

According to the COTR, the contractor's quality of services; timeliness of responses; conformance to DC Water's policies, procedures and contract terms; and invoicing all meet expectations.

No LSB/LSBE Participation

**PROCUREMENT INFORMATION**

<b>Contract Type:</b>	Fixed Price	<b>Award Based On:</b>	Best Value
<b>Commodity:</b>	Medical Benefit Services	<b>Contract Number:</b>	16-PR-HCM-26
<b>Project Area:</b>	DC Water wide		

**BUDGET INFORMATION**

<b>Funding:</b>	Operating	<b>Department:</b>	People and Talent
<b>Project Area:</b>	Authority Wide	<b>Department Head:</b>	Keith Lindsey

**ESTIMATED USER SHARE INFORMATION**

User	Share %	Dollar Amount
District of Columbia	70.33%	\$57,360,532.39
Washington Suburban Sanitary Commission	22.20%	\$18,106,125.68
Fairfax County	4.75%	\$3,874,058.42
Loudoun Water	2.35%	\$1,916,639.43
Other (PI)	0.37%	\$301,768.76
<b>TOTAL ESTIMATED DOLLAR AMOUNT</b>	<b>100.00%</b>	<b>\$81,559,124.69</b>

Keith J. Lindsey Digitally signed by Keith J. Lindsey  
Date: 2023.05.03 12:00:39 -04'00' / 05-03-23

Keith Lindsey Date  
Acting Chief People and Inclusion Officer and EVP, People & Talent

 Digitally signed by Dan Bae  
DN: C=US, E=dan.bae@dcwater.com,  
O=District of Columbia Water and Sewer  
Authority, OU=VP of Procurement &  
Compliance, CN=Dan Bae  
Date: 2023.05.03 13:04:21 -04'00'

Dan Bae Date  
VP, Procurement

Matthew T. Digitally signed by Matthew T.  
Brown  
Date: 2023.05.04 16:58:11  
-04'00'  
Brown

Matthew T. Brown Date  
CFO and EVP, Finance and Procurement

\_\_\_\_\_/\_\_\_\_\_  
David L. Gadis Date  
CEO and General Manager