



DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

Board of Directors

DC Retail Water and Sewer Rates Committee

*Tuesday, January 23, 2024
9:30 a.m.*

Microsoft Teams

Join on your computer or mobile app

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Meeting ID: 224 070 799 703

Passcode: 3uFB23

Or call in (audio only)

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Phone Conference ID: 611 574 124#

- 1. **Call to Order** **Howard Gibbs, Chairperson**
- 2. **Roll Call**.....**Michelle Rhodd**
- 3. [Monthly Report to DC Retail Water & Sewer Rates Committee \(Attachment A\)](#) **Matthew Brown**
- 4. [DC Water Cares Program Expansion \(Attachment B\)](#).....**Meisha Thomas**
- 5. [Review of Rate Setting Policies \(Attachment C\)](#)..... **Matthew Brown**
- 6. [2024 Cost of Service Update \(Attachment D\)](#)..... **John Davis, Consultant**
- 7. **DC Retail Water and Sewer Rates Committee Workplan (Attachment E)** **Matthew Brown**
 - [FY 2024 Proposed DC Retail Water and Sewer Rates Committee Workplan](#)
- 8. [Agenda for February 20, 2024, Committee Meeting \(Attachment F\)](#)**Howard Gibbs, Chairperson**
- 9. **Other Business**.....**Matthew Brown**
- 10.**Executive Session***
- 11.**Adjournment**.....**Howard Gibbs, Chairperson**

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov.

*The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(2); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2- 575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop members of a public body and staff under D.C. Official Codes § 2-575(b)(12); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.

ATTACHMENT A



Fiscal Year 2024

Monthly Report to DC Retail Water and Sewer Rates Committee

Period Ending December 31, 2023

DEPARTMENT OF FINANCE

Matthew T. Brown, CFO & Executive Vice President, Finance, Procurement and Compliance

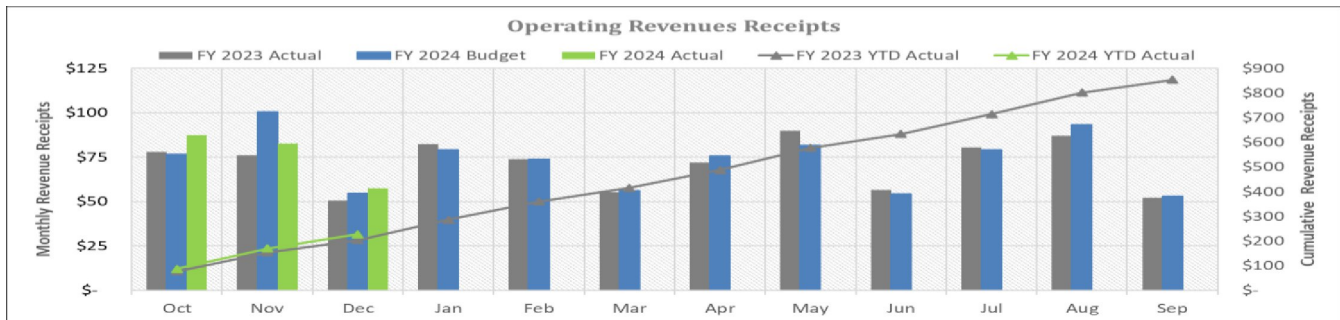
Syed Khalil, Vice President, Rates & Revenue

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of December 31, 2023

Operating Revenues (\$000's)

FY 2023		CATEGORY	FY 2024					
Actual			Year-to-Date Performance					
Total Annual	YTD December		Annual Budget	YTD Budget	Actual	% of Budget	Variance \$ Fav(Unfav)	Variance % Fav(Unfav)
\$490,822	\$122,231	Residential / Commercial / Multi-Family	\$501,251	\$125,313	\$133,159	26.6%	\$7,846	6.3%
83,839	20,960	Federal	89,987	22,496	23,497	26.1%	1,001	4.5%
21,495	5,870	Municipal (DC Govt.)	25,121	6,281	6,310	25.1%	29	0.5%
15,801	3,960	DC Housing Authority	14,722	3,681	4,180	28.4%	499	13.6%
24,104	5,953	Metering Fee	24,083	6,020	6,094	25.3%	74	1.2%
42,407	10,390	Water System Replacement Fee (WSRF)	39,717	9,929	10,774	27.1%	845	8.5%
105,250	22,361	Wholesale	106,519	26,630	26,734	25.1%	104	0.4%
23,760	6,140	PILOT/ROW	23,430	5,857	6,511	27.8%	654	11.2%
45,856	6,655	All Other	53,685	13,422	9,966	18.6%	(3,456)	(25.7%)
\$853,333	\$204,519	TOTAL	\$878,515	\$219,629	\$227,225	25.9%	\$7,596	3.5%



VARIANCE ANALYSIS FOR MAJOR REPORTED ITEMS

At the end of December 2023, cash receipts totaled \$227.2 million, or 25.9 percent of the FY 2024 Budget. The YTD budgeted receipts were \$219.6 million. The total receipts for December were \$57.4 million as compared to the budgeted \$55.0 million. Several categories of customers make payments on a quarterly basis, including the Federal Government (which made their first quarterly payment in October), and wholesale customers (who made their first quarterly payment in November 2023).

Areas of Over-collection	Areas of Under-collection
<p><u>Residential, Commercial, and Multi-Family</u> – Receipts for this category are higher at \$133.2 million or 26.6 percent of the budget. The higher receipts are mainly due to higher consumption as compared to the budget. The December 2023 receipts were slightly higher by \$0.8 million, or 1.9 percent as compared to the monthly budget of \$41.8 million.</p> <p><u>Federal</u> - Actual receipts through December 2023 total \$23.5 million or 26.1 percent of the budget. The Federal government made its first quarter payment in October 2023.</p> <p><u>District Government</u> – Receipts are slightly higher at \$6.3 million or 25.1 percent of the budget. The December 2023 receipts are higher by \$1.3 million as compared to the monthly budget of \$2.1 million because the District Government paid the remaining balance of November with the December payment.</p> <p><u>DC Housing Authority</u> – Receipts are higher at \$4.2 million or 28.4 percent of the budget. The December 2023 receipts are slightly higher by \$0.2 million as compared to the monthly budget of \$1.2 million.</p> <p><u>Wholesale</u> – Actual receipts for this category total \$26.7 million or 25.1 percent of the budget. The wholesale customers made their first quarter payment in November 2023.</p> <p><u>PILOT/ROW</u> – The receipts for PILOT/ROW are slightly higher at \$6.5 million or 27.8 percent of the budget. The December 2023 receipts are slightly higher by \$0.2 million as compared to the monthly budget of \$1.7 million.</p>	<p><u>Other Revenue</u> - Receipts are lower at \$10.0 million or 18.6 percent of the budget mainly due to lower Developer Fees, System Availability Fee, and Washington Aqueduct Backwash as compared to the budget.</p>

Monthly Report to DC Retail Water and Sewer Rates Committee

As of December 31, 2023

Operating Revenues Detail

(\$ in millions)

Revenue Category	FY 2024 Budget	YTD Budget	Actual	Variance Favorable / (Unfavorable)		Actual % of Budget
Residential, Commercial, and Multi-family	\$501.3	\$125.3	\$133.2	\$7.8	6.3%	26.6%
Federal	90.0	22.5	23.5	1.0	4.5%	26.1%
District Government	25.1	6.3	6.3	0.0	0.5%	25.1%
DC Housing Authority	14.7	3.7	4.1	0.4	11.4%	27.8%
Customer Metering Fee	24.1	6.0	6.1	0.1	1.2%	25.3%
Water System Replacement Fee (WSRF)	39.7	9.9	10.8	0.8	8.5%	27.1%
Wholesale	106.5	26.6	26.7	0.1	0.4%	25.1%
Right-of-Way Fee/PILOT	23.4	5.9	6.5	0.7	11.2%	27.8%
Subtotal (before Other Revenues)	\$824.8	\$206.2	\$217.2	\$11.0	5.3%	26.3%
IMA Indirect Cost Reimb. For Capital Projects	5.2	1.3	1.3	0.0	0.0%	25.0%
DC Fire Protection Fee	11.6	2.9	2.9	0.0	0.0%	25.0%
Stormwater (MS4)	1.1	0.3	0.3	0.0	0.0%	27.3%
Interest	8.1	2.0	2.6	0.6	30.0%	32.1%
Developer Fees (Water & Sewer)	8.0	2.0	1.0	(1.0)	-50.0%	12.5%
System Availability Fee (SAF)	7.7	1.9	0.6	(1.3)	-68.4%	7.8%
Washington Aqueduct Backwash	4.6	1.1	0.0	(1.1)	-100.0%	0.0%
Others	7.4	1.9	1.3	(0.6)	-31.6%	28.3%
Subtotal	\$53.7	13.4	\$10.0	(3.4)	-25.4%	18.7%
Rate Stabilization Fund Transfer	\$0.0	\$0.0	\$0.0	\$0.0	0.0%	0.0%
Other Revenue Subtotal	\$53.7	\$13.4	\$10.0	(3.4)	-25.4%	18.7%
Grand Total	\$878.5	\$219.6	\$227.2	\$7.6	3.5%	25.9%

BREAKDOWN OF RETAIL RECEIPTS BY CUSTOMER CATEGORY (\$ in 000's)

Customer Category	Water	Sewer	Clean Rivers IAC	Metering Fee	WSRF	Total
Residential	\$11,297	\$17,820	\$7,296	\$2,713	\$2,439	\$41,564
Commercial	22,885	25,910	8,859	1,825	4,302	63,781
Multi-family	14,074	21,647	3,370	893	2,000	41,985
Federal	8,617	9,796	5,084	389	1,415	25,302
District Govt	1,768	2,391	2,151	209	515	7,034
DC Housing Authority	1,568	2,323	289	64	103	4,348
Total:	\$60,209	\$79,887	\$27,050	\$6,094	\$10,774	\$184,014

Note: The breakdown of Collections into Residential, Commercial, & Multi-family and Water and sewer is approximate as it is based on percentages of historical data and does not take into account adjustments and timing differences

Clean Rivers IAC - Actual vs Budget (\$ in 000's)

Customer Category	FY2024 Budget	Year-To-Date Budget	Actual Received	Variance Favorable / <Unfavorable>	Variance % of YTD Budget	Actual % of Budget
Residential	\$29,527	\$7,382	\$7,296	(85)	-1%	25%
Commercial	35,697	8,924	8,859	(65)	-1%	25%
Multi-family	14,433	3,608	3,370	(238)	-7%	23%
Federal	20,052	5,013	5,084	71	1%	25%
District Govt	9,255	2,314	2,151	(162)	-7%	23%
DC Housing Authority	1,212	303	289	(14)	-5%	24%
Total:	\$110,176	\$27,544	\$27,050	(494)	-2%	25%

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of December 31, 2023

Retail Accounts Receivable (Delinquent Accounts)

The following tables show retail accounts receivable over 90 days (from the billing date) including a breakdown by customer class.

Greater Than 90 Days by Month

	\$ in millions	# of accounts
September 30, 2012	\$5.5	13,063
September 30, 2013	\$4.9	11,920
September 30, 2014	\$5.3	12,442
September 30, 2015	\$6.5	11,981
September 30, 2016	\$7.7	12,406
September 30, 2017	\$8.4	11,526
September 30, 2018	\$13.4	16,273
September 30, 2019	\$10.6	8,744
September 30, 2020	\$17.9	13,775
September 30, 2021	\$26.3	13,065
September 30, 2022	\$29.1	12,168
September 30, 2023	\$28.0	10,420
October 31, 2023	\$28.3	10,540
November 30, 2023	\$28.5	10,099
December 31, 2023	\$29.9	10,536

Greater Than 90 Days by Customer

Notes: The increase in the accounts receivable over 90 days (from the billing date) is due to the temporary suspension of collections procedures because of the new billing system VertexOne, which was implemented in December 2017. The increase in accounts receivable from March 2020 to September 2022 is primarily due to increased delinquencies and deferred payments due to the impact of COVID-19.

	Number of Accounts			Month of Dec (All Categories)				Total Delinquent				
	W & S	Impervious Only	Total No. of	Active		Inactive		Nov		Dec		
	a/c	a/c	a/c	No. of	Amount	No. of	Amount	No. of	Amount	No. of	Amount	%
					(\$)		(\$)		(\$)		(\$)	
Commercial	9,033	2,021	11,054	953	6,037,601	89	\$347,005	976	\$6,082,320	1,042	\$6,384,605	21%
Multi-family	8,698	315	9,013	1,201	15,439,718	28	\$152,750	1,188	\$14,613,449	1,229	\$15,592,469	52%
Single-Family Residential	107,287	2,120	109,407	8,104	7,722,030	161	\$198,294	7,935	\$7,765,264	8,265	\$7,920,323	26%
Total	125,018	4,456	129,474	10,258	\$29,199,348	278	\$698,049	10,099	\$28,461,033	10,536	\$29,897,397	100%

Notes: Included in the above \$29.9M (or 10,536 accounts) of the DC Water Over 90 days delinquent accounts, \$5,012,083.12 (or 1,209 accounts) represents Impervious only accounts over 90 days delinquent.

- Reportable delinquencies do not include balances associated with a long-standing dispute between DC Water and a large commercial customer.
- Delinquent accounts (10,536) as a percentage of total accounts (129,474) is 8.1 percent.
- Delinquent impervious only accounts (1,209) as a percentage of total accounts (129,474) is 1.0 percent.
- Delinquent impervious only accounts (1,209) as a percentage of total delinquent accounts (10,536) are 11.5 percent.
- Delinquent impervious only accounts (1,209) as a percentage of total impervious only accounts (4,456) are 27.1 percent.

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of December 31, 2023

Arrears by Customer Category

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
Commercial	2,476	\$ 9,880,115.49	1,289	\$ 7,049,126.60	1,042	\$ 6,384,605.49
Multi-family	2,089	\$ 21,152,941.09	1,455	\$ 17,475,672.49	1,229	\$ 15,592,468.53
Residential	20,725	\$ 11,582,752.79	11,571	\$ 9,086,885.50	8,265	\$ 7,920,323.44

Arrears by WARD for Residential Category

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
Ward 1	1,353	\$ 743,777.33	675	\$ 536,743.63	457	\$ 465,157.88
Ward 2	526	\$ 195,729.19	248	\$ 126,630.90	166	\$ 104,458.12
Ward 3	686	\$ 328,551.01	269	\$ 230,827.42	178	\$ 192,430.40
Ward 4	3,632	\$ 1,883,941.87	1,909	\$ 1,439,414.63	1,303	\$ 1,240,267.78
Ward 5	4,083	\$ 2,005,147.84	2,341	\$ 1,548,838.48	1,643	\$ 1,324,686.00
Ward 6	1,567	\$ 775,681.26	863	\$ 614,126.94	645	\$ 542,852.49
Ward 7	5,495	\$ 3,554,489.18	3,332	\$ 2,947,990.28	2,435	\$ 2,624,710.58
Ward 8	3,383	\$ 2,095,435.11	1,934	\$ 1,642,313.22	1,438	\$ 1,425,760.19
Total	20,725	\$ 11,582,752.79	11,571	\$ 9,086,885.50	8,265	\$ 7,920,323.44

CAP, CAP2 and CAP3 Customers in Arrears*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
CAP	601	\$ 243,823.01	241	\$ 142,657.25	116	\$ 113,565.31
CAP2	25	\$ 3,987.84	7	\$ 1,858.48	4	\$ 777.80
CAP3	0	\$ -	0	\$ -	0	\$ -

*Based on number of accounts that have been given credit in Dec 2023.

Monthly Report to DC Retail Water and Sewer Rates Committee

Customer Arrears Data

CAP Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
Ward 1	27	\$ 23,245.73	12	\$ 18,163.05	4	\$ 12,809.81
Ward 2	6	\$ 560.05	0	\$ -	0	\$ -
Ward 3	1	\$ 5,160.00	1	\$ 5,160.00	1	\$ 5,077.25
Ward 4	75	\$ 16,123.76	29	\$ 7,247.43	15	\$ 3,923.64
Ward 5	109	\$ 35,952.63	43	\$ 19,637.17	16	\$ 14,657.84
Ward 6	32	\$ 14,363.14	20	\$ 9,555.50	10	\$ 8,246.69
Ward 7	196	\$ 87,218.89	82	\$ 52,188.20	37	\$ 44,310.12
Ward 8	155	\$ 61,198.81	54	\$ 30,705.90	33	\$ 24,539.96
Total	601	\$ 243,823.01	241	\$ 142,657.25	116	\$ 113,565.31

*Based on number of accounts that have been given credit in Dec 2023.

CAP2 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
Ward 1	0	\$ -	0	\$ -	0	\$ -
Ward 2						
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	3	\$ 167.85	2	\$ 138.82	0	\$ -
Ward 5	5	\$ 1,218.72	1	\$ 768.39	1	\$ 187.20
Ward 6	0	\$ -	0	\$ -	0	\$ -
Ward 7	12	\$ 1,966.75	4	\$ 951.27	3	\$ 590.60
Ward 8	5	\$ 634.52	0	\$ -	0	\$ -
Total	25	\$ 3,987.84	7	\$ 1,858.48	4	\$ 777.80

*Based on number of accounts that have been given credit in Dec 2023.

CAP3 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of		No. of		No. of	
	Accts	(\$)	Accts	(\$)	Accts	(\$)
Ward 1						
Ward 2						
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	0	\$ -	0	\$ -	0	\$ -
Ward 5	0	\$ -	0	\$ -	0	\$ -
Ward 6	0	\$ -	0	\$ -	0	\$ -
Ward 7	0	\$ -	0	\$ -	0	\$ -
Ward 8	0	\$ -	0	\$ -	0	\$ -
Total	0	\$ -	0	\$ -	0	\$ -

*Based on number of accounts that have been given credit in Dec 2023.

Monthly Report to DC Retail Water and Sewer Rates Committee

Developer Deposits

Developer Deposits are funds paid to DC Water for plans that are approved by the Permit Operations Department. They include:

- Flat fees for taps, abandonments, sewer connections, etc.
- Reimbursable fees for inspection labor hours charged to the account.
- Deposits held as security against damage and uncharged accounts.
- Miscellaneous non-commercial account items (hydrant use, groundwater dewatering, waste hauler fees, etc.)
- As of December 31, 2023, developer deposits had \$44.87 million in credit balances (liability) and \$11.04 million in debit balances (receivable).

Balances by Year as of December 31, 2023

Credit Balances (Liability)	Debit Balances (Receivables)
\$44.87 million	\$11.04 million

Year	Credit Balances	Number of Accounts with Credit Balances	Debit Balances	Number of Accounts with Debit Balances	Net Balance
2001	\$ -	-	\$ 960,164.05	1	\$ 960,164.05
2002	\$ -	-	\$ 1,836.00	2	\$ 1,836.00
2004	\$ (749.61)	1	\$ 9,066.08	6	\$ 8,316.47
2005	\$ (389,745.13)	90	\$ 268,327.91	89	\$ (121,417.22)
2006	\$ (283,990.18)	32	\$ 284,522.42	78	\$ 532.24
2007	\$ (151,559.96)	31	\$ 150,176.99	50	\$ (1,382.97)
2008	\$ (348,658.90)	41	\$ 192,079.13	49	\$ (156,579.77)
2009	\$ (167,624.41)	26	\$ 192,851.35	46	\$ 25,226.94
2010	\$ (288,303.30)	44	\$ 142,643.16	40	\$ (145,660.14)
2011	\$ (475,505.51)	88	\$ 429,427.57	55	\$ (46,077.94)
2012	\$ (1,187,681.48)	247	\$ 449,716.37	89	\$ (737,965.11)
2013	\$ (1,772,336.16)	276	\$ 257,250.40	80	\$ (1,515,085.76)
2014	\$ (1,767,691.44)	265	\$ 949,722.69	61	\$ (817,968.75)
2015	\$ (1,620,073.50)	294	\$ 264,271.29	37	\$ (1,355,802.21)
2016	\$ (3,030,145.67)	349	\$ 518,788.68	62	\$ (2,511,356.99)
2017	\$ (2,311,686.25)	427	\$ 466,121.82	116	\$ (1,845,564.43)
2018	\$ (4,352,823.52)	510	\$ 1,396,421.88	121	\$ (2,956,401.64)
2019	\$ (6,793,305.64)	452	\$ 1,662,203.22	171	\$ (5,131,102.42)
2020	\$ (4,670,013.84)	312	\$ 567,633.82	138	\$ (4,102,380.02)
2021	\$ (4,754,201.78)	331	\$ 594,543.78	151	\$ (4,159,658.00)
2022	\$ (6,103,927.98)	331	\$ 630,183.91	161	\$ (5,473,744.07)
2023	\$ (4,395,851.07)	205	\$ 654,587.17	192	\$ (3,741,263.90)
Total	\$ (44,865,875.33)	4,352	\$ 11,042,539.69	1,795	\$ (33,823,335.64)

Forfeiture Action

Accounts Forfeited on August 16, 2021	(4,838,938.52)	1,011
Accounts Forfeited on September 23, 2022	(1,286,705.10)	348
Accounts pending forfeiture determination and execution.	(5,066,154.64)	876

Monthly Report to DC Retail Water and Sewer Rates Committee

Developer Deposits

Customer Communication

Statements are provided to customers when there is activity on the account. To ensure that all customers are aware of the balances, statements are also mailed annually irrespective of whether there is an activity on the account. For the last three years, annual statements were mailed to customers on April 28, 2023, January 25, 2022, and February 25, 2021.

By law, refunds are to be requested by the account owner within two years of completion (DC Code § 34–2401.10). If not requested in that time limit, these accounts can be forfeited and closed. DC Water has placed a statement on invoices beginning in November 2019 notifying customers of the District law and that funds would be forfeited unless a refund is requested within two years of project completion or account inactivity. A notification to customers that is posted on our website indicates that unless a refund was requested, funds would be forfeited for projects without activity for ten years. AOBA and DCBIA have been asked to notify their membership to examine the invoices.

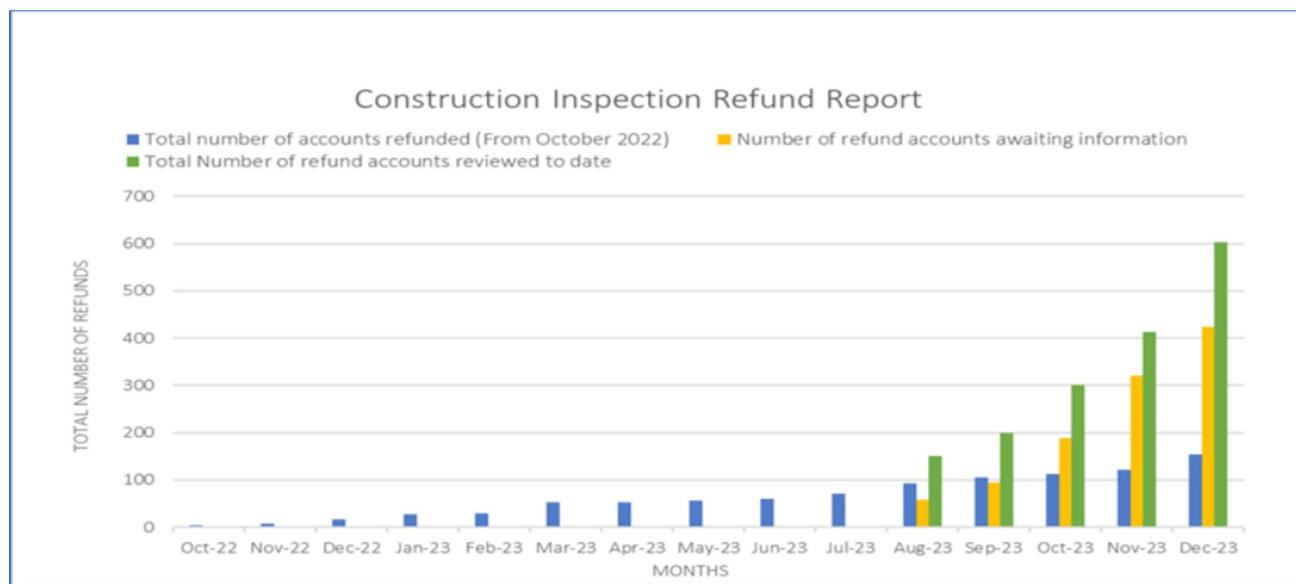
For accounts that were forfeited, zero balance statements were mailed out on Monday, August 16, 2021, and September 21, 2022.

Refund Requests

In response to the annual account statements provided to customers in April 2023, it has been determined that refund requests submitted impacts 1295 accounts. This is lower than the 1321 accounts previously reported due to duplication of requests submitted. The table below shows a breakdown of the work performed to date.

Construction Inspection Refund Data starting from October 2022

	Number of Accounts	Amount (\$)
Account refund request received	1295	
Accounts refunded since June 2023	98	\$1,110,094.82
Total number of accounts refunded since October 2022	154	\$2,347,735.07
Account refund requests reviewed	602	
Account refund request awaiting information	424	
% of accounts refunded from June to date	64%	



Monthly Report to DC Retail Water and Sewer Rates Committee

Payment Plan and Disconnection Report

Fiscal Year-to-Date
As of December 31, 2023

Number of Active Accounts by Zip Code & Customer Class
As of Dec 31, 2023

Zip Code	Residential					Commercial					Multifamily				
	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.*
Total	11,475	1,923	666	338	437	1,231	121	40	14	44	1,419	273	49	32	
20000	1														
20001	469	75	22	18	24	95	15	3		7	24	2			
20002	1,156	169	60	37	42	179	15	7	4	7	218	37	4	5	
20003	320	47	21	11	5	86	2	1	2	1	23	6		1	
20004						4	1								
20005	2	1	1		1	18	1				2	1			
20006						8				1					
20007	177	14	4	3	24	46	6	2	1	2	15				
20008	50	8	3		5	36	4				6				
20009	173	21	7	3	17	36	9	5	1	4	35	8	2		
20010	335	65	25	5	25	47	8	4	1	2	23	1			
20011	1,703	293	94	44	66	120	14	3		7	99	20	3	1	
20012	317	62	17	19	10	33	3		1		8			1	
20015	83	13	6	3	4	4					2				
20016	133	19	1	1	7	79	3			1	2	1			
20017	611	108	33	11	27	40	4	1			27	3		2	
20018	781	132	44	24	19	95	7	3	1	2	23	10			
20019	2,652	394	139	102	73	121	8	3	1	3	325	65	12	3	
20020	1,604	280	113	28	69	64	8	3		2	330	84	18	6	
20024	40	6	1	1		17	1				12				
20032	856	214	74	28	19	79	6	4	1		239	35	10	13	
20036	2					15	4	1	1	3	3				
20037	10	2	1			6	2			2	3				
20306						2									
20418						1									

**Note: inactive accounts in arrears are not included in the above and the accounts by customer class are as follows: Res. 360, Com. 117 and MF 93*

**Note: Disconnect Work Orders for Multi-Family Properties were created and not assigned for field completion but are manually managed for further collection actions*



dc
water is life®

Attachment B

District of Columbia Water and Sewer Authority
Retail Rates Committee
DC Water Cares Program Expansion
Tuesday, January 23, 2024
Meisha Thomas, Director of Customer Care



Purpose

- Provide information about expanding the DC Water Cares assistance programs.





Current



CAP

60% AMI

\$91,225 (family of 4)

Discount on the first 400 cubic ft. of water and sewer services + 75% reduction in the monthly CRIAC fee + WSRF waiver

\$85/month discount

CAP2

80% AMI

\$113,850 (family of 4)

Discount on the first 300 cubic ft. of water and sewer services + 50% reduction in the monthly CRIAC fee

\$56/month discount

CAP3

100% AMI

\$142,300 (family of 4)

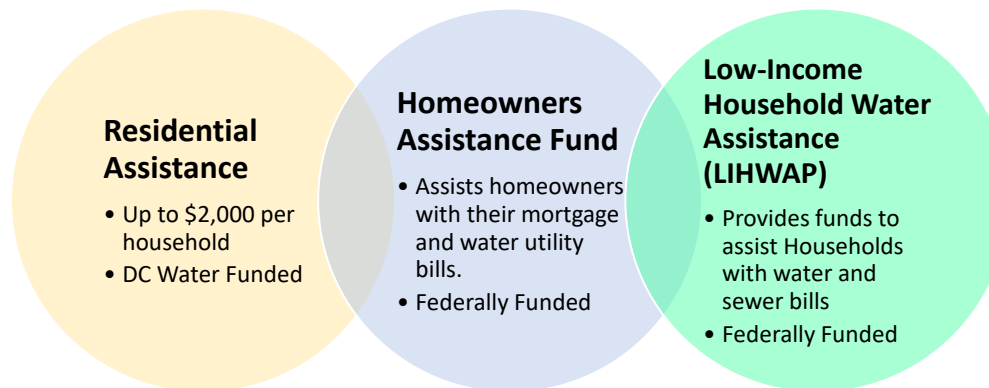
Discount of 75% off the monthly CRIAC fee

\$14/month discount

CRIAC Non-Profit Relief

District-funded program to assist Non-profit organizations with Clean Rivers Impervious Area Charge (CRIAC)

* These CAP amounts are for the current year (FY 2023) and not for the budget year (FY 2024)





Customer Programs Recognized by EPA

Bill Discount

- DC Water offers programs with incomes up to 100% AMI
- **NEW** – **CAP+** programs offers even more robust assistance to households up to 20% MHI
- **NEW** – **Retro Enrollments** – Enrollment will be retroactive for three months

Flexible Terms

- DC Water offers payment plans
- **NEW** – **Payment Plan Incentive Program** - Customers who meet the terms of their payment plans will have a credit to their arrears

Lifeline Rate

- **Lifeline Rate** provides a discount for the first four Ccfs of water
- Customer can save money a month if they can conserve water

Temporary Assistance

- **SPLASH** program, paid for with customer, employee, and Board member contributions
- The new **Payment Plan Incentive Program** will provide a credit toward past-due balances for customers who meet terms of Payment Plans, paid for with the Rate Stabilization Fund

Water Efficiency

- **NEW** – \$500,000 **Leak Assessment** program will provide water audits to help customers identify the source of leaks and high bills





CAP+

- 💧 DC Water will assist customers with greater affordability needs based on median household income (MHI).
- 💧 Eligible Customers - 20% (MHI) and approved by DOEE.
- 💧 Benefit – All CAP benefits plus two (2) CCF of water and sewer credit. This is an additional credit of approximately \$35.00 per eligible customer.
- 💧 Start Date - FY25
- 💧 Proposed Budget - \$500,000





Leak Assessment

- DC Water will offer resources that will provide private side leak assessment to help customers identify the source of leaks and high usage.
- Eligible Customers – CAP, CAP 2, and CAP+ customers that have received consecutive usage notifications indicating that there may be a leak on the property.
- Benefit – Empower customers with information about leaks at their property, giving them insight into leaks and how to address them through external plumbing resources. Customers can use the increased knowledge to obtain help to mitigate the leak and thus reduce their water bills.
- Start Date – FY25
- Proposed Budget - \$500,000





Retro Enrollments

- DC Water will retroactively enroll CAP customers to accommodate application completion and DOEE processing time.
- Eligible Customers – Customers approved for CAP, CAP2, and CAP+
- Benefit – Eligible customer assistance start date will be back-dated up to three months before the listed enrollment date. The maximum retro date is October 1st.
- Start Date – 10/1/2024
- Proposed Budget – \$1,000,000





Payment Plan Incentive Program

- 💧 DC Water will bridge the affordability gap by helping eligible customers bring down their outstanding balance through a partnered payment plan incentive program.
- 💧 Eligible Customers - Residential customers with an outstanding balance aged 60 days or greater and totals \$500 or more.
- 💧 Benefit – DC Water will adjust 40% of the total payments made when an eligible customer maintains their payment plan. DC Water will post after three (3) months of on-time payments if current charges and payment terms are maintained. If the customer defaults on the payment arrangement before three (3) months of payments, the customer will forfeit any adjustments. Credits will be applied until the balance is paid off within the payment terms or until the program's end date.
- 💧 Start Date - 6/1/2024
- 💧 End Date – 9/30/2025
- 💧 Proposed Budget - \$4,000,000 (\$2M for each year - FY24 & FY25)
 - Paid for with a \$4,000,000 withdraw from the Rate Stabilization Fund





Proposed



CAP+
20% SMI
\$30,430 (family of 4)
Discount on the first 600 cubic ft. of water and sewer services + 75% reduction in the monthly CRIAC fee + WSRF waiver + 3 months retro
\$122/month discount

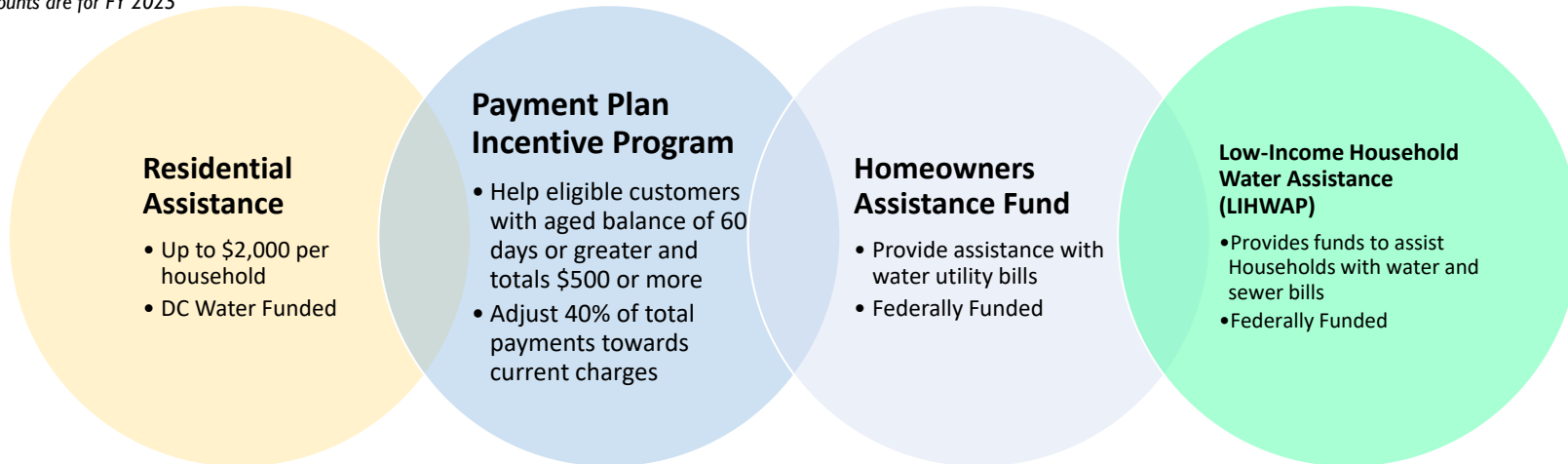
CAP
60% SMI
\$91,250 (family of 4)
Discount on the first 400 cubic ft. of water and sewer services + 75% reduction in the monthly CRIAC fee + WSRF waiver + 3 months retro
\$95/month discount

CAP2
80% AMI
\$121,700 (family of 4)
Discount on the first 300 cubic ft. of water and sewer services + 50% reduction in the monthly CRIAC fee + 3 months retro
\$62/month discount

CAP3
100% AMI
\$152,100 (family of 4)
Discount of 75% off the monthly CRIAC fee
\$16/month discount

CRIAC Non-Profit Relief
District-funded program to assist Non-profit organizations with Clean Rivers Impervious Area Charge (CRIAC)

* These CAP amounts are for FY 2025





Next Steps

- Retail Rates Committee recommendation to the Board in February.



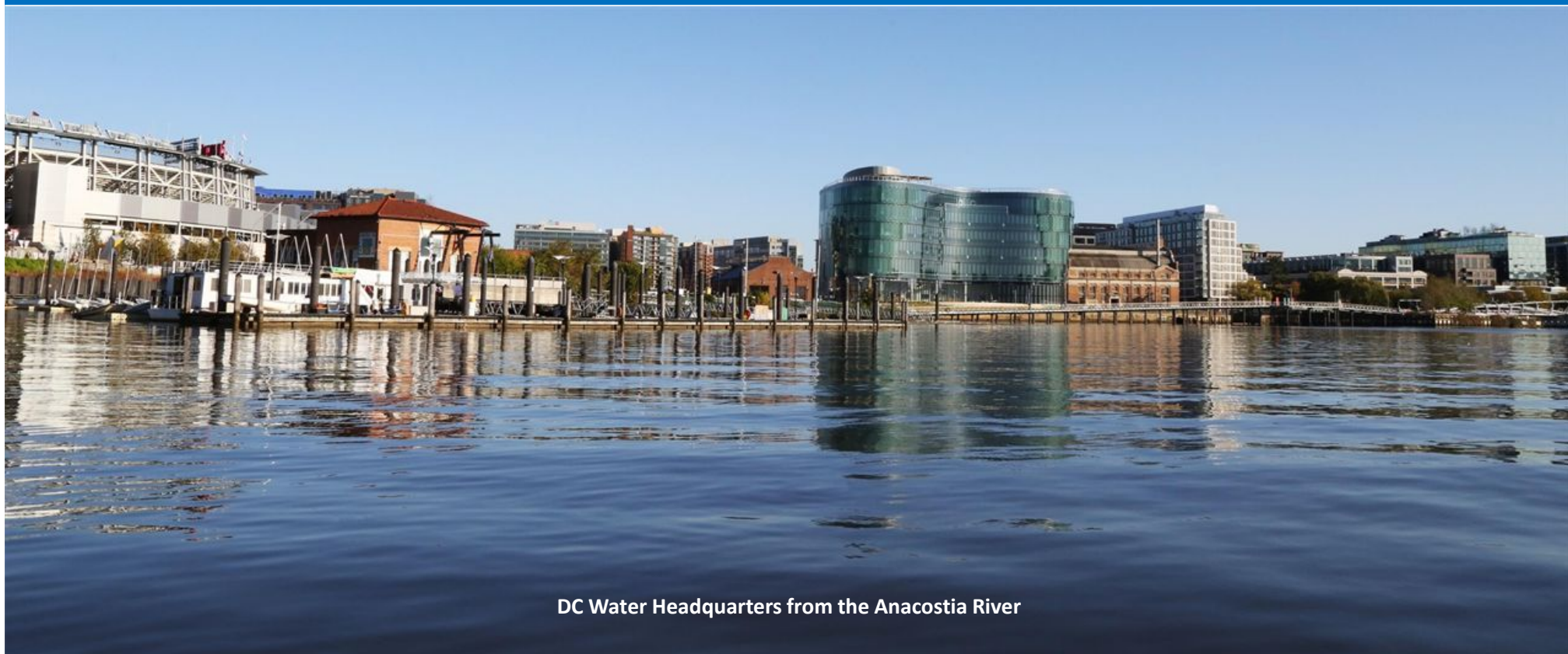
Review of Rate Setting Policies

Retail Rates Committee, January 23, 2024

Matthew T. Brown, Chief Financial Officer and Executive Vice President

District of Columbia Water and Sewer Authority

Attachment C



DC Water Headquarters from the Anacostia River



Purpose

💧 To review the Board Policy #11-10, Approval of Rate Setting Policies



Background

- DC Water has proposed a two-year rate package
- The basis for the proposed rates in the Operating and Capital Budgets, the multi-year Capital Improvement Program, and the Financial Plan
- The Board will adopt the budget on March 7, 2024
- Also on March 7, 2024, the rates will be approved by the Board for the rates setting process
 - The rate setting process includes Town Halls, written comments from the public, and a Public Hearing; the Public Hearing is on May 9, 2024





Board Policy on Ratemaking

- Rates that, together with other revenue sources, cover current costs and meet or exceed all bond and other financial requirements as well as goals set by the Board ✓
- Rates that yield a reliable and predictable stream of revenues, taking into account trends in costs and in units of service; ✓
- Rates based on annually updated forecasts of operating and capital budgets; ✓
- Rate structures that are legally defensible, based on objective criteria, and transparently designed; ✓
- Rate structures that customers can understand and DC Water can implement efficiently and efficaciously; and ✓
- Rate increases, if required, that are implemented transparently and predictably ✓



Next Steps

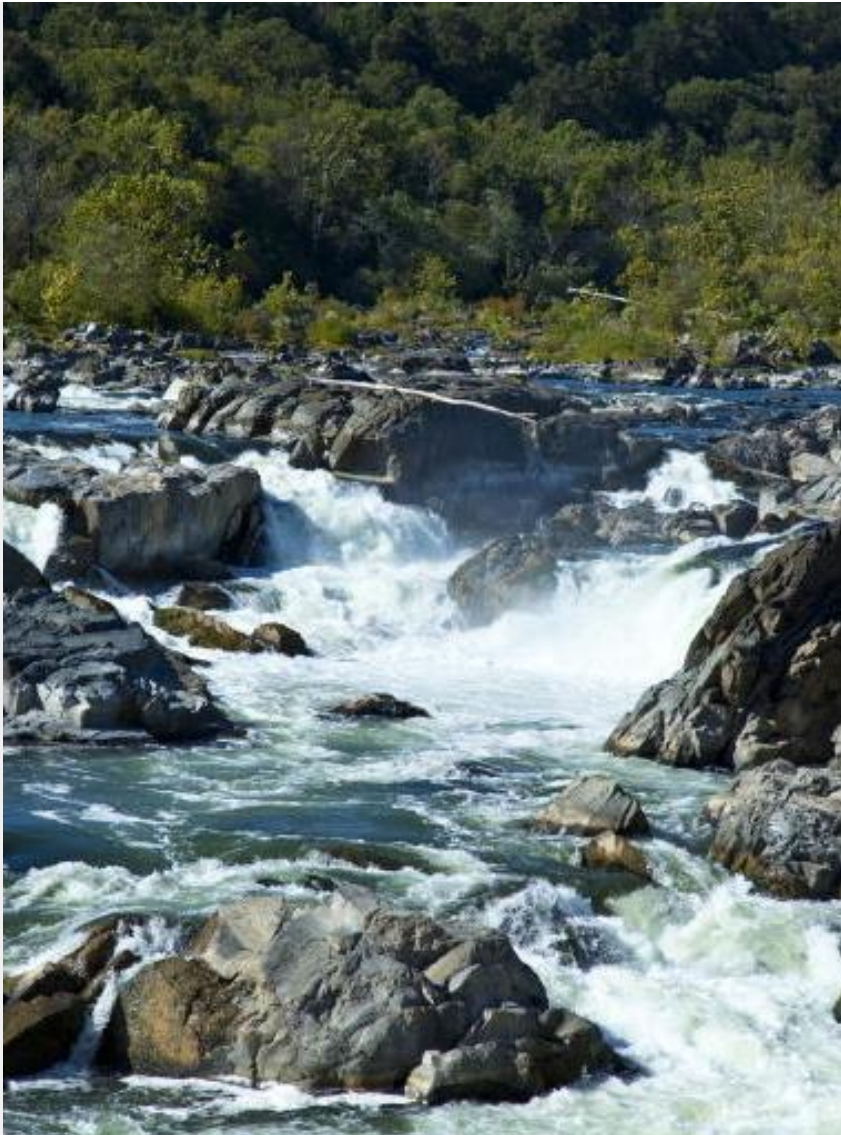
- 💧 Committee consideration of the proposed rates and budget

DC Water

Cost of Service Study Overview

January 23, 2024





Agenda

- 1. Background**
- 2. Revenue Sufficiency Analysis**
- 3. Cost of Service Analysis**
- 4. Alternative Rate Structures**
- 5. Next Steps**

Background



Background

DC Water conducts a Cost of Service Study every two years in conjunction with adoption of retail rates. Raftelis has performed the last few studies including 2018, 2020 and 2022.

Study Components

- Revenue Sufficiency Analysis – Do the proposed rates recover adequate revenue to meet expenditures?
- Cost of Service Analysis / Rate Equity – Are proposed rates equitably recovering the costs of providing service?
- Alternative Rate Structure Analysis – Are there alternative rate structures that may more effectively meet DC Water’s highest priority objectives?

Objectives of the COS Study

DC Water consistently prioritizes the following pricing objectives:

Study Components

- Revenue Sufficiency – Rates should recover revenue necessary to operate and maintain the utility in perpetuity and meet all legal, regulatory, and permitting requirements
- Cost of Service Recovery – Rates should be supported by industry practice and ensure that customers pay their fair share
- Simplicity – Rates and charges should be easy for customers to understand
- Affordability – DC Water should minimize customer bills without sacrificing reliable, clean, and safe service

Revenue Sufficiency Analysis



Cost Drivers & Trends

- Customer Assistance Program (CAP) is expanding, costs related to that expansion have been added
- DC Water's Capital Budget is increasing
- Consumption data has stabilized following the COVID-19 pandemic
- O&M budget has increased for FY 2025 in comparison to the FY 2024 budget used in the prior COS Study

Revenue Sufficiency Findings

- Raftelis projects revenue based on rates and units of service
 - › Number of accounts, billed consumption, and impervious Equivalent Residential Units (ERUs)
- Revenues under proposed rate increases are sufficient to fund utility cash requirements consistent with the budget and expenditure forecast in FY 2025-FY 2026 and are appropriate to maintain DC Water's financial sustainability
- Reserve funds can be maintained at target levels
- Debt service coverage is adequate to meet required bond covenants
- The Board established a goal of increasing the target days cash on hand to 350 days

Comparison of Revenues and Expenses

FY 2025	Financial Plan	Raftelis Model	Delta
Revenue			
Operating (1)	\$869,703,969	\$870,823,018	\$1,119,049
Non-Operating	\$56,153,262	\$55,175,512	\$ (977,750)
<i>Total: Revenue</i>	<i>\$925,857,231</i>	<i>\$925,998,530</i>	<i>\$141,299 (0.02%)</i>
Expenses			
Operating (2)	\$444,206,851	\$444,310,839	\$ 103,998
Debt Service & Paygo	\$309,931,501	\$309,997,695	\$66,193
<i>Total: Expenses</i>	<i>\$754,138,352</i>	<i>\$754,308,534</i>	<i>\$170,182 0.02%</i>
Net Cash Available for PAYGO Capital & Other Cash Needs	\$171,718,879	\$171,689,997	\$(28,882)

- 1) Raftelis' revenue estimate includes slightly different usage and customer number assumptions; the Raftelis residential and commercial estimate is based on adjusting usage for CAP accounts, which receive a discount, while metering fee revenues are based on updated meter counts provided through DC Water's billing system.
- 2) DC Water's Financial Plan contains slightly differing assumptions for capitalized labor and consumption subject to DC PILOT and ROW

Comparison of Revenues and Expenses

FY 2026	Financial Plan	Raftelis Model	Delta
Revenue			
Operating (1)	\$920,154,450	\$920,726,895	\$572,446
Non-Operating	\$56,900,135	\$57,922,385	\$ 1,022,250
<i>Total: Revenue</i>	<i>\$977,054,585</i>	<i>\$978,649,280</i>	<i>\$1,594,696 0.16%</i>
Expenses			
Operating (2)	\$464,946,778	\$464,942,826	\$(3,952)
Debt Service & Paygo	\$348,932,646	\$348,845,994	\$(86,651)
<i>Total: Expenses</i>	<i>\$813,879,424</i>	<i>\$813,788,820</i>	<i>\$(90,603) (0.01%)</i>
Net Cash Available for PAYGO Capital & Other Cash Needs	\$163,175,161	\$164,860,460	\$1,685,299

- 1) Raftelis' revenue estimate includes slightly different usage and customer number assumptions; the Raftelis residential and commercial estimate is based on adjusting usage for CAP accounts, which receive a discount, while metering fee revenues are based on updated meter counts provided through DC Water's billing system.
- 2) DC Water's Financial Plan contains slightly differing assumptions for capitalized labor and consumption subject to DC PILOT and ROW

Cost of Service Analysis



Cost of Service Definition

- Cost of service is a principle of setting rates to recover precisely the cost of serving specific customers, based on the demands they place on the water and wastewater systems
- Cost of service-based user charges are not a tax, but rather a way to recover the costs of providing water and sewer service
- Maintains equity while accounting for affordability
 - › CAP provides discounted service for low-income customers
 - › Affordability is a Board rate setting policy objective and essential for maintaining public health

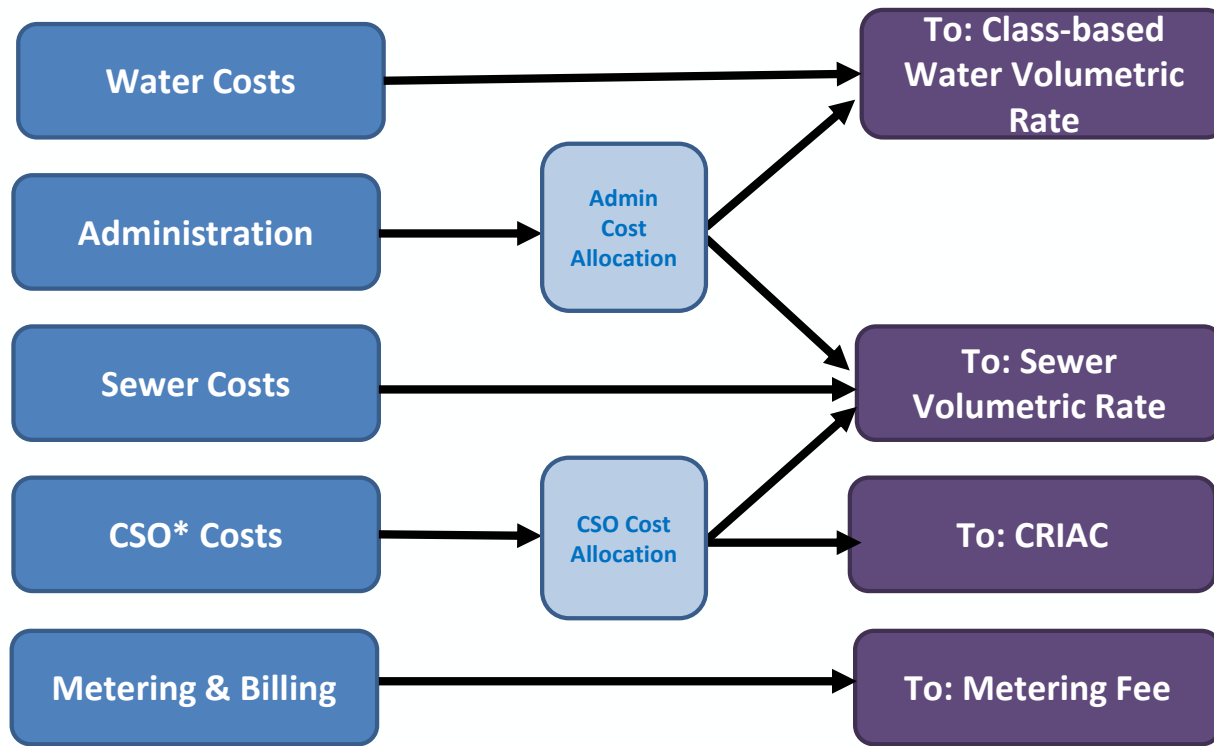
Cost of Service Initiatives

- Fully phased in reallocation of some costs associated with the Clean Rivers Impervious Area Charge (CRIAC) to the Sewer Volumetric Rate
 - › 37% reallocated to sewer based on an engineering assessment
- The revenue collected from the ongoing Water System Replacement Fee funds the annual costs of 1% of DC Water's water renewal and replacement program and offsets costs recovered through the water volumetric rates
- Cost of service update of the Groundwater Charge (enacted in 2018) and the Washington Aqueduct Discharge Rate (enacted in 2022)

Clean Rivers Allocation

- Historically, all Clean Rivers capital costs were recovered by the CRIAC
- DC Water implemented a change to bring additional equity to the Clean Rivers program. Funding for Clean Rivers is now allocated between the CRIAC (to address stormwater contributions) and the sewer volumetric rate (to address wastewater contributions).
- DC Water Engineering CRIAC allocation: 63% stormwater, 37% wastewater (fully phased in for the FY 2022 rates)

Cost of Service Allocations



* Combined Sewer Overflow (incl. capital and operating)

Retail Rate Development Summary, FY25

FY 2025 Unit Costs	Revenue Requirement	Units of Service	Unit Cost
Metering Fee	\$ 25,471,349	273,806 EMUs	\$ 93.03/yr
Water Volumetric Rate	\$ 200,912,619	31,234,000 Ccf	\$ 6.43/Ccf
Sewer Volumetric Rate	\$ 361,595,146	29,979,448 Ccf	\$ 12.07/Ccf
Clean Rivers IAC	\$ 106,948,802	420,000 ERUs	\$ 254.64/ERU
Water System Replacement Fee	\$ 40,717,000	538,585 ERUs	\$ 75.60/yr
Total Revenue Requirements	\$ 735,644,916		

EMUs – Equivalent Metering Units (based on a residential meter)

ERUs – Equivalent Residential Units (based on tier 1 residential sq footage)

EUUs – Equivalent Usage Units (based on average usage by meter size)

Assumes water conservation of 1.0% in FY 2025 and 2026 based on actual usage trends

Retail Rate Development Summary, FY26

FY 2026 Unit Costs	Revenue Requirement	Units of Service	Unit Cost
Metering Fee	\$ 25,466,577	273,806 EMUs	\$ 93.00/yr
Water Volumetric Rate	\$ 221,616,306	30,918,000 Ccf	\$ 7.17/Ccf
Sewer Volumetric Rate	\$ 371,234,456	29,663,458 Ccf	\$ 12.52/Ccf
Clean Rivers IAC	\$ 122,088,681	420,000 ERUs	\$ 290.69/ERU
Water System Replacement Fee	\$ 40,717,000	538,585 ERUs	\$ 75.60/yr
Total Revenue Requirements	\$ 781,123,020		

EMUs – Equivalent Metering Units (based on a residential meter)

ERUs – Equivalent Residential Units (based on tier 1 residential sq footage)

EUUs – Equivalent Usage Units (based on average usage by meter size)

Assumes water conservation of 1.0% in FY 2025 and 2026 based on actual usage trends

Existing & Proposed Rates

Rate Component	FY 2024 (Existing)	FY 2025 (Proposed)	FY 2026 (Proposed)	FY 2025		FY 2026	
				% Difference	\$ Difference	% Difference	\$ Difference
Water Volumetric – Residential – Tier 1	\$ 4.38	\$5.21	\$5.78	18.9%	\$ 0.83	10.9%	\$ 0.57
Water Volumetric – Residential – Tier 2	\$ 5.70	\$6.81	\$7.60	19.5%	\$ 1.11	11.6%	\$ 0.79
Water Volumetric – Multi-Family	\$ 5.00	\$5.82	\$6.47	16.4%	\$ 0.82	11.2%	\$ 0.65
Water Volumetric – Non-Residential	\$ 5.89	\$7.03	\$7.84	19.4%	\$ 1.14	11.5%	\$ 0.81
Sewer Volumetric	\$ 11.70	\$12.07	\$12.52	3.2%	\$ 0.37	3.7%	\$ 0.45
Metering Fee	\$ 7.75	\$ 7.75	\$ 7.75	0.0%	\$ -	0.0%	\$ -
Clean Rivers IAC	\$ 21.86	\$21.23	\$24.23	(2.9%)	(\$ 0.63)	14.1%	\$ 3.00
WSRF	\$ 6.30	\$ 6.30	\$ 6.30	0.0%	\$ -	0.0%	\$ -
WAD Rate	\$ 3.30	\$3.32	\$3.54	0.6%	\$ 0.02	6.6%	\$ 0.22
Groundwater Fee	\$ 3.50	\$3.50	\$3.76	0.0%	\$ -	7.4%	\$ 0.26

Cost of Service Allocations

Rate Component	FY 2024	FY 2025	FY 2026
Water	24.3%	27.3%	28.4%
Sewer	50.0%	49.2%	47.5%
Meter	3.6%	3.5%	3.3%
CRIAC	16.3%	14.5%	15.6%
WSRF	5.9%	5.5%	5.2%

Water & Sewer Only	FY 2024	FY 2025	FY 2026
Water	32.6%	35.7%	37.4%
Sewer	67.4%	64.3%	62.6%

Observations

- Cost recovery shifted slightly from sewer to water from FY 2024 to FY 2025 due to proposed capital spending
- Meter and WSRF remained fixed over the forecast period
- CRIAC charge decreased from FY 2024 to FY 2025, due to changes in debt assumptions for bond refinancing

Residential Customer Monthly Bill (5/8” / 5.42 Ccf)

	Current (FY 2024)	Calculated (FY 2025)	Calculated (FY 2026)	FY 2025		FY 2026	
				\$ Change	% Change	\$ Change	% Change
DC Water and Sewer Retail Rates	\$ 89.03	\$ 95.93	\$ 101.77	\$ 6.90	7.8%	\$ 5.84	6.1%
DC Water Clean Rivers IAC	21.86	21.23	24.23	(0.63)	-2.9%	3.00	14.1%
DC Water Customer Metering Fee	7.75	7.75	7.75	-	0.0%	-	0.0%
DC Water Water System Replacement Fee	6.30	6.30	6.30	-	0.0%	-	0.0%
Subtotal: DC Water Rates & Charges	\$ 124.94	\$ 131.21	\$ 140.05	\$ 6.27	5.0%	\$ 8.84	6.7%
District of Columbia PILOT	\$ 3.31	\$ 3.31	\$ 3.36	\$ -	0.0%	\$ 0.05	1.5%
District of Columbia Right of Way Fee	1.03	1.03	1.08	-	0.0%	0.05	4.9%
District of Columbia Stormwater Fee	2.67	2.67	2.67	-	0.0%	-	0.0%
Subtotal District of Columbia Charges	\$ 7.01	\$ 7.01	\$ 7.11	\$ -	0.0%	\$ 0.10	1.4%
Total Amount Appearing on DC Water Bill	\$ 131.95	\$ 138.22	\$ 147.16	\$ 6.27	4.8%	\$ 8.94	6.5%

**Rate increases are less than those projected in last year's forecast.*

Residential CAP Customer Monthly Bill (5/8” / 5.42 Ccf)

	Current (FY 2024)	Calculated (FY 2025)	Calculated (FY 2026)	FY 2025		FY 2026	
				\$ Change	% Change	\$ Change	% Change
DC Water and Sewer Retail Rates	\$ 89.03	\$ 95.93	\$ 101.77	\$ 6.90	7.8%	\$ 5.84	6.1%
DC Water Clean Rivers IAC	21.86	21.23	24.23	(0.63)	-2.9%	3.00	14.1%
DC Water Customer Metering Fee	7.75	7.75	7.75	-	0.0%	-	0.0%
DC Water Water System Replacement Fee	6.30	6.30	6.30	-	0.0%	-	0.0%
Subtotal: DC Water Rates & Charges	\$ 124.94	\$ 131.21	\$ 140.05	\$ 6.27	5.0%	\$ 8.84	6.7%
District of Columbia PILOT	\$ 3.31	\$ 3.31	\$ 3.36	\$ -	0.0%	\$ 0.05	1.5%
District of Columbia Right of Way Fee	1.03	1.03	1.08	-	0.0%	0.05	4.9%
District of Columbia Stormwater Fee	2.67	2.67	2.67	-	0.0%	-	0.0%
Subtotal District of Columbia Charges	\$ 7.01	\$ 7.01	\$ 7.11	\$ -	0.0%	\$ 0.10	1.4%
Less: CAP Discount - 4 Ccf per Month	\$ (67.52)	\$ (72.32)	\$ (76.48)	\$ (4.80)	7.1%	\$ (4.16)	5.8%
Less: CAP Discount - % of CRIAC	(16.40)	(15.92)	(18.17)	0.47	-2.9%	(2.25)	14.1%
Less: CAP Discount - WSRF	(6.30)	(6.30)	(6.30)	-	-	-	0.0%
Subtotal: CAP Discount	\$ (90.22)	\$ (94.54)	\$ (100.95)	\$ (4.33)	4.8%	\$ (6.41)	6.8%
CAP Discount Percentage	68.4%	68.4%	68.6%				
Total Amount Appearing on DC Water Bill with CAP Discount	\$ 41.73	\$ 43.68	\$ 46.21	\$ 1.95	4.7%	\$ 2.53	5.8%

Cost of Service Findings

- Overall bill increases for FY 2025 and FY 2026 are driven primarily by increases in water volumetric rates
- Metering Fee and WSRF remain constant
- PILOT and ROW (District Charges) on the DC Water bill increase slightly in FY 2026
- Average customer usage remains at 5.42 Ccf/month

Alternative Rate Structures



Alternative Rate Structures – Storm Water

- DC Water shares responsibility with the District for operating the storm water system (separated storm sewers)
- Assessment of capital and operating costs for storm water are currently underway
- Once developed, industry practice suggests recovery through impervious area-based charge
- Currently, cost recovery is imbedded in the volumetric rates

RESPONSIBILITIES

- District:
 - › MS4 administration
 - › Illicit discharge detection elimination
 - › Education and outreach
 - › Flood mitigation
- DC Water:
 - › Catch basins
 - › Sewer infrastructure
 - › Pumping stations
 - › Outfall structures
 - › Floatables reduction program

Next Steps



Next Steps

- Board will be asked to approve publication of proposed rates on March 7, 2023, meeting
- DC Act 23-577 signed on January 13, 2021, requires DC Water to transmit this Cost-of-Service Study and the Independent Review of the Proposed Rates Report to the Mayor and the Council of the District of Columbia at least 45 days before the public hearing
- The public hearing will take place on May 9, 2024
- The COS study report will be transmitted to the Mayor and Council on and posted on DC Water's website on March 4, 2024.

Q&A



Raftelis is a Registered Municipal Advisor within the meaning as defined in Section 15B (e) of the Securities Exchange Act of 1934 and the rules and regulations promulgated thereunder (Municipal Advisor Rule).

However, except in circumstances where Raftelis expressly agrees otherwise in writing, Raftelis is not acting as a Municipal Advisor, and the opinions or views contained herein are not intended to be, and do not constitute “advice” within the meaning of the Municipal Advisor Rule.



Thank you!

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Attachment E

FY 2024 Proposed RRC Committee Workplan

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
1. 2023 COS for Engineering Inspection			
a. Present 2023 Cost of Service Study for Engineering Inspection for FY 2024 – FY 2028 to the Board	September 7, 2023	√	Engineering
b. Post Final COS on DC Water’s website	October 31, 2023	√	
2. 2023 COS for Stormwater Charges and Recovery Methodology			
a. Present 2023 Cost of Service Study for Stormwater Charges and Recovery Methodology to RRC	October 24, 2023	√	Rates and Revenue
b. Post Final COS on DC Water’s website	November 30, 2023		
3. DC Water Cares RAP Program Extension to FY 2024			
a. Presentation to RRC on proposal to amend (CAP) regulations for DC Water Cares RAP extension to FY 2024	9/26/2023	√	Rates and Revenue
b. RRC recommends Board approval to amend the CAP regulations for RAP extension	9/26/2023	√	
c. F&B Recommends Board approval to (1) Rollover the FY 2023 RAP and MAP Program’s year-end balance ~\$924,942.94 to the budget for the FY 2024 RAP Program	9/28/2023	√	
d. Board approval and adoption of Notice of Emergency and Proposed Rulemaking (NOEPR) to amend the CAP regulations for extension to FY 2024	10/5/2023	√	
e. DC Cares RAP for FY 24 – Go-Live	10/5/2023	√	DGLA Marketing & Comm.
f. Publish NOEPR in D.C. Register	10/20/2023	√	
g. Public comment period begins	10/20/2023	√	
h. Public Hearing	12/5/2023	√	Board Secretary Rates and Revenue
i. Public comment period closes	12/12/2023	√	
j. RRC recommends to board final proposal to amend CAP regulations for extension	12/19/2023		
k. Board approval of Notice of Final Rulemaking (NOFR) for publication in D.C. Register	1/04/2024	√	DGLA
l. Publish NOFR in the D.C Register	1/19/2024		
m. DC Cares RAP Program continues			

FY 2024 Proposed RRC Committee Workplan

4. Propose and Establish Retail Rates for FY 2025 & FY 2026	Date of Activity	Completed	Responsible Department
<i>a. Present FY 25 & FY 26 Budget to Board</i>	January 4, 2024	√	Rates and Revenue
<i>b. Present FY 25 & FY 26 Proposed Rates, Fees & Charges to RRC</i>	January 23, 2024		
<i>c. Independent Review of Rates- Presentation by Consultants</i>	February 27, 2024		Rates and Revenue
<i>d. RRC recommendation on Proposed FY 25 & FY 26 Rates, Fees & Charges</i>	February 27, 2024		
<i>e. Submit Independent Review of Proposed Rates and 2023 Cost of Service Study to Mayor and Council and post both on DC Water's website</i>	March 4, 2024		
<i>f. Board approves Notice of Proposed Rulemaking (NOPR) for Proposed FY 25 & FY 26 Rates, Fees & Charges</i>	March 7, 2024		
<i>g. Publish NOPR in D.C. Register for Proposed FY 25& FY 26 Rates, Fees & Charges</i>	March 22, 2024		
<i>h. Outreach and Public Comment Period</i>	March 22 - May 16, 2024		Marketing & Comm.
<i>i. Public Hearing</i>		May 9, 2024	
<i>j. Public Hearing Record Closes</i>		May 16, 2024	
<i>k. Submit Response to Public Comments report to Board and post on DC Water website and respond to OPC Comments, if applicable</i>	May 31, 2024		
<i>l. Present final FY 25 & FY 26 Rates, Fees & Charges to RRC for recommendation to Board</i>	June 25, 2024		Rates and Revenue
<i>m. Board approves Notice of Final Rulemaking (NOFR) for FY 25 & FY 26 Rates, Charges & Fees</i>	July 3, 2024		
<i>n. Publish NOFR in D.C. Register for Amended Rates, Fees & Charges</i>	July 19, 2024		DGLA
<i>o. Amended Rates, Fees & Charges Go-Live</i>	October 1, 2024 (FY '25) October 1, 2025 (FY '26)		

5. 2023 COS for Water, Sewer and CRIAC			
<i>a. Present 2023 Cost of Service Study for Water, Sewer and CRIAC to RRC</i>	January 23, 2024		Rates and Revenue
<i>b. Post Final COS on DC Water's website</i>	February 27, 2024		

Attachment E

6. Fire Protection Service Fee for FY 2025, FY 2026, and FY 2027			
a. <i>RRC recommend proposal for Fire Protection Service Fee</i>	March 26, 2024		Rates and Revenue
b. <i>Board approval of Notice of Proposed Rulemaking (NOPR)</i>	April 4, 2024		
c. <i>Publish NOPR in D.C Register</i>	April 23, 2024		DGLA
d. <i>Public Comment and Outreach</i>	April 23 – May 24, 2024		Marketing & Comm.
e. <i>RRC approval of final proposed Fire Protection Service Fee</i>	June 25, 2024		Rates and Revenue
f. <i>Board approval of Notice of Final Rulemaking (NOFR)</i>	July 3, 2024		
g. <i>Publish NOFR in D.C. Register</i>	July 19, 2024		DGLA
h. <i>Fire Protection Service Fee Go-Live</i>	October 1, 2024 (FY '25)		Rates & Revenue
6. Delinquent Accounts			
a. <i>Soldiers Home Negotiations</i>	Monthly, as needed		DGLA



Attachment F

**D.C. WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS
RETAIL WATER & SEWER RATES
COMMITTEE MEETING**

**Tuesday, February 20, 2024; 9:30 a.m.
AGENDA**

Call to Order	Committee Chairman
Monthly Updates	Chief Financial Officer
Committee Workplan	Chief Financial Officer
Agenda for March 26, 2024 Committee Meeting	Committee Chairman
Other Business	Chief Financial Officer
Adjournment	

*Detailed agenda can be found on DC Water's website at www.dewater.com/about/board_agendas.cfm