



DISTRICT OF COLUMBIA WATER AND SEWER AUTHORITY

Board of Directors

DC Retail Water and Sewer Rates Committee

*Tuesday, September 26th, 2023
9:30 a.m.*

Microsoft Teams

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Phone Conference ID: 523 943 701#

1. Call to Order **Rachna Bhatt, Chairperson**
2. Roll Call **Michelle Rhodd**
3. Monthly Report to DC Retail Water & Sewer Rates Committee (Attachment A) **Matthew Brown**
4. Rate Stabilization Fund Presentation (Attachment B) **Matthew Brown**
5. Financial Policies Presentation (Attachment C) **Matthew Brown**
6. Potomac River Tunnel Contract Update (Attachment D) **Matthew Brown**
7. Recommendation to approve Notice of Emergency and Proposed Rulemaking to extend the RAP program to FY2024 (Attachment E) **Meisha Thomas**
8. Action Item (Attachment F) **Matthew Brown**
 - Proposal for adoption of the revised Rate Stabilization Fund (RSF) policy (Action Item 1)
 - Proposal to approve Notice of Emergency and Proposed Rulemaking to extend the RAP program to FY2024 (Action Item 2)
9. DC Retail Water and Sewer Rates Committee Workplan (Attachment G) **Matthew Brown**
 - FY 2023 Proposed DC Retail Rates Committee Workplan
10. Agenda for October 24, 2023, Committee Meeting (Attachment H) **Rachna Bhatt, Chairperson**
11. Other Business **Matthew Brown**
12. Executive Session*
13. Adjournment **Rachna Bhatt, Chairperson**

*The DC Water Board of Directors may go into executive session at this meeting pursuant to the District of Columbia Open Meetings Act of 2010, if such action is approved by a majority vote of the Board members who constitute a quorum to discuss: matters prohibited from public disclosure pursuant to a court order or law under D.C. Official Code § 2-575(b)(1); contract negotiations under D.C. Official Code § 2-575(b)(2); legal, confidential or privileged matters under D.C. Official Code § 2-575(b)(4)(A); collective bargaining negotiations under D.C. Official Code § 2-575(b)(5); facility security under D.C. Official Code § 2-575(b)(8); disciplinary matters under D.C. Official Code § 2-575(b)(9); personnel matters under D.C. Official Code § 2-575(b)(10); proprietary matters under D.C. Official Code § 2-575(b)(11); train and develop members of a public body and staff under D.C. Official Codes § 2-575(b)(12); decision in an adjudication action under D.C. Official Code § 2-575(b)(13); civil or criminal matters where disclosure to the public may harm the investigation under D.C. Official Code § 2-575(b)(14), and other matters provided in the Act.

ATTACHMENT A



Fiscal Year 2023

Monthly Report to DC Retail Water and Sewer Rates Committee

Period Ending August 31, 2023

DEPARTMENT OF FINANCE

Matthew T. Brown, CFO & Executive Vice President, Finance, Procurement and Compliance

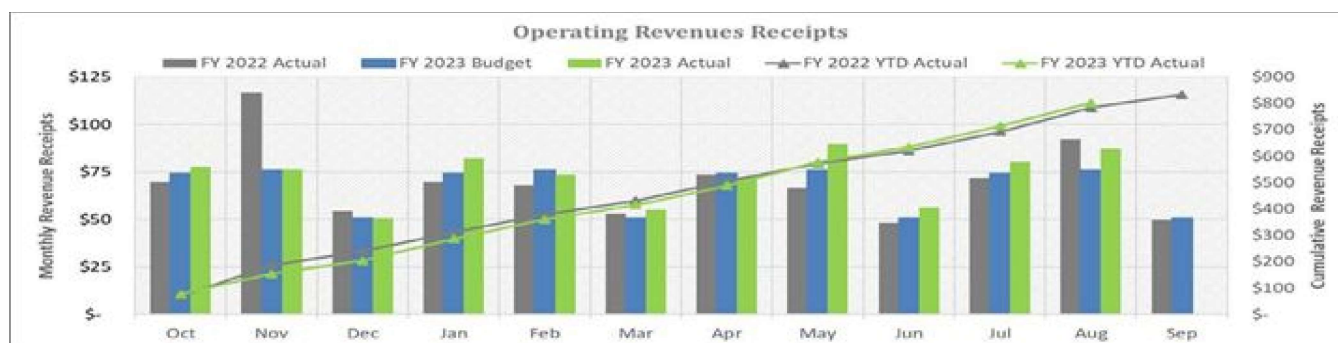
Syed Khalil, Vice President, Rates & Revenue

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of August 31, 2023

Operating Revenues (\$000's)

FY 2022 Actual		CATEGORY	FY 2023							Projections	
Total Annual	YTD August		Year-to-Date Performance				Variance %		Year-End Projections	% of Budget	
			Annual Budget	YTD Budget	Actual	% of Budget	Variance \$ Fav(Unfav)	Variance % Fav(Unfav)			
\$451,336	\$413,662	Residential / Commercial / Multi-Family	\$476,456	\$436,750	\$451,876	94.8%	\$15,126	3.5%	\$485,387	101.9%	
77,112	77,112	Federal	84,768	84,768	83,839	98.9%	(929)	(1.1%)	83,839	98.9%	
21,055	19,217	Municipal (DC Govt.)	23,203	21,270	19,324	83.3%	(1,946)	(9.2%)	21,198	91.4%	
13,210	12,050	DC Housing Authority	14,208	13,024	14,614	102.9%	1,590	12.2%	16,371	115.2%	
23,134	21,229	Metering Fee	24,083	22,207	22,204	92.2%	(3)	(0.0%)	24,086	100.0%	
42,079	39,013	Water System Replacement Fee (WSRF)	39,717	36,892	39,289	98.9%	2,397	6.5%	41,746	105.1%	
\$4,899	\$4,899	Wholesale	104,560	104,560	105,249	100.7%	689	0.7%	104,560	100.0%	
22,630	20,612	PILOT/ROW	23,070	21,396	21,935	95.1%	(549)	2.6%	23,311	101.0%	
98,140	95,713	All Other	52,377	48,972	42,894	81.9%	(6,078)	(12.4%)	44,957	85.8%	
\$833,594	\$783,708	TOTAL	\$842,442	\$789,829	\$801,223	95.1%	\$11,394	1.4%	\$845,454	100.4%	



VARIANCE ANALYSIS FOR MAJOR REPORTED ITEMS

At the end of August 2023, cash receipts totaled \$801.2 million, or 95.1 percent of the FY 2023 Revised Budget. The YTD Revised Budgeted receipts were \$789.8 million. The total receipts for July were \$87.1 million as compared to the budgeted \$81.6 million. Several categories of customers make payments on a quarterly basis, including the Federal Government made their fourth quarterly payment in July, and wholesale customers (who made fourth quarterly payment in August 2023).

Areas of Over-collection	Areas of Under-collection
<p>Residential, Commercial and Multi-Family – Receipts for this category are slightly higher at \$451.9 million or 94.8 percent of the Revised Budget. The August 2023 receipts were higher by \$6.7 million, or 16.9 percent as compared to the monthly Budget of \$39.7 million.</p> <p>DC Housing - Receipts are slightly higher at \$14.6 million or 102.9 percent of the Revised Budget. The August 2023 receipts are slightly lower by thirty-three thousand as compared to the monthly Budget of \$1.2 million.</p> <p>Wholesale – The receipts were \$105.2 million or 100.7 percent of the Revised Budget.</p> <p>PILOT/ROW – The receipts for PILOT/ROW are slightly higher at \$21.9 million or 95.1 percent of the Revised Budget. The August 2023 receipts are higher by \$ 0.3 million as compared to the monthly budget of \$1.7 million.</p>	<p>Federal - Actual receipts through July 2023 total \$83.8 million or 98.9 percent of the Revised Budget. The Federal government made their fourth quarter payment in July 2023. The lower actual Federal receipt is due to disputed accounts of Soldiers Home.</p> <p>District Government – Receipts are lower at \$19.3 million or 83.3 percent of the Revised Budget. The lower receipts are mainly due to lower consumption as compared to the budget. The August 2023 receipts are slightly higher at \$2.2 million as compared to the monthly Budget of \$1.9 million.</p> <p>Other Revenue - Receipts are lower at \$42.9 million or 81.9 percent of the Revised Budget. This is due to lower receipts for Interest Earnings, System Availability Fee and Washington Aqueduct Backwash. The August 2023 receipts are lower at \$3.5 million as compared to the revised budget of \$6.2 million mainly due to early payment of Fire Protection Service Fee payment of \$2.9 million by the District Government in July instead of the scheduled August 2023.</p>

Monthly Report to DC Retail Water and Sewer Rates Committee

As of August 31, 2023

Operating Revenues Detail

Revenue Category	FY 2023 Budget	YTD Budget	Actual	Variance Favorable / (Unfavorable)		Actual % of Budget	Year-End Projections	Variance Proj vs Budg	% of Budget
Residential, Commercial, and Multi-family	\$476.5	\$436.8	\$451.9	\$15.1	3.5%	94.8%	\$485.4	\$8.9	101.9%
Federal	84.8	84.8	83.8	(0.9)	-1.1%	98.9%	83.8	(0.9)	98.9%
District Government	23.2	21.3	19.3	(1.9)	-9.2%	83.3%	21.2	(2.0)	91.4%
DC Housing Authority	14.2	13.0	14.6	1.6	12.2%	102.9%	16.4	2.2	115.2%
Customer Metering Fee	24.1	22.2	22.2	(0.0)	0.0%	92.2%	24.1	0.0	100.0%
Water System Replacement Fee (WSRF)	39.7	36.9	39.3	2.4	6.5%	98.9%	41.7	2.0	105.1%
Wholesale	104.6	104.6	105.2	0.7	0.7%	100.7%	104.6	(0.0)	100.0%
Right-of-Way Fee/PILOT	23.1	21.4	21.9	0.5	2.6%	95.1%	23.3	0.2	101.0%
Subtotal (before Other Revenues)	\$790.1	\$740.9	\$758.3	\$17.5	2.4%	96.0%	\$800.5	\$10.4	101.3%
IMA Indirect Cost Reimb. For Capital Projects	4.4	4.1	4.6	0.5	12.2%	104.5%	4.4	0.0	100.0%
DC Fire Protection Fee	11.5	11.5	11.5	0.0	0.0%	100.0%	11.5	0.0	100.0%
Stormwater (MS4)	1.1	1.0	1.0	0.0	0.0%	90.9%	1.1	0.0	100.0%
Interest	7.5	6.9	5.8	(1.1)	-15.9%	77.3%	5.8	(1.7)	77.3%
Developer Fees (Water & Sewer)	8.0	7.3	9.1	1.8	24.7%	113.8%	9.7	1.7	121.3%
System Availability Fee (SAF)	7.7	7.1	4.5	(2.6)	-36.6%	58.4%	4.7	(3.0)	61.0%
Washington Aqueduct Backwash	4.6	4.2	0.2	(4.0)	-95.2%	4.3%	0.6	(4.0)	13.0%
Others	7.4	6.8	6.2	(0.6)	-8.8%	134.8%	7.0	(0.4)	94.6%
Subtotal	\$52.4	\$49.0	\$42.9	(\$6.1)	-12.4%	81.9%	\$45.0	(\$7.4)	85.8%
Rate Stabilization Fund Transfer	\$0.0	\$0.0	\$0.0	\$0.0	0.0%	0.0%	\$0.0	\$0.0	0.0%
Other Revenue Subtotal	\$52.4	\$49.0	\$42.9	(\$6.1)	-12.4%	81.9%	\$45.0	(\$7.4)	85.8%
Grand Total	\$842.4	\$789.8	\$801.2	\$11.4	1.4%	95.1%	\$845.5	\$3.0	100.4%

BREAKDOWN OF RETAIL RECEIPTS BY CUSTOMER CATEGORY (\$ in 000's)

Customer Category	Water	Sewer	IAC	Metering Fee	WSRF	Total
Residential	\$39,347	\$62,063	\$23,183	\$9,869	\$8,811	\$143,272
Commercial	74,924	84,829	28,346	6,536	15,248	209,883
Multi-family	50,605	77,834	10,746	3,218	7,187	149,590
Federal	30,882	35,105	17,852	1,569	5,810	91,218
District Govt	5,288	7,154	6,882	771	1,853	21,948
DC Housing Authority	5,506	8,156	952	240	381	15,235
Total:	\$206,551	\$275,140	\$87,962	\$22,204	\$39,289	\$631,146

Note: The breakdown of Collections into Residential, Commercial, & Multi-family and Water and sewer is approximate as it is based on percentages of historical data and does not take into account adjustments and timing differences

Clean Rivers IAC - Actual vs Budget (\$ in 000's)

Customer Category	FY2023 Budget	Year-To-Date Budget	Actual Received	Variance Favorable / <Unfavorable>	Variance % of YTD Budget	Actual % of Budget
Residential	\$24,093	\$22,085	\$23,183	\$1,097	5%	96%
Commercial	28,572	26,191	28,346	2,155	8%	99%
Multi-family	11,637	10,667	10,746	79	1%	92%
Federal	18,438	18,438	17,852	(586)	-3%	97%
District Govt	7,680	7,040	6,882	(158)	-2%	90%
DC Housing Authority	1,006	922	952	30	3%	95%
Total:	\$91,426.00	\$85,343.67	\$87,961.70	\$2,618.03	3%	96%

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of August 31, 2023

Retail Accounts Receivable (Delinquent Accounts)

The following tables show retail accounts receivable over 90 days (from the billing date) including a breakdown by customer class.

Greater Than 90 Days by Month

	\$ in millions	# of accounts
September 30, 2012	\$5.5	13,063
September 30, 2013	\$4.9	11,920
September 30, 2014	\$5.3	12,442
September 30, 2015	\$6.5	11,981
September 30, 2016	\$7.7	12,406
September 30, 2017	\$8.4	11,526
September 30, 2018	\$13.4	16,273
September 30, 2019	\$10.6	8,744
September 30, 2020	\$17.9	13,775
September 30, 2021	\$26.3	13,065
September 30, 2022	\$29.1	12,168
October 31, 2022	\$29.4	12,370
November 30, 2022	\$29.7	12,689
December 31, 2022	\$31.0	13,465
January 31, 2023	\$30.1	13,170
February 28, 2023	\$30.3	13,031
March 31, 2023	\$29.4	12,739
April 30, 2023	\$29.2	12,506
May 31, 2023	\$28.8	12,354
June 30, 2023	\$28.0	11,457
July 31, 2023	\$28.2	10,889
August 31, 2023	\$27.7	10,495

Notes: The increase in the accounts receivable over 90 days (from the billing date) is due to the temporary suspension of collections procedures because of the new billing system VertexOne, which was implemented in December 2017. The increase in accounts receivable from March 2020 to September 2022 is primarily due to increased delinquencies and deferred payments due to the impact of COVID-19.

Greater Than 90 Days by Customer

	Number of Accounts			Month of Aug (All Categories)				Total Delinquent				
				Active		Inactive		Jul		Aug		
	W & S	Impervious Only	Total No. of	No. of	Amount	No. of	Amount	No. of	Amount	No. of	Amount	%
	a/c	a/c	a/c	a/c	(\$)	a/c	(\$)	a/c	(\$)	a/c	(\$)	
Commercial	9,054	2,032	11,086	1,136	5,669,838	80	\$307,578	1,096	\$6,069,031	1,216	\$5,977,417	22%
Multi-family	8,687	317	9,004	1,121	13,129,906	24	\$131,993	1,171	\$13,282,537	1,145	\$13,261,899	48%
Single-Family Residential	107,177	2,139	109,316	7,980	8,260,109	154	\$177,184	8,622	\$8,829,503	8,134	\$8,437,292	30%
Total	124,918	4,488	129,406	10,237	\$27,059,853	258	\$616,755	10,889	\$28,181,072	10,495	\$27,676,608	100%

Notes: Included in the above \$27.7M (or 10,495 accounts) of the DC Water Over 90 days delinquent accounts, \$4,935,978.55 (or 1,351 accounts) represents Impervious only accounts over 90

- Reportable delinquencies do not include balances associated with a long-standing dispute between DC Water and a large commercial customer.
- Delinquent accounts (10,495) as a percentage of total accounts (129,406) is 8.1 percent.
- Delinquent impervious only accounts (1,351) as a percentage of total accounts (129,406) is 1.0 percent.
- Delinquent impervious only accounts (1,351) as a percentage of total delinquent accounts (10,495) are 12.9 percent.
- Delinquent impervious only accounts (1,351) as a percentage of total impervious only accounts (4,488) are 30.1 percent.

Monthly Report to DC Retail Water and Sewer Rates Committee

Fiscal Year-to-Date
As of August 31, 2023

Arrears by Customer Category

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Commercial	2,178	\$ 8,217,093.11	1,430	\$ 6,400,401.98	1,216	\$ 5,977,416.80
Multi-family	1,964	\$ 17,096,746.34	1,325	\$ 14,756,853.41	1,145	\$ 13,261,899.34
Residential	19,394	\$ 11,405,270.59	11,268	\$ 9,469,990.03	8,134	\$ 8,437,292.32

Arrears by WARD for Residential Category

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	1,248	\$ 795,429.38	671	\$ 661,396.38	475	\$ 594,447.43
Ward 2	596	\$ 210,133.25	261	\$ 155,771.71	175	\$ 133,483.45
Ward 3	646	\$ 294,245.73	267	\$ 197,331.20	174	\$ 165,390.28
Ward 4	3,324	\$ 1,872,806.84	1,832	\$ 1,519,560.70	1,271	\$ 1,340,823.24
Ward 5	3,804	\$ 2,010,381.41	2,273	\$ 1,650,588.00	1,644	\$ 1,440,341.85
Ward 6	1,463	\$ 738,656.60	836	\$ 608,354.71	590	\$ 539,684.75
Ward 7	5,214	\$ 3,493,255.09	3,286	\$ 3,001,875.12	2,415	\$ 2,702,478.59
Ward 8	3,099	\$ 1,990,362.29	1,842	\$ 1,675,112.21	1,390	\$ 1,520,642.73
Total	19,394	\$ 11,405,270.59	11,268	\$ 9,469,990.03	8,134	\$ 8,437,292.32

CAP, CAP2 and CAP3 Customers in Arrears*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
CAP	2,007	\$ 764,741.01	1,242	\$ 585,013.95	828	\$ 483,358.53
CAP2	114	\$ 42,862.90	58	\$ 35,078.07	31	\$ 30,263.57
CAP3	11	\$ 14,871.30	10	\$ 13,433.74	8	\$ 12,419.08

*Based on number of accounts that have been given credit in Aug 2023.

Monthly Report to DC Retail Water and Sewer Rates Committee

Customer Arrears Data

CAP Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	103	\$ 63,412.39	67	\$ 54,574.11	35	\$ 47,655.46
Ward 2	18	\$ 4,448.32	13	\$ 3,532.57	6	\$ 2,698.38
Ward 3	4	\$ 292.58	2	\$ 49.30	0	\$ -
Ward 4	277	\$ 115,195.46	165	\$ 86,495.49	110	\$ 71,080.36
Ward 5	373	\$ 142,337.14	241	\$ 105,728.88	165	\$ 82,128.93
Ward 6	107	\$ 26,789.51	69	\$ 17,646.88	45	\$ 12,815.47
Ward 7	679	\$ 230,799.91	411	\$ 173,299.64	271	\$ 144,791.27
Ward 8	446	\$ 181,465.70	274	\$ 143,687.08	196	\$ 122,188.66
Total	2,007	\$ 764,741.01	1,242	\$ 585,013.95	828	\$ 483,358.53

*Based on number of accounts that have been given credit in Aug 2023.

CAP2 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1	3	\$ 542.28	2	\$ 240.95	0	\$ -
Ward 2	2	\$ 197.14	0	\$ -	0	\$ -
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	22	\$ 3,038.86	8	\$ 1,545.18	3	\$ 1,031.73
Ward 5	11	\$ 6,488.05	7	\$ 5,675.61	6	\$ 5,001.00
Ward 6	5	\$ 580.30	2	\$ 439.17	1	\$ 308.14
Ward 7	43	\$ 26,147.89	26	\$ 23,176.64	15	\$ 20,461.31
Ward 8	28	\$ 5,868.38	13	\$ 4,000.52	6	\$ 3,461.39
Total	114	\$ 42,862.90	58	\$ 35,078.07	31	\$ 30,263.57

*Based on number of accounts that have been given credit in Aug 2023.

CAP3 Customer Arrears by Ward*

	Over 30 Days		Over 60 Days		Over 90 Days	
	No. of Accts	(\$)	No. of Accts	(\$)	No. of Accts	(\$)
Ward 1						
Ward 2						
Ward 3	0	\$ -	0	\$ -	0	\$ -
Ward 4	2	\$ 3,482.13	2	\$ 2,872.93	1	\$ 2,661.81
Ward 5	3	\$ 3,606.28	3	\$ 3,492.09	3	\$ 3,312.09
Ward 6	0	\$ -	0	\$ -	0	\$ -
Ward 7	5	\$ 7,701.61	4	\$ 7,056.68	4	\$ 6,445.18
Ward 8	1	\$ 81.28	1	\$ 12.04	0	\$ -
Total	11	\$ 14,871.30	10	\$ 13,433.74	8	\$ 12,419.08

*Based on number of accounts that have been given credit in Aug 2023.

Monthly Report to DC Retail Water and Sewer Rates Committee

Developer Deposits

Developer Deposits are funds paid to DC Water for plans that are approved by the Permit Operations Department. They include:

- Flat fees for taps, abandonments, sewer connections, etc.
- Reimbursable fees for inspection labor hours charged to the account.
- Deposits held as security against damage and uncharged accounts.
- Miscellaneous non-commercial account items (hydrant use, groundwater dewatering, waste hauler fees, etc.)
- As of August 31, 2023, developer deposits had \$44.59 million in credit balances (liability) and \$10.96 million in debit balances (receivable).

Balances by Year as of August 31, 2023

Year	Credit Balances (Liability)		Debit Balances (Receivables)		Net Balance
	Credit Balances	Number of Accounts with Credit Balances	Debit Balances	Number of Accounts with Debit Balances	
	\$44.59 million		\$10.96 million		
2001	\$ -	-	\$ 960,164.05	1	\$ 960,164.05
2002	\$ -	-	\$ 1,836.00	2	\$ 1,836.00
2004	\$ (749.61)	1	\$ 9,066.08	6	\$ 8,316.47
2005	\$ (389,745.13)	90	\$ 268,327.91	89	\$ (121,417.22)
2006	\$ (283,990.18)	32	\$ 284,522.42	78	\$ 532.24
2007	\$ (151,559.96)	31	\$ 150,176.99	50	\$ (1,382.97)
2008	\$ (348,658.90)	41	\$ 192,079.13	49	\$ (156,579.77)
2009	\$ (171,624.41)	28	\$ 197,110.45	45	\$ 25,486.04
2010	\$ (302,803.30)	47	\$ 135,080.91	40	\$ (167,722.39)
2011	\$ (478,420.95)	89	\$ 399,198.34	55	\$ (79,222.61)
2012	\$ (1,211,439.34)	248	\$ 453,409.97	90	\$ (758,029.37)
2013	\$ (1,841,881.78)	279	\$ 257,250.40	80	\$ (1,584,631.38)
2014	\$ (2,088,300.84)	281	\$ 980,057.39	62	\$ (1,108,243.45)
2015	\$ (1,620,282.48)	294	\$ 263,241.41	37	\$ (1,357,041.07)
2016	\$ (3,094,455.72)	360	\$ 535,168.67	62	\$ (2,559,287.05)
2017	\$ (2,356,168.70)	433	\$ 476,487.56	113	\$ (1,879,681.14)
2018	\$ (4,442,145.85)	522	\$ 1,389,233.08	120	\$ (3,052,912.77)
2019	\$ (6,849,258.14)	458	\$ 1,630,744.18	170	\$ (5,218,513.96)
2020	\$ (4,740,332.08)	322	\$ 567,032.74	141	\$ (4,173,299.34)
2021	\$ (4,808,329.42)	335	\$ 588,894.75	151	\$ (4,219,434.67)
2022	\$ (6,261,565.08)	338	\$ 656,791.54	170	\$ (5,604,773.54)
2023	\$ (3,143,526.75)	156	\$ 560,349.98	112	\$ (2,583,176.77)
Total	\$ (44,585,238.62)	4,385	\$ 10,956,223.95	1,723	\$ (33,629,014.67)

Forfeiture Action

Accounts Forfeited on August 16, 2021	(4,838,938.52)	1,011
Accounts Forfeited on September 23, 2022	(1,286,705.10)	348
Accounts pending forfeiture determination and execution.	(5,180,873.56)	886

Monthly Report to DC Retail Water and Sewer Rates Committee

Developer Deposits

Customer Communication

Statements are provided to customers when there is activity on the account. To ensure that all customers are aware of the balances, statements are also mailed annually irrespective of whether there is an activity on the account. For the last three years, annual statements were mailed to customers on April 28, 2023, January 25, 2022, and February 25, 2021.

By law, refunds are to be requested by the account owner within two years of completion (DC Code § 34-2401.10). If not requested in that time frame, these accounts can be forfeited and closed. DC Water has placed a statement on invoices beginning in November 2019 notifying customers of the District law and that funds would be forfeited unless a refund is requested within two years of project completion or account inactivity. A notification to customers that is posted on our website indicates that unless a refund was requested, funds would be forfeited for projects without activity for ten years. AOBA and DCBIA have been asked to notify their membership to examine the invoices.

For accounts that were forfeited, zero balance statements were mailed out on Monday, August 16, 2021, and September 21, 2022.

Refund Requests

In response to the annual account statements provided to customers in April 2023, 230 different customers have submitted refund requests, impacting approximately 1321 accounts. Along with new leadership in Permit Operations, we have hired several new staff members and a contractor to expedite the processing of the refunds backlog.

Since October 1, 2022, DC Water has issued refunds for 82 accounts which is approximately \$1,622,016.75 of which 22 accounts (\$435,038.98) were processed from June 2023 to August 2023. We have reviewed and are awaiting information for 150 accounts to issue refunds. With the addition of consultants and additional Permit Operations staff members to assist with the processing of the backlog of refunds, as well as improvements to the refund process we anticipate an increase in the number of refunds processed, provided all DC Water requirements have been met by the requestors. Details on the refunds requested and processed will be reported to the DC Retail Water and Sewer Rates Committee and Finance and Budget Committee in future reports.

Monthly Report to DC Retail Water and Sewer Rates Committee

Payment Plan and Disconnection Report

Fiscal Year-to-Date
As of August 31, 2023

Number of Active Accounts by Zip Code & Customer Class
As of Aug 31, 2023

Zip Code	Residential					Commercial					Multifamily				
	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.	30-Day A/R	Active Plans	Plans Created	Plans Defaulted	Non-Pay Discon.*
Total	11,154	1,783	513	620	565	1,378	88	12	15	61	1,314	262	35	35	
20000	1														
20001	487	74	13	13	36	103	7		1	5	20	1			
20002	1,115	166	49	52	32	193	14	3	1	13	203	39	6		5
20003	291	34	6	17	23	92				2	22	5	3		1
20004						4	1								
20005	7				1	12	1				2	1			
20006	1					3			1						
20007	188	12	3	5	15	45	6	1	1		18				
20008	52	3		2	4	30	3			2	8	1			
20009	178	17	4	5	24	43	7	2		7	41	11			
20010	339	62	13	15	28	49	3		2	7	30	4			1
20011	1,605	283	79	107	107	154	14	1	1	12	110	23	4		1
20012	308	68	18	17	58	66	3	1	2	3	9	1			
20015	93	17	1	1	6	6					2				
20016	117	20	9	6	11	64	3			1	3	1			
20017	581	109	31	35	9	64	5		1		21				
20018	760	129	42	59	40	92	3		1	1	21	8			1
20019	2,585	387	114	132	76	160	6	2	2	2	284	58	5		10
20020	1,566	205	68	88	44	77	3	1	1	1	306	68	12		7
20024	42	6		4	1	20	1				11	2	1		
20032	828	190	63	62	49	77	3	1		3	196	38	4		9
20036	3					14	4			2	4				
20037	6	1			1	9	1		1		3	1			
20057															
20770	1					1									

*Note: inactive accounts in arrears are not included in the above and the accounts by customer class are as follows: Res. 343, Com. 106 and MF 50

*Note: Disconnect Work Orders for Multi-Family Properties were created and not assigned for field completion but are manually managed for further collection actions

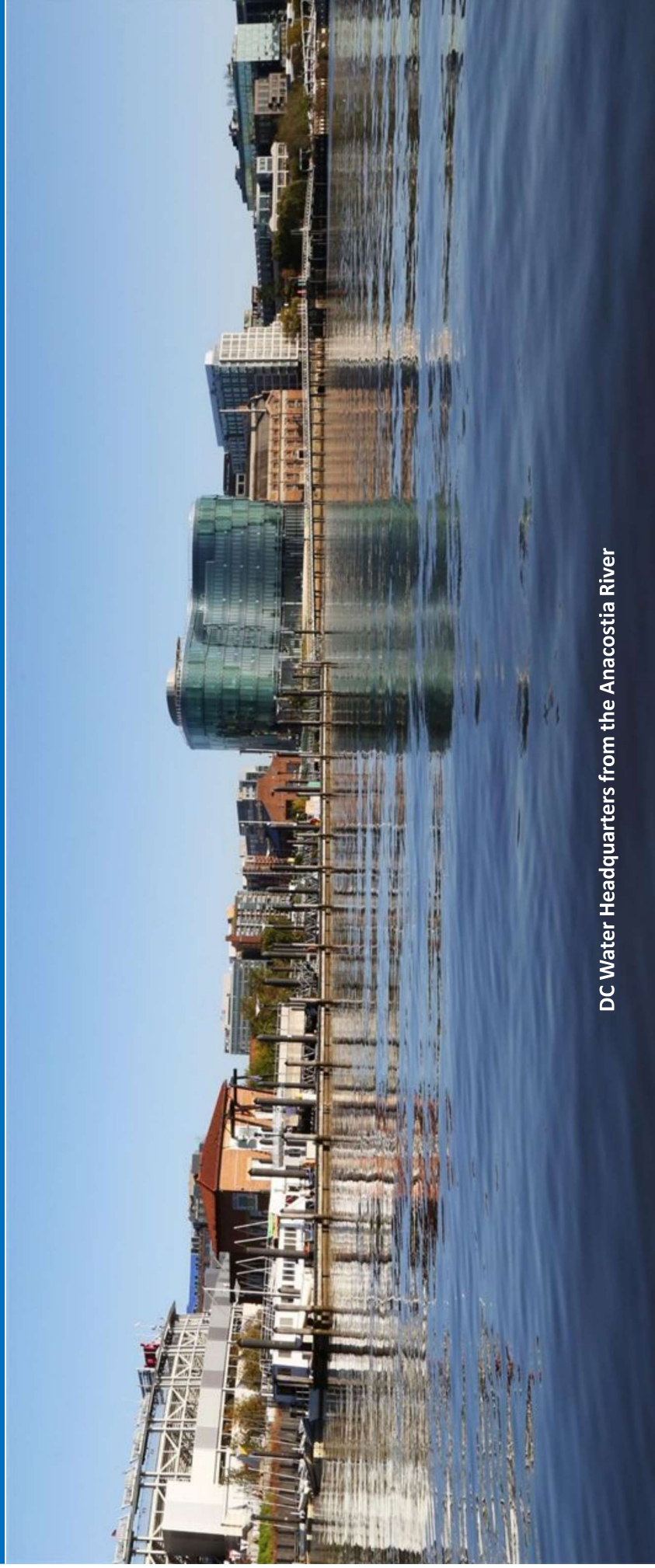


Revised Rate Stabilization Fund Policy

Presentation to Retail Water and Sewer Rates Committee, September 26, 2023
Matthew Brown, Chief Financial Officer

District of Columbia Water and Sewer Authority

Attachment B



DC Water Headquarters from the Anacostia River



Purpose

- Seek committee recommendation to the Board for adoption of the revised Rate Stabilization Fund (RSF) Policy



Proposed Policy

The Rate Stabilization Fund, per the revised policy, will:

- Help reduce the growth of customer rates
- Have a goal of maintaining a balance equal to five percent in annual retail revenues
- Receive transfers authorized by the Board in the Annual Budget or the year-end allocation of operating cash or the General Manager from savings generated by projects funded by the RSF
- Will be used to:
 - Smooth rate increases
 - Cover one-time emergency costs (operating and capital) associated with emergency events (catastrophic failures, dramatic increase in operating costs)
 - Fund investments (such as technology) that produce annual savings that would have an impact on annual rate increases
 - Defease higher cost debt or for PAYGO (cash-financed construction)



History

Trust Indenture established the RSF

- Separate and apart from other Authority funds
- Authorizes the transfer of funds to and from the RSF as determined by the Authority

In 2010 the Board adopted the current Rate Stabilization Fund Policy

- Required the Financial Plan to include the ten-year planned use of the Fund
- Specified that transfers into the fund would be determined by the Board, including the year-end allocation of surplus process
- Interest earned would be accounted as general revenues
- Only stated that the purpose of the RSF was to “mitigate rate spikes and allow smoothing of annual rate increases”
- Did not specify a target balance



Outside Study

As requested by the Retail Rates Committee, Amawalk completed a review of the RSF in 2023; that study:

- Found that utilities use Rate Stabilization Funds in a variety of ways and decisions are “based on their own needs and policies”
- Options for renaming the fund include Retail Rate Fund, Residual Fund (or Residual Balance), and Carryforward
- Suggested the definition of a minimum, maximum, or target balance, and specifically recommended a balance of five percent of retail revenues
- Suggested that the fund should be prioritized for:
 - Emergencies or unplanned events
 - Investment in technologies or other initiatives that could reduce operating expenses
 - Defeasance of higher cost debt or cash-financed construction (PAYGO)



Management Recommendation

Management requests that the committee recommend the revised Rate Stabilization Fund Policy to the full Board for approval

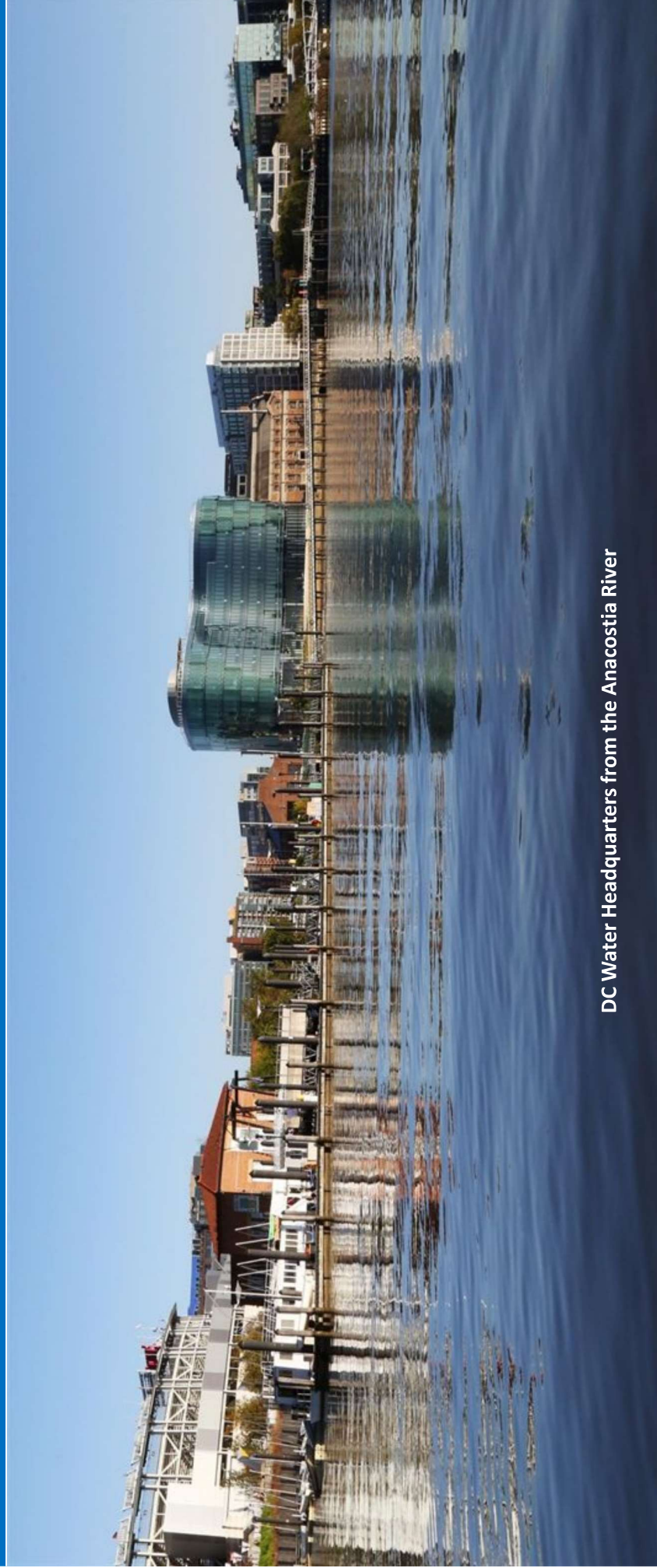


Revised Financial Policies

Presentation to Retail Water and Sewer Rates Committee, September 26, 2023
Matthew T. Brown, Chief Financial Officer

District of Columbia Water and Sewer Authority

Attachment C



DC Water Headquarters from the Anacostia River



Purpose

- We are asking Finance and Budget Committee's recommendation to the Board for adoption of a new Statement of Financial Policies



Liquidity

Liquidity

- Helps ensure resilience
- Would enable DC Water to respond to unanticipated events or emergencies, including debt service, capital costs and other expenditures
 - Could be used for payment obligation or unexpected shortfall in revenues
- Current Board-requirement is 250 days, about \$275 million
- Also recognized as a strength by rating agencies; high bond ratings keep borrowing costs low and those savings are realized by customers in their rates





Independent Study Recommendations

- As part of its five-year review of DC Water reserves, Amawalk consulting has recommended that DC Water increase the minimum Operating Cash Reserve requirement from 250 days to 350 – 400 days:
 - The result of an increase in Operating Cash Reserves will bring total Days Cash on Hand to a level that is more comparable to highly-rated peers
 - The principal purpose of achieving comparability with peers is to help defend the current strong credit ratings to support projected borrowing for the ten-year capital program at attractive interest rates
 - DC Water can achieve this higher level by 25-day increments over several years or allocating year-end surplus in order to meet the new target



Peer Comparison

DC Water liquidity and coverage ratios are lower than many similarly rated peers

- These are not the only criteria, but are an important part of the overall rating



Selected Peer	Type	Moody's Rating (Senior)	S&P Rating (Senior)	Fitch Rating (Senior)	Total Operating Revenues (\$000s)	Total Annual Debt Service (\$000s)	Debt Ratio	Long Term Debt (\$000s)	Total Debt Service Coverage	DS as a % of Total Operating Revenues	Days Cash on Hand
Atlanta, GA	Water & Sewer	Aa2 (Stable)	AA- (Positive)	AA (Stable)	482,084	235,362	41.5%	2,947,648	1.9x	48.8%	1,291
Charlotte, NC	Water & Sewer	Aaa (Stable)	AAA (Stable)	AAA (Negative)	499,139	125,009	33.0%	1,574,521	1.9x	25.0%	313
Dallas, TX	Water & Sewer	Aa2 (Stable)	AAA (Stable)	AA (Stable)	775,576	235,928	47.0%	3,186,629	1.8x	30.4%	278
DC Water	Water & Sewer	Aa1 (Stable)	AAA (Stable)	AA+ (Stable)	832,210	209,767	55.2%	3,726,934	2.3x	26.3%	305
Metro St. Louis Sewer District, MO	Sewer	Aa1 (Stable)	AAA (Stable)	AA+ (Stable)	458,249	123,886	41.6%	1,740,295	2.2x	27.0%	494
NE Ohio Regional Sewer District	Sewer	Aa1 (Stable)	AA+ (Stable)	-	389,883	122,727	48.7%	1,884,653	2.3x	31.5%	1,393
NYC Water	Water & Sewer	Aa1 (Stable)	AAA (Stable)	AA+ (Stable)	3,879,042	563,200	83.8%	31,542,159	3.9x	14.5%	336
San Antonio, TX	Water & Sewer	Aa1 (Stable)	AA+ (Stable)	AA+ (Stable)	877,107	193,466	36.0%	3,216,470	2.3x	22.1%	561

DC Water Data Source: DC Water's FY2023-2032 Financial Plan; Authority records.
 All Other Data Source: Moody's MFRA, S&P, Fitch



New Challenges

The future will present new challenges

 Past 2019-23	 Future FY2024-28
\$738.2 million	↑ 10-year Debt issuance ↑ \$1.7 billion
FY23: \$3.8 billion	↑ Total Debt Outstanding ↑ FY28: \$5.1 billion
\$357.2 million	↑ Average annual operating expenditures ↑ \$460.0 million
\$231.2 million	↑ Peak debt service ↑ \$341.6 million
\$144.4 million	↑ Average annual personnel costs ↑ \$183.7 million
\$2.0 billion	↑ 5 Year Capital Expenditures ↑ \$4.0 billion
\$125.16	↑ Peak annual average household charge ↑ \$170.41



Options

DC Water has a range of options to move forward

Option	Pro	Con
Do nothing		<ul style="list-style-type: none"> • Would ignore an outside recommendation • Could negatively impact bond rating and potential upgrades (Moody's and Fitch) as capital program expands
Set the requirement to 350-400 days and include contributions in rate proposals	<ul style="list-style-type: none"> • Could allow DC Water to meet a new requirement quickly • Provides certainty 	<ul style="list-style-type: none"> • Would increase rates more than current forecast of about 6.2% (increase in average household charge) a year through FY32
Set the requirement to 350-400 days and primarily use year-end surplus to meet the requirement	<ul style="list-style-type: none"> • Would not require additional reserve requirements to be part of the proposed rates 	<ul style="list-style-type: none"> • May not meet new requirement



Management Recommendation

- Management recommends:
 - Maintaining the 250 day cash requirement as the minimum
 - Setting a goal to achieve 350 days of cash by Fiscal Year 2032
 - Relying first on allocation of year-end surplus – existing process – to build cash reserves
 - Not including additional reserve requirements, above the 250 days, in the FY 2025 and FY 2026 rate process
 - Re-evaluating with the Finance and Budget Committee whether to fund additional reserve requirements in the future



Management Recommendation

Management will be requesting the Finance and Budget Committee recommend to the full Board for approval the revised Financial Policies

- Maintain the 250 day cash requirement minimum
- Set a goal of achieving 350 days of cash by 2032, primarily through the year-end allocation of any budget surplus

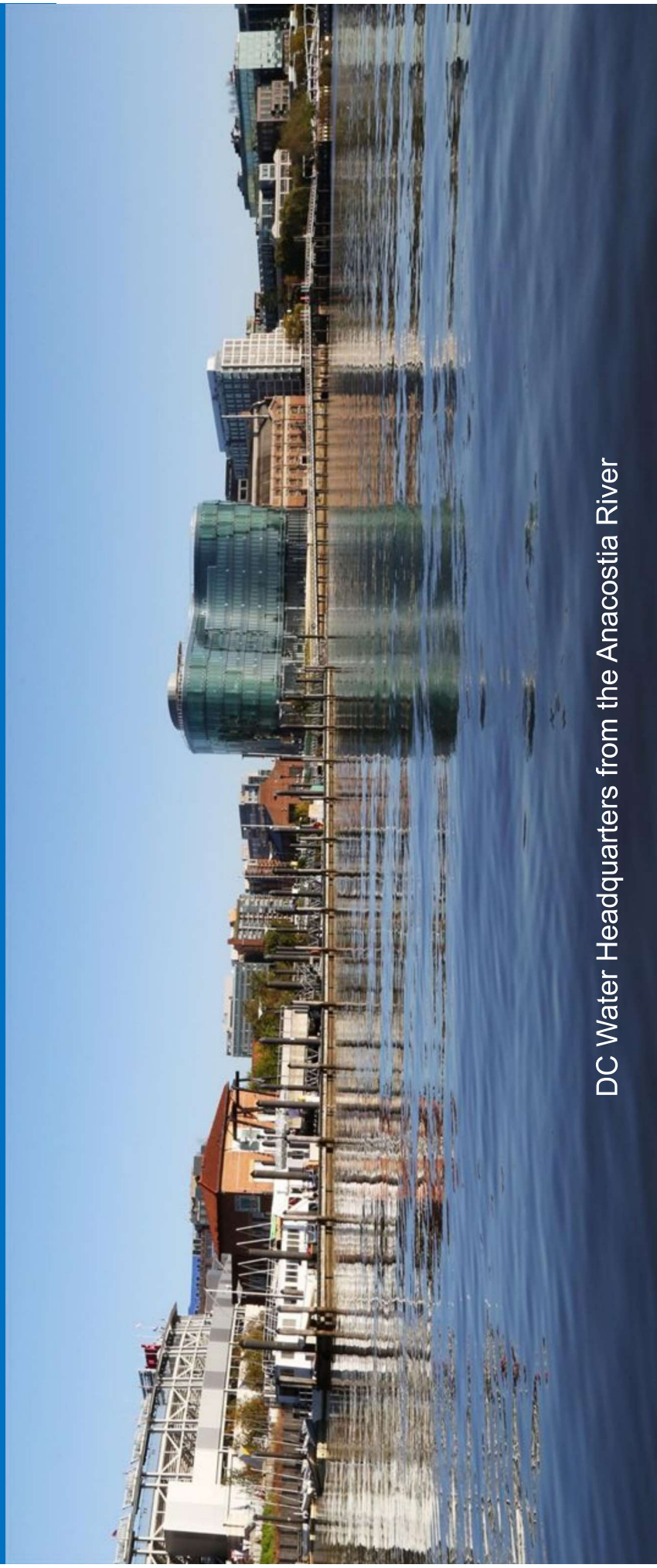


Potomac River Tunnel Contract Update

Presentation to Retail Water and Sewer Rates Committee, September 26, 2023

Attachment D

District of Columbia Water and Sewer Authority



DC Water Headquarters from the Anacostia River



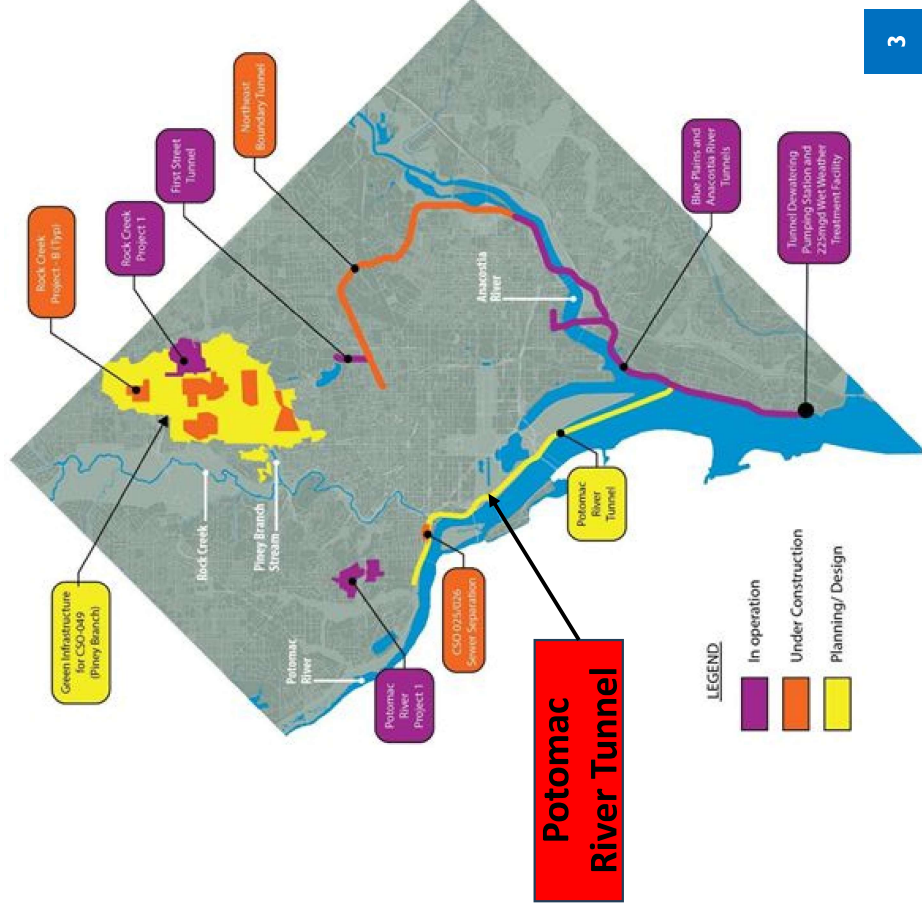
Purpose

 To review the budget and rate impacts for the Potomac River Tunnel Contract Award



Overview

- The Consent Decree requires the Potomac River Tunnel to be fully operational by February 8, 2030
- The Request for Proposal was issued to procure a design-build contract award
- Management conducted an extensive industry outreach and performed in-depth review and evaluation of technical and price proposals including meetings with shortlisted contractors to meet the strict decree deadlines
- The bids received reflect current market conditions for project construction including the impacts of supply chain and inflation with the final bid higher than preliminary estimates in the financial plan
- Contract award recommended by the factsheet presented to the Environmental Quality & Operations Committee for recommendation to award contract in the amount of \$819.655 million





Budget Impact – Potomac River Tunnel Factsheet

- An additional \$215 million is needed to fund the proposed contract
 - The Board-approved budget for the Clean Rivers Program is \$962 million in the Ten-Year CIP
 - The proposed award for the Potomac River Tunnel Design-Build Contract is \$819.7 million, higher than what was anticipated in the CIP
 - To award the contract, there must be sufficient budget authority in the CIP
- Management has identified four projects in the Water and Sewer Service areas with sufficient funding within Board-adopted ten-year CIP to be reprogrammed to cover the projected shortfall of \$215 million
 - The projects are the Local Sewer Rehabilitation 9 (budgeted at \$56.5 million) and Small Diameter Water Main Rehabilitation #23 – 25 (budgeted at \$175.5 million)
 - The projects that were defunded to move the Clean Rivers contract forward will be considered and prioritized as part of the upcoming FY 2025 budget cycle
 - Re-incorporating these projects into the CIP will increase forecasted customer rates beyond what is included in the Board-approved Financial Plan



Rate Impact – Potomac River Tunnel Factsheet

- With the reprogramming, overall there is sufficient budget in the Clean Rivers program to award the proposed contract
- The Clean Rivers program is funded with the Clean Rivers Impervious Surface Area Charge (CRIAC) and the sewer charge
- As a result of this action, the CRIAC will be higher in the next version of the Financial Plan, and the sewer rate will be lower
 - The average annual increase in CRIAC will be approximately 7.05 percent
 - The Board-approved CRIAC increased from \$23.03 per ERU in FY 2025 to \$31.32 in FY 2032, whereas for the Current Estimate, the CRIAC will increase from \$23.36 per ERU in FY 2025 to \$34.37 in FY 2032
- **No Board-action is required to change both the CRIAC fees and Water & Sewer Rates today**
- **The estimated rate and fees impacts will be included in the next financial plan for consideration and adoption by the full Board**

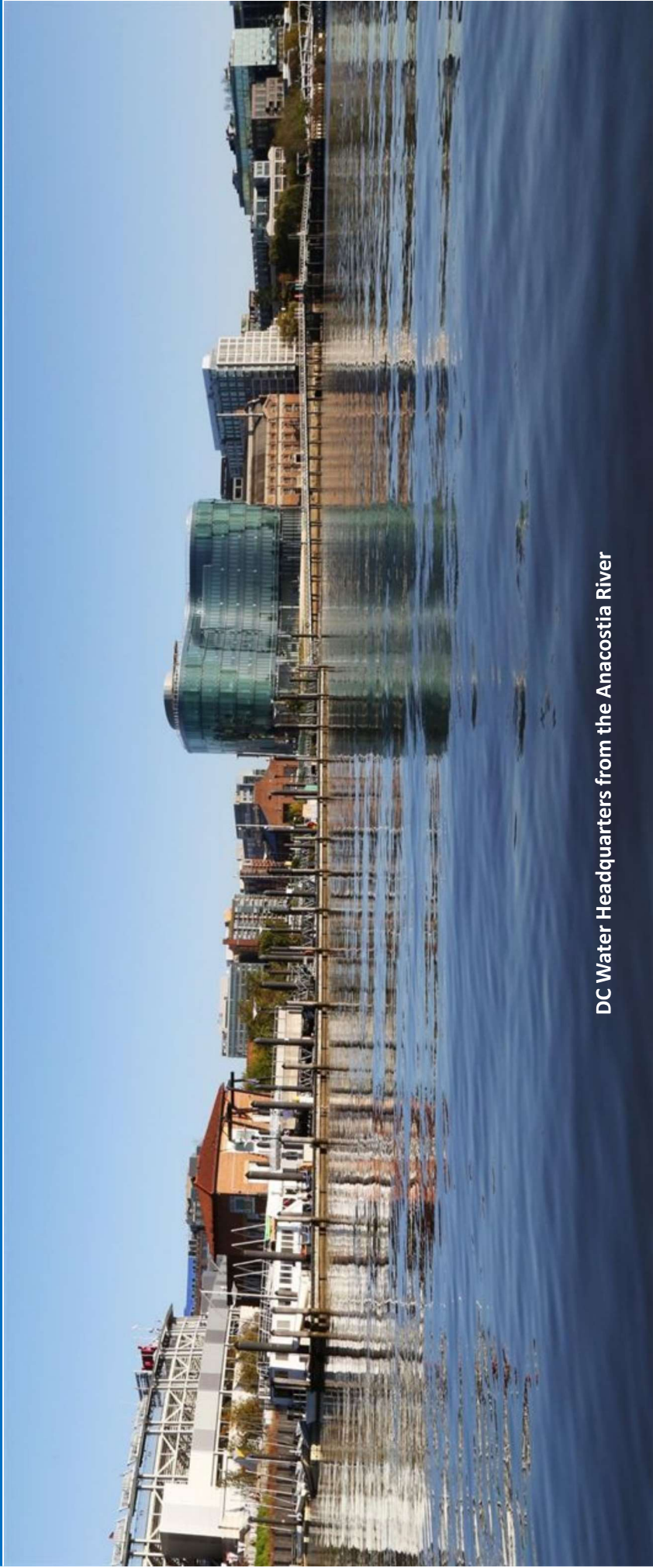


DC Water Cares Program Update

Presentation for Retail Water and Sewer Rates Committee to Extend RAP to FY24, September 26, 2023
Meisha Thomas, Director of Customer Care

District of Columbia Water and Sewer Authority

Attachment E



DC Water Headquarters from the Anacostia River



Purpose

Request the Retail Water and Sewer Rates Committee’s recommendation to the Board to:

- I. Approve Notice of Emergency and Proposed Rulemaking to Extend the Residential Assistance Program (RAP) into 2024 until the remaining funds are expended.**



FY2023 Assistance Distribution

- Due to Federal funding through the Homeowner Assistance Fund (HAF) and additional LIHWAP funding RAP funding will not be exhausted in FY23.
- MAP participation has been slow. Though the funding has been exhausted, the administrative work to maintain the program outweighs the participation.

Program	FY22 Enrolled	FY22 Dollars	FY23 Enrolled (Aug 2023)	FY23 Dollars (Aug 2023)	FY23 Budget
Customer Assistance Program	6,949	\$4,871,357	4,623	\$2,060,400	\$2,500,000
Customer Assistance Program 2	679	\$338,362	351	\$122,074	\$400,000
Customer Assistance Program 3 (District funded)	204	\$33,026	36	\$6,342	\$50,000
Non-Profit CRIAC Relief (District funded)	186	\$866,375	148	\$752,682	\$905,608
DC Water Cares Residential	1,690	\$1,318,242	2,580	\$2,664,072	\$3,779,649
DC Water Cares Multifamily (units)	4,313	\$1,880,830	3,041	\$2,039,165	\$2,245,115
Low Income Household Water Assistance Program	3,393	\$2,380,005	0	\$0	\$0
Homeowners Assistance Program	N/A	N/A	256	\$231,440	\$0



History

- In FY 2022, due to remaining RAP and MAP budget funds, these programs were extended in FY 2023, anticipating that funding would be exhausted in FY 2023.
- In November 2022, Board rolled over remaining balances of \$1,681,758 for RAP and \$4,343,006.48 for MAP for FY 2023.
- Customer Care resumed normal disconnection thresholds at \$200 or greater in delinquency 30 days past the due date. The RAP program funding was exhausted in May 2023.
- In June 2023, the Board approved the transfer of \$2,097,891 from MAP to RAP.
- The calculation of the administrative costs for RAP, MAP and CAP are lower than expected due to in-house processing. This allows us to transfer more funding to the RAP program.



FY 2023 Projected Unexpended Balance

	RAP	MAP
Funding Source	DC Water	DC Water
Funding for Benefits	\$3.0 million	\$6.2 million
Assistance Provided - FY22	\$1.3 million	\$1.9 million
Ending Balance - FY22	\$1.7 million	\$4.3 million
Funding Transfer Balance - June 2023	\$3.8 million	\$2.2 million
Assistance Provided FY23 (August 31, 2023)	\$2.7 million	\$2.0 million
Ending Balance - FY23 (August 31, 2023)	\$1.1 million	\$0.2 million
Projected Credits for September 2023	\$0.3 million	\$0.1 million
Projected Unexpended Balance FY23	\$0.8 million	\$0.1 million
Actual Enrollment as of August 31, 2023	2580	3041
Projected Enrollment FY2023	2700	3300



FY24 Program Funding

Funds Transfer	RAP
Projected Unexpended RAP and MAP Balance FY23	\$0.92 million
Funding transfer from CAP, RAP and MAP Program Administration to FY24 RAP	\$0.15 million
Total FY24 Projected RAP funding – FY24	\$1.07 million



DC Water Cares RAP Program Rulemaking Timeline

Date	Action
9/26/2023	Presentation to RRC on proposal to amend Customer Assistance Program (CAP) regulations for DC Water Cares Residential Assistance Program extension to FY 2024
9/26/2023	RRC recommends Board approval to amend the CAP regulations for DC Water Cares Residential Program extension
9/28/2023	F&B Recommends Board approval to: (1) Rollover the FY 2023 RAP and MAP Program's year-end balance ~\$924,942.94 to the budget for the FY 2024 RAP Program; and (2) Rollover the FY 2023 RAP, MAP, and CAP Program's Administrative costs funds year-end balance of ~\$168,422.04 as follows: (a) transfer ~\$20,000 to the FY 2024 RAP and CAP Programs' Administrative costs budget and (b) transfer ~\$148,422.04 to the FY 2024 RAP Program Budget
10/5/2023	Board approval and adoption Notice of Emergency and Proposed Rulemaking (NOEPR) to amend the CAP regulations for DC Water Cares Residential Assistance Program extension to FY 2024
10/20/2023	Publish NOEPR in D.C. Register
10/20/2023	Public comment period begins
12/5/2023	Public Hearing
12/12/2023	Public comment period closes
12/19/2023	RRC approves final proposal to amend CAP regulations for DC Water Cares Residential Assistance Program extension
1/04/2024	Board approval and adoption of Notice of Final Rulemaking (NOFR) for publication in D.C. Register
1/19/2024	Publish NOFR in D.C Register



Management Recommendation

Management requests the Retail Rates Committee recommend the following to the full Board for approval:

- Publish Notice of Emergency and Proposed Rulemaking:
 - I. Extend the Residential Assistance Program (RAP) into 2024 until funds are exhausted, which is effective for not more than 120 days.
- Emergency rulemaking is necessary to:
 - Maintain continuity of benefits for customers in need
 - Impact of COVID still affecting customers - Total Residential Arrears - \$8.4M

ATTACHMENT F

**D.C. RETAIL WATER AND SEWER RATES COMMITTEE
APPROVAL TO ADOPT THE REVISED RATE STABILIZATION FUND (RSF) POLICY**

ACTION ITEM 1: The Rate Stabilization Fund (RSF) will be used to smooth rate increases and reduce the growth of customer rates. The target balance of the RSF will be five percent of retail revenues, and contributions to the fund may be directed by the Board through the allocation of year-end surplus or by the General Manager from savings or revenues from projects funded by the RSF. The RSF may be used for emergencies or unplanned events to prevent rate spikes, investments in technologies or other initiatives that could reduce operating expenditures, to apply to revenues to reduce rate increases, to defease higher cost debt, or as PAYGO to reduce debt service costs. The General Manager may transfer funds from the RSF at any time consistent with this policy and must notify the Board within 30 days of the reason and amount of the transfer. Budget for projects and operating costs will be established consistent with existing policies and practices.

Action Item 2

Attachment F

Recommend Board Approval for Notice of Emergency and Proposed Rulemaking to Extend DC Water Cares: Residential Assistance Program for FY 2024 Until Remaining Funds are Expended

Chapter 41, RETAIL WATER AND SEWER RATES AND CHARGES, of Title 21 DCMR, WATER AND SANITATION, is amended as follows:

Subsection 4102.9, DC Water Cares Emergency Relief Program for Low-Income Residential Customers, of Section 4102, CUSTOMER ASSISTANCE PROGRAMS, is amended to read as follows:

4102.9 DC Water Cares Emergency Relief Program for Low-Income Residential Customers:

- (a) Participation in the DC Water Cares Emergency Relief Program (DC Water Cares) shall be limited to a single-family or individually metered low-income Residential Customer that meets the following eligibility requirements:
 - (1) The applicant maintains an active DC Water account and is responsible for paying for water and sewer services; and
 - (2) DOEE has determined that the applicant's annual household income is equal to or below eighty percent (80%) of the Area Median Income (AMI) for the District of Columbia, not capped by the United States median low-income limit.
- (b) An approved customer shall receive the following benefits:
 - (1) Credit of one hundred percent (100%) off of the past due water and sewer bill balance; and
 - (2) The total amount of credits provided shall not exceed Two Thousand (2,000) dollars during Fiscal Year 2024, subject to the availability of budgeted funds.
- (c) Upon DC Water's receipt of notice from DOEE that the applicant meets the financial eligibility requirements and subject to the availability of budgeted funds, DC Water shall provide the credits to the customer's account from the date that DOEE accepts a completed application and for future qualifying events that may lead to collection activities to the end of the fiscal year in which the application was submitted.

- (d) The DC Water Cares Emergency Relief Program for Low-Income Residential Customers shall terminate on September 30, 2024 or as provided in § 4102.9(f).
- (e) Customer that received DC Water Cares benefits in FY 2023 must submit a renewal CAP or CAP2 application to DOEE to receive DC Water Cares benefits in Fiscal Year 2024.
- (f) If DC Water determines that the remaining budgeted funds are insufficient to provide DC Water Cares for Low-Income Residential Customers benefits, DC Water may:
 - (1) Suspend the process for accepting DC Water Cares applicants; or
 - (2) Suspend or adjust providing DC Water Cares benefits to eligible recipients.

Subsection 4102.10, Section 4102, CUSTOMER ASSISTANCE PROGRAMS, is amended to read as follows:

4102.10 [RESERVED]

All persons desiring to comment on this Notice of Emergency and Proposed Rulemaking should submit comments in writing not later than December 5, 2023. Comments should be submitted to Michelle Rhodd, Secretary to the Board, District of Columbia Water and Sewer Authority, 1385 Canal Street, S.E., Washington, D.C. 20003, by email to Michelle.Rhodd@dcwater.com, or by FAX at (202) 787-2795. Copies of the Notice of Emergency and Proposed Rulemaking may be obtained from DC Water at the same address or by contacting Ms. Rhodd at (202) 787-2331.

Attachment G

FY 2023 Proposed RRC Committee Workplan			
Objective/Activities/Task	Date of Activity	Completed	Responsible Department
1. Proposal to 1) Remove FY 2022 CAP2 Recertification Requirements Language; and 2) Extend DC Water Cares: Residential Assistance Program and Multifamily Assistance Program for FY 2023			
a. <i>Presentation to RRC on proposal to amend Customer Assistance Program (CAP)</i>	June 28, 2022	√	Customer Service
b. <i>RRC recommends Board approval to amend the CAP regulations for CAP2, and extension of DC</i>	June 28, 2022	√	RRC
c. <i>Board approval to publish Notice of Emergency and Proposed Rulemaking (NOEPR) to amend the CAP regulations for CAAP2, and DC Water Cares Residential and Multifamily Assistance Programs extension</i>	July 7, 2022	√	Board of Directors
d. <i>Publish NOEPR and Notice of Public Hearing in DC Register</i>	July 22, 2022	√	DGLA
e. <i>Public comment period</i>	July 22 – September 19, 2022	√	OMAC & Board Secretary
f. <i>Public Hearing</i>	September 14, 2022	√	Board of Directors
g. <i>Public comment period closes</i>	September 19, 2022	√	Board Secretary
h. <i>RCC approves final proposal to amend CAP regulations for CAP2 and DC Water Cares Residential and Multifamily Assistance Programs extension</i>	September 27, 2022	√	RRC
i. <i>Implement extended DC Water Cares RAP and MAP in FY 2023</i>	October 1, 2022	√	Customer Care
j. <i>Board approval to publish Notice of Final Rulemaking to Approval of Notice of Final Rulemaking (NOFR)</i>	October 6, 2022	√	Board of Directors
k. <i>Publish NOFR in D.C Register</i>	October 21, 2022	√	DGLA
l. <i>Continue Implementing DC Water Cares RAP and MAP Programs in FY 2023</i>	October 21, 2022	√	Customer Care

Attachment G

FY 2023 Proposed RRC Committee Workplan

Objective/Activities/Task	Date of Activity	Completed	Responsible Department
---------------------------	------------------	-----------	------------------------

2. 2023 COS for Operating Reserves			
a. <i>Present 2023 Operating Reserves Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023	√	Rates and Revenue
b. <i>Discussion of the options and recommendations using feedback from Board members for COS of Operating Reserves</i>	April 25, 2023	√	
c. <i>Post Final COS on DC Water’s website</i>	September 29, 2023		

3. 2023 COS for Renewal & Replacement Reserves			
a. <i>Present 2023 Renewal and Replacement Reserves Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023	√	Rates and Revenue
b. <i>Discussion of the options and recommendations using feedback from Board members for COS of Renewal and Replacement Reserves</i>	April 25, 2023	√	
c. <i>Post Final COS on DC Water’s website</i>	September 29, 2023		

4. 2023 COS for Rate Stabilization Fund (RSF)			
a. <i>Present 2023 Rate Stabilization Fund Cost of Service Study for FY 2024 – FY 2028 to RRC</i>	February 28, 2023	√	Rates and Revenue
b. <i>Discussion with the Committee Cost of Service for Operating Reserves, Renewal and Replacement Reserves and Rate Stabilization Fund</i>	February 28, 2023	√	
c. <i>Discussion of the options and recommendations using feedback from Board members for COS of Operating Reserves, Renewal and Replacement Reserves and Rate Stabilization Fund</i>	April 25, 2023	√	
d. <i>Post Final COS on DC Water’s website</i>	September 29, 2023		

Attachment G

FY 2023 Proposed RRC Committee Workplan

Objective/ <i>Activities</i> /Task	Date of Activity	Completed	Responsible Department
5. 2023 COS for Engineering Inspection			
<i>a. Present 2023 Cost of Service Study for Engineering Inspection for FY 2024 – FY 2028 to the Board</i>	September 7, 2023	√	Engineering
<i>b. Post Final COS on DC Water’s website</i>	October 31, 2023		
6. 2023 COS for Stormwater Charges and Recovery Methodology			
<i>a. Present 2023 Cost of Service Study for Stormwater Charges and Recovery Methodology to RRC</i>	October 24, 2023		Rates and Revenue
<i>b. Post Final COS on DC Water’s website</i>	November 30, 2023		
7. 2023 COS for Water, Sewer and CRIAC			
<i>a. Present 2023 Cost of Service Study for Water, Sewer and CRIAC to RRC</i>	January 24, 2024		Rates and Revenue
<i>b. Post Final COS on DC Water’s website</i>	TBD		
8. Delinquent Accounts			
<i>a. Soldiers Home Negotiations</i>	Monthly, as needed		DGLA
9. Rate Stabilization Fund			
<i>a. Rate Stabilization Fund</i>	Monthly, as needed		Rates & Revenue



Attachment H

**D.C. WATER AND SEWER AUTHORITY
BOARD OF DIRECTORS
RETAIL WATER & SEWER RATES
COMMITTEE MEETING**

**Tuesday, October 24, 2023; 9:30 a.m.
AGENDA**

Call to Order	Committee Chairman
Monthly Updates	Chief Financial Officer
Committee Workplan	Chief Financial Officer
Agenda for November 14, 2023 Committee Meeting	Committee Chairman
Other Business	Chief Financial Officer
Adjournment	

*Detailed agenda can be found on DC Water's website at www.dewater.com/about/board_agendas.cfm